



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
EXECUTIVE COMMITTEE**

September 19, 2024

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review at PalmBeachTPA.org/Executive-Committee

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR REED called the meeting to order at 2:00 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance
Yvette Drucker	P	Maria Marino	E
Michael Napoleone	P	Chelsea Reed	P
Christy Fox	P		

P = Present A = Absent

1.B. Modifications to the Agenda

There were no modifications to the agenda.

1.C. General Public Comments

There were no public comments received.

1.D. Comments from the Chair and Member Comments

There were no comments from the Chair or Members.

2.A. RECOMMENDED: Amendment to the TPA Executive Director Contract Term

MILTON COLLINS, TPA Human Resources Consultants, provided two options to amend the Executive Director’s contract term.

There were no public comments on this item.

The Executive Committee discussed severance pay and asked TPA General Counsel for clarification.

The Executive Committee asked about term industry standards for MPO Executive Director contracts.

Michael Napoleone explained when severance pay would and would not qualify.

MOTION to recommend adoption of Option B: 3 Year Term that includes autorenewals and a 120-day non-renewal notice period with added language if the contract expires without renewal, then no severance is owed to the Executive Director, made by Mayor Napoleone, seconded by Yvette Drucker, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Yvette Drucker	P	Maria Marino	E
Michael Napoleone	P	Chelsea Reed	P
Christy Fox	P		

Y = Yes N = No A = Absent ABST = Abstain

3. ADMINISTRATIVE ITEMS

3.A. Adjournment

There being no further business, the Chair declared the meeting adjourned at 2:24 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the September 19, 2024, meeting of the Committee dated October 31, 2024.

 Chair Chelsea Reed
 Palm Beach Gardens Mayor

EXHIBIT A
 TPA Executive Committee
 Attendance Record

Representative Local Government	May '22	Jun '22	July '22	Aug '22	Oct '22	Dec '22	June '23	June '24	Sept '24
Chelsea Reed, Mayor – TPA CHAIR City of Palm Beach Gardens	P	E	P	P	P	P	P	P	P
Maria Marino, Vice Mayor – TPA VICE CHAIR Palm Beach County	P	P	P	P	P	P	E	E	E
Michael Napoleone, Mayor Village of Wellington	P	P	P	P	P	P	P	P	P
Yvette Drucker, Deputy Mayor City of Boca Raton	N/A	N/A	N/A	N/A	N/A	N/A	N/A	**P	P
Christy Fox, Commissioner City of West Palm Beach	N/A	N/A	N/A	N/A	N/A	N/A	N/A	**P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Valerie Neilson
 Melissa Eble
 Ruth Del Pino

REPRESENTING

Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA