



VISION ZERO ADVISORY COMMITTEE (VZAC) AGENDA

DATE: **Thursday, October 2, 2025**

TIME: **9:30 a.m.**

PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Members of the public can [join the meeting](#) in person or virtually. For assistance with joining the virtual meeting, please call 561-725-0800 or e-mail info@PalmBeachTPA.org.

1. REGULAR ITEMS

- A. Call to Order and Roll Call
- B. Modifications to the Agenda
- C. MOTION TO APPROVE Minutes for July 3, 2025
- D. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items as follows:

- A written document, comment and/or question may be submitted at PalmBeachTPA.org/Comment-Form at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Public comments are limited to 3 minutes or less.

- E. Comments from the Chair and Member Comments
- F. VZAC Liaison's Report

2. ACTION ITEMS

- A. MOTION TO RECOMMEND APPROVAL of the 2026 Transportation Alternative (TA) Program Guidelines

Staff will present the draft 2026 Call for Projects Program Guidelines for the Transportation Alternatives (TA) Program. The draft guidelines are attached.

3. INFORMATION ITEMS

- A. Safe Streets and Roads for All (SS4A) Update
Staff will lead a discussion of SS4A Updates awarded countywide. An updated project status spreadsheet is attached.
- B. Crash Reporting Toolkit and Safety Resources
Staff will provide an overview of the newly created Crash Reporting Toolkit as well as other safety resources available at PalmBeachTPA.org/Safety.

4. ADMINISTRATIVE ITEMS

- A. Governing Board Summary Points – September 18, 2025
- B. FDOT Scheduling Report – October 2025
- C. Next Meeting – December 4, 2025
- D. Adjournment

NOTICE

In accordance with Section 286.0105, *F.S.*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge) should contact Carly Diglio at 561-725-0813 or CDiglio@PalmBeachTPA.org at least five (5) business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

Se solicita La participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Carly Diglio al teléfono 561-725-0813 o CDiglio@PalmBeachTPA.org por lo menos cinco días antes de la reunión. Si tiene problemas de audición, llamar al teléfono 711.

CHAIR

Stephanie Thoburn

Town of Jupiter

Alternate: Garrett Watson

Jermaine Swaby

City of West Palm Beach

Alternate: Cristine Perdomo

Bruce Rosenzweig

Boca Raton Bicycle Club

Alternate: Nelle Chapman

VACANT

City of Boynton Beach

Alternate: Moisey Abdurakhmanov

Ted Goodenough

Disabled Community

VACANT

City of Lake Worth Beach CRA

Alternate: VACANT

Joann Skaria

City of Palm Beach Gardens

Alternate: Samantha Morrone

Fadi Nassar

Palm Beach County - Engineering

Alternate: Neil Wantz

Clinton Williams

City of Delray Beach

Alternate: Julian Gdaniec

Ryan Mugridge

Palm Beach County Sheriff's Office

Alternate: Scott Yoder

Kathryn Wall

Safe Kids Palm Beach County

Alternate: VACANT

Sonide Simon

City of Riviera Beach

Alternate: VACANT

VICE CHAIR

Tracy Phelps

City of Boca Raton

Alternate: Yajaira Moleiro

Jacey Biery

Palm Beach County – ERM

Alternate: Lee Lietzke

David Wiloch

Palm Beach County - Planning

Alternate: Michael Howe

Daniel Duenas

Palm Beach County – Parks & Recreation

Alternate: Evan Frost

Farah Tekbali

Palm Tran

Alternate: VACANT

Simone Marseille

School District of Palm Beach County

Alternate: Joyell Shaw

Christian Santa-Gonzalez

Village of Wellington

Alternate: Kyle Burg

Tim Crespo

Village of Palm Springs

Alternate: Christian Melendez Berrios

Joel Rosales

Health Care District of Palm Beach County

Alternate: Ashlie Arones

FDOT Non-Voting Advisor

VACANT

Florida Department of Transportation

Non-Voting Advisory Member

Alternate: Vacant



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE VISION ZERO ADVISORY COMMITTEE (VZAC)

Thursday, July 3, 2025

301 Datura Street, West Palm Beach, FL 33401
The meeting was also conducted virtually via Zoom.

*These minutes summarize the meeting events and may not reflect all the discussion that occurred.
PDF versions of the agenda, backup material, and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/VZAC*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR THOBURN called the meeting to order at 9:32 a.m. and provided a meeting overview.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Bruce Rosenzweig	P	Jacey Biery	P	Jermaine Swaby	P
Mosey Abdurakhmanov (Alt)	P	David Wiloch	P	Tim Crespo	P
Ted Goodenough	A	Daniel Duenas	A	Clinton Williams	P
Joann Skaria	P	Elijah Brown (Alt)	P	Tracy Phelps	P
Fadi Nassar	P	Joyell Shaw (Alt)	A	Stephanie Thoburn	P
Scott Yoder (Alt)	P	Christian Santa-Gonzalez	A	Kathryn Wall	A
Sonide Simon	A	Ashlie Arones (Alt)	P		

P = Present A = Absent

1.B. Modifications to the Agenda

There were no modifications to the agenda.

Fadi Nassar joined the meeting at 9:35am.

1.C. APPROVED amended Minutes for May 8, 2025

MOTION to approve amended minutes made by Joann Skaria, seconded by Mosey Abdurakhmanov, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Bruce Rosenzweig	Y	Jacey Biery	Y	Jermaine Swaby	Y
Mosey Abdurakhmanov (Alt)	Y	David Wiloch	Y	Tim Crespo	Y
Ted Goodenough	A	Daniel Duenas	A	Clinton Williams	Y
Joann Skaria	Y	Elijah Brown (Alt)	Y	Tracy Phelps	Y
Fadi Nassar	Y	Joyell Shaw (Alt)	A	Stephanie Thoburn	Y
Scott Yoder (Alt)	Y	Christian Santa-Gonzalez	A	Kathryn Wall	A
Sonide Simon	A	Ashlie Arones (Alt)	Y		

Y = Yes, N = No, A = Absent

1.D. General Public Comments and Public Comments on Action Items

There were no public comments received.

1.E. Comments from the Chair and Member Comments

JOANN SKARIA thanked staff for the Vision Zero Action Plan Workshop held on June 5.

TRACY PHELPS shared that the City of Boca Raton ranked #5 in Smart Growth America's 2025 Best Complete Street Policies.

KATHRYN WALL shared the class schedule and dates for Safe Kids of Palm Beach County.

1.F. VZAC Liaison's Report

BRIAN RUSCHER reviewed the full report, which can be viewed at PalmBeachTPA.org/VZAC.

There were no public comments on this item.

CHAIR THOBURN thanked staff for providing the legislative documentation on E-Bikes.

2. ACTION ITEMS**2.A. MOTION TO RECOMMEND ADOPTION of the Fiscal Year (FY) 2027-2031 List of Priority Projects (LOPP)**

ANDREW UHLIR, Deputy Director of Programs, provided a presentation.

TRACY PHELPS inquired about the FDOT signal project in Boca Raton.

DAVID WILOCH asked for an update on the US-27 project.

CHAIR THOBURN requested a revision to the Town of Jupiter SUN Trail project limits.

TRACY PHELPS asked about the funding for the Spanish River and Federal Highway project.

MOTION to recommend adoption of the FY 2027-2031 LOPP made by Joann Skaria, seconded by David Wiloch, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Bruce Rosenzweig	Y	Jacey Biery	Y	Jermaine Swaby	Y
Mosey Abdurakhmanov (Alt)	Y	David Wiloch	Y	Tim Crespo	Y
Ted Goodenough	A	Daniel Duenas	A	Clinton Williams	Y
Joann Skaria	Y	Elijah Brown (Alt)	Y	Tracy Phelps	Y
Fadi Nassar	Y	Joyell Shaw (Alt)	A	Stephanie Thoburn	Y
Scott Yoder (Alt)	Y	Christian Santa-Gonzalez	A	Kathryn Wall	A
Sonide Simon	A	Ashlie Arones (Alt)	Y		

Y = Yes, N = No, A = Absent

2.B. MOTION TO RECOMMEND ADOPTION of the FY 2026 Strategic Plan

Bruce Rosenzweig left the meeting at 10:27am.

ANDREW UHLIR, Deputy Director of Programs, provided a presentation.

JOANN SKARIA thanked staff and noted her appreciation for the work the TPA accomplishes each year.

CHAIR THOBURN asked how the Town of Jupiter can place greater emphasis on safety.

MOTION to recommend adoption of the FY 2026 Strategic Plan made by Fadi Nassar, seconded by Tracey Phelps, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Bruce Rosenzweig	Y	Jacey Biery	Y	Jermaine Swaby	Y
Mosey Abdurakhmanov (Alt)	Y	David Wiloch	Y	Tim Crespo	Y
Ted Goodenough	A	Daniel Duenas	A	Clinton Williams	Y
Joann Skaria	Y	Elijah Brown (Alt)	Y	Tracy Phelps	Y
Fadi Nassar	Y	Joyell Shaw (Alt)	A	Stephanie Thoburn	Y
Scott Yoder (Alt)	Y	Christian Santa-Gonzalez	A	Kathryn Wall	A
Sonide Simon	A	Ashlie Arones (Alt)	Y		

Y = Yes, N = No, A = Absent

3. INFORMATION ITEMS

3.A. Advisory Committee Member Training

ANDREW UHLIR, Deputy Director of Programs, provided a presentation.

There were no public comments received.

CHAIR THOBURN thanked staff for the Advisory Committee overview.

3.B. TPA Vision Zero Action Plan Update

BRIAN RUSCHER, Deputy Director of Multimodal, provided a presentation.

There were no public comments received.

3.C. Safe Streets and Roads for All (SS4A) Update

BRIAN RUSCHER, Deputy Director of Multimodal, showed the status tracker and led a discussion.

There were no public comments received.

JOANN SKARIA provided an update on the process on behalf of the City of Palm Beach Gardens.

4. ADMINISTRATIVE ITEMS

4.A. FDOT Scheduling Report – July 2025

4.B. Next Meeting – October 2, 2025

There were no public comments on these items.

4.C. Adjournment

The meeting was adjourned at 11:12 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the July 3, 2025 meeting of the Vision Zero Advisory Committee, dated this 2nd day of October.

Stephanie Thoburn, VZAC Chair

EXHIBIT A
VZAC Member Attendance Record

REPRESENTATIVE/Alternate Agency Name	Aug '24	Sep '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P
TRACY PHELPS/Yajaira Moleiro City of Boca Raton		P	P		P		P			P		P
JERMAINE SWABY/Cristine Perdomo City of West Palm Beach		P	P		P		P			P		A
CLINTON WILLIAMS/Amy Alvarez City of Delray Beach		P	P		P		P			P		E
BRUCE ROSENZWEIG/Nelle Chapman Boca Raton Bicycle Club		P	P		P		P			P		P
VACANT/Moisey Abdurakhmanov City of Boynton Beach		ALT	P		ALT		ALT			ALT		P
TED GOODENOUGH Disabled Community		P	E		A		E			A		E
VACANT/Vacant City of Lake Worth CRA		E	P		A		ALT			-		-
JOANN SKARIA/Samantha Morrone City of Palm Beach Gardens		P	E		P		P			P		P
FADI NASSAR/Neil Wantz PBC Engineering		P	P		P		P			P		P
JACEY BIERY/Lee Lietzke PBC ERM		P	P		P		P			P		P
TIM CRESPO/Christian Melendez Berrios Village of Palm Springs		P	P		P		P			P		P
DAVID WILOCH/Michael Howe PBC Planning		P	P		E		P			ALT		P
Daniel Duenas/ Vacant PBC Parks and Recreation		P	P		P		P			P		E
FARAH TAKHALI/Elijah Brown Palm Tran		P	P		P		P			A		P
VACANT/Joyell Shaw School District of Palm Beach County		P	P		P		P			ALT		A
CHRISTIAN SANTA-GONZALEZ/Kyle Burg Village of Wellington		P	P		P		P			P		A
RYAN MUGRIDGE/Scott Yoder Palm Beach County Sheriff 's Office (PBSO)		P	E		P		P			E		ALT
Kathryn Wall/VACANT Safe Kids Palm Beach County		P	P		E		P			A		ALT
Joel Rosales/Alyha Benitez Health Care District of Palm Beach County		E	P		P		E			E		ALT
Vacant/Vacant Florida Department of Transportation <i>Non-Voting Advisory Member</i>		P	A		A		A			-		-

P = Member Present

E = Excused Absence

A = Unexcused Absence

*New Appointment - = Member not assigned

**Nominated Prior to current Operating Procedures

EXHIBIT A
(Continued)

OTHERS PRESENT

Andrew Uhlir
Brian Ruscher
Ruth Del Pino
Carly Diglio
Sol Tangvik

REPRESENTING

Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

2.A

The purpose of the Palm Beach Metropolitan Planning Agency's (MPO) Transportation Alternatives (TA) Program is to fund safe and connected infrastructure for non-motorized users. Funding for projects included in the List of Priority Projects is typically available as noted below.



ELIGIBLE PROJECT APPLICANTS

- Local and Tribal Governments
- Regional Transportation Authorities and Transit Agencies
- Natural Resource or Public Land Agencies
- School District, local education agencies, or schools
- Other local or regional governmental entity with oversight responsibility of transportation or recreational trails, the State determines eligible and consistent with the goals of 23 U.S.C. 213(c).

HOW TO APPLY

1. Attend the MPO Funding Programs Workshop on November 7, 2025 (optional)

Learn about project eligibility, Local Agency Program (LAP) Certification, and have your specific questions answered by FDOT and MPO staff.

2. Attend Pre-Application Meeting with MPO and FDOT Staff (required)

All applicants must attend a pre-application meeting with MPO and FDOT between November 2025 and February 2026. MPO will schedule these meetings with FDOT and applicants.

3. Gather the Required Documents

Each project submittal requires an application form and supporting documents outlined in the Submittal Checklist in this packet. Missing or late documents may result in project ineligibility.

4. Submit Online via FDOT GAP Application Portal Application Deadline: February 13, 2026, at 5:00 PM

- The application process requires the submittal of the application document with associated attachments via the FDOT GAP Application Portal. [Florida Gap - Log In \(blackcatgrants.com\)](https://blackcatgrants.com)
- Users must create an account.
- More resources and examples may be found at the MPO's TA webpage at: PalmBeachMPO.org/TA

5. Stay Tuned

Follow the Program Schedule and watch for MPO and FDOT emails regarding the project application.



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

PROGRAM REQUIREMENTS & LIMITATIONS

- An applicant may submit a maximum of two (2) applications, with the exception of Palm Beach County who may submit a maximum of six (6) applications across all departments.
- All applicants will be required to meet with MPO and FDOT staff to discuss projects for the LOPP. Applicants must only submit applications discussed in the meeting. Projects must be disclosed in sufficient detail in the pre-application meeting for funding consideration.
- Projects will be ranked and prioritized in the MPO's draft List of Priority Projects (LOPP). Applicants submitting multiple projects are permitted to provide a preferred rank of their own projects. However, final prioritization is still subject to approval by the Governing Board.
- Projects will be prioritized until funding is exhausted. If a project is not prioritized or funding is not available in the work program, the project will not be included in the LOPP and must resubmit the following application cycle to be considered for funding.
- Applications must be submitted online via the FDOT Grants Application Process (GAP) application portal pursuant to the program schedule.
- All applicants must submit to FDOT and MPO staff commentary on any project-related concerns to mitigate possible design and construction issues prior to inclusion in the LOPP.
- Applications must include all required documents listed in the Submittal Checklist.
- Community letters of support are optional and can be submitted for points during scoring.
- Participation in the TA program requires periodic, as-needed project progress meetings with FDOT and the MPO. Failure to participate in these mandatory meetings may result in the de-prioritization of funding or ineligibility to apply in the future.
- Applications will be ranked by a system derived from Long Range Transportation Plan (LRTP).
- All submitted projects must meet compliance requirements as defined by the Americans with Disabilities Act (ADA) and must conform with all federal, state, and local standards such as, but not limited to: Florida's Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (Florida Greenbook), Florida Design Manual (FDM), FDOT Traffic Engineering Manual (TEM), National Association of City Transportation Officials (for non-NHS projects by eligible entities only) etc. Any projects scoped with experimental design considerations must provide documentation of proof of interim approval of such activities at application submittal. Failure to provide proof will result in project ineligibility.
- Any project that fronts single-family residential lots that provide primary access to the impacted roadway must provide proof of public outreach and support. Applicants must provide proof of notification to all directly affected properties and documentation supporting at least 25% of the project. Projects that do not meet this requirement will be flagged for review by the MPO Governing Board.
- Applicants should expect and budget for reasonable costs of the project not reimbursable by the TA Grant, such as inflation. These costs can vary and should be well understood before applying to the program. The applicant is responsible for covering all unanticipated, unaccounted-for, or otherwise unidentified costs not identified in the initial application, as well as for inflation or price escalation. Applicants are required to cover these increases with local funds.
- Natural Infrastructure may consist of up to 25% of the participating costs.
- For projects included in the Transportation Improvement Program, applicants will be required to include the project with the source of design and/or permitting funding in a capital improvement program or budget no later than the following fiscal year.



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

PROJECT ELIGIBILITY GUIDANCE

The following list details the eligibility for activities under the Transportation Alternatives (TA) Program.

Construction of on-and off-road facilities for bicyclists, pedestrians, and other forms of non-motorized transportation (pedestrian and bicycle facilities)

Eligible Activities

- Pedestrian infrastructure such as new sidewalks, crosswalks, signals, bridges, underpasses, etc.
- Bicycle infrastructure such as bicycle lanes, parking, signals, bridges, underpasses, etc.
- Transit supportive infrastructure such as bike on-board racks, kiosks, seating, etc.
- New or reconstructed off-road trails that serve a transportation need, such as trails that provide access to schools, parks, or other public places; and associated amenities that serve trail users, such as trailheads, restrooms, benches, trash cans, watering stations, pet amenities, bicycle repair stations, wayfinding signs, security cameras, parking, trail access, etc.
- Lighting and other safety-related infrastructure related to multimodal transportation

Non-Eligible Activities

- Routine maintenance or replacement of existing sidewalks (unless ADA upgrades are needed)
- Circular trails/sidewalks
- Facilities located within a property that do not connect to other trails/sidewalks
- General resurfacing of roadways
- General recreation and park facilities: playgrounds, sports fields, campgrounds, picnic areas, etc.

Construction of infrastructure-related projects/systems to provide safe routes for non-drivers, including children, older adults, and individuals with disabilities (safe routes for non-drivers)

Eligible Activities

- Americans with Disabilities Act of 1990 compliance projects, such as rehabilitation of existing sidewalks, curb ramps, sidewalk widening, etc.
- Traffic calming techniques
- Lighting and other safety-related infrastructure
- Traffic realignments, road diets, or intersection changes that improve multimodal access or safety
- Crosswalks and/or pedestrian refuge areas

Non-Eligible Activities

- Roadway lighting that doesn't benefit non-drivers
- Promotional materials (except for Safe Routes to School)
- Intersection realignments aimed at improving vehicular flow
- Projects that reorganize pick-up and drop-off primarily for the convenience of drivers
- Education programs that are primarily focused on bus safety
- Bus Stop Improvements (school, public transport, etc.)

Conversion and use of abandoned railroad corridors for non-motorized use

Eligible Activities: Developing rails-to-trails or rail-with-trails facilities; trailheads and associated amenities; Purchasing and constructing or reconstructing unused railroad property for reuse as a trail

Non-Eligible Activities: Trails for motorized vehicles or maintenance of an existing trail



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

Construction of turnouts, overlooks, and viewing areas

Eligible Activities: Turnouts and viewing areas at scenic or historic sites; Right-of-way acquisition

Non-Eligible Activities: Visitor centers (capital) ; Operation or maintenance; Marketing/promotional items

Inventory, control or removal of outdoor advertising

Eligible Activities: Data collection and ad removal.

Non-Eligible Activities: Administration and operating expenses.

Historic preservation and rehabilitation of historic transportation facilities

Eligible Activities: Facilities on or eligible for the historic register; Historic railroad, toll, and ferry facilities; Rehabilitation of historic surface transportation facilities such as bridges, lighthouses, canals, etc.

Non-Eligible Activities: Operating costs; facilities not open to the public; construction of replica facilities; infrastructure not related to surface transportation (air and space); and structures.

Natural infrastructure and vegetation management practices in transportation rights-of-way

Eligible Activities: Protective features, including [natural infrastructure](#), to enhance the [resilience](#) of a transportation facility otherwise eligible for assistance under this section.

Non-Eligible Activities: Standalone landscaping; planting of annuals

Archaeological activities related to impacts from transportation projects

Eligible Activities: Archaeological excavation and surveys related to a transportation project required as part of a TA project; Interpretation and display of artifacts discovered as part of a transportation project.

Non-Eligible Activities: Archaeological activities not related to transportation eligibility under Title 23 USC.

Environmental mitigation activities

Eligible Activities

- Pollution prevention, abatement, and mitigation activities to address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities listed in Sections 133(b), 328(a), and 329.
- Infrastructure to reduce vehicle-caused wildlife mortality
- Restoration and maintenance of the connectivity among terrestrial or aquatic habitats, such as surmountable curbs for turtles
- Natural infrastructure and minimizing impervious surfaces

Non-Eligible Activities

- Drainage improvements related to poor maintenance and/or upgrades to inadequate systems.
- Storm water management activities not related to highway run-off and water pollution

Safe Routes to School (SRTS)

SRTS projects are eligible under TA Set-Aside through FDOT. For more information on eligible activities, visit: <https://www.fdot.gov/Safety/programs/safe-routes.shtm>



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

SCHEDULE	
October 30, 2025	Program Kick-off. MPO Board approves program.
November 7, 2025	Program Application Workshop. Workshop to review program application, scoring criteria, schedule, and project implementation requirements. MPO distributes program overview and application information to local agencies.
November 10, 2025 – February 6, 2026	Pre-Application Meetings. Required one-on-one meetings with MPO and FDOT representatives to discuss project specifics and clarify application requirements.
February 13, 2026	Application Deadline. All materials submitted via the online application portal by 5 p.m.
March 6, 2026	MPO Submits Draft Project List and Tentative Ranking to FDOT. MPO submits tentative project rankings to FDOT for project feasibility and eligibility determination.
FDOT/MPO VETTING PROCESS BEGINS	
Late March 2026	First Email to Applicants. After initial application review, FDOT emails applicants requesting additional clarification needed before field reviews. If ineligible, MPO to send a formal response.
Early April 2026	Applicant Responses Due. Applicants provide FDOT and MPO responses to requested clarifications.
Mid April 2026	Field Visits. FDOT and applicants perform field reviews to ensure the potential project is constructible, requires no right-of-way acquisition, and determine if drainage is warranted.
Late April 2026	Second Email to Applicants. FDOT sends an email to applicants with comments on issues/concerns, clarifications, updated cost estimates, and/or requests for missing or updated documentation.
April 24, 2026	Resolution of Support Due to MPO. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 1, 2026	Response from Applicants Due. Deadline for applicants to resolve outstanding eligibility issues and submit final requested documentation to FDOT and MPO.
FDOT/MPO VETTING PROCESS ENDS	
May 27, 2026	FDOT D4 returns Eligibility Determinations. FDOT sends MPO final eligibility determinations to finalize draft priority ranking.
July 1 - 2, 2026	Draft LOPP to Committees. MPO staff presents a draft List of Prioritized Projects to MPO committees for review and input before the MPO Board considers it.
July 16, 2026	Final Priority List Approval by MPO Board. MPO Board approves final LOPP
July 17, 2026	Submit Project Priorities to FDOT. MPO submits the adopted LOPP to FDOT and notifies applicants of final priority rankings.

* Program schedule subject to change.



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

TA SCORING			
CRITERIA	DESCRIPTION	VALUE	MAX
Bicycle Facility Type NOTE: Multiply total length for each direction by Value	10'+ shared use path	5	10
	Separated or raised bicycle lanes	4	
	Buffered bicycle lanes	3	
	Designated bicycle lanes	2	
Pedestrian Facility Type NOTE: Multiply total length for each direction by Value	10'+ shared use path	5	10
	8'-9' paved path	4	
	5'-7' sidewalk	3	
	5'+ unpaved path (ADA compliant)	2	
	Sidewalk or shared use path widenings	1	
	New crosswalk and/or enhancements	0.5	
Project has traffic calming elements (e.g. roundabouts, speed humps, raised crosswalks/intersections, mid block crossings, speed feedback signs, slow points, etc.)		5	5
Project improves pedestrian facilities in High Crash Ped Corridor per MPO Vision Zero Action Plan		5	15
Project improves bicycle facilities in High Crash Bicycle Corridor per MPO Vision Zero Action Plan		5	
Project provides lighting in Dark/Unlit crash location per MPO Vision Zero Action Plan		5	
Project improves pedestrian facilities in Tier 1 Ped Gap		5	10
Project improves bicycle facilities in Tier 1 Bicycle Corridor		5	
Project benefits disadvantaged communities NOTE: Determine disadvantaged communities index within 1 mile of project	Very High	10	10
	High	6	
	Medium	3	
	Low	0	
Project creates dedicated Pedestrian Facilities within 1 mile of a Transit Hub		5	10
Project creates dedicated Bicycle Facilities within 3 miles of a Transit Hub		5	
Pedestrian project is within 1 mile; bicycle or shared use path project is within 3 miles and provides a connection to a shopping center, multiple trail intersections, regional parks, designated natural areas or recreational centers, medical services, police station, fire station, pharmacies, or grocery stores.		5	10
Project is within 2 miles of a school and within its school attendance boundary		5	
Project improves facilities at an interchange, bridge, railroad crossing, or intersection		5	5
Project incorporates practical environmental measures (e.g., mitigation, pollution prevention, stormwater management, pervious materials).		5	5
Project has been tested as a pilot with local funds		2	10
Project is endorsed by members of benefit area (HOA, POA, local bike group, etc.)		3	
Project is identified in an agency's adopted plan and connects to an existing or proposed non-motorized facility		5	
Applicant canceled a previously prioritized or funded project within the past 12 months		-5	0
		TOTAL	100



Transportation Alternatives (TA) Program Overview

Palm Beach Metropolitan Planning Agency

Submittal Checklist

Please use the following checklist to ensure all documents required are submitted to the GAP System:

- ☐ FDOT Application
- ☐ Attendance and description of project at pre-application meeting.
- ☐ Location Map (Aerial)
- ☐ Photographs of project before construction
- ☐ Conceptual Typical Section or Planview Sections (Existing and Proposed)
- ☐ Detailed Cost Estimate Spreadsheet (Signed by Professional Engineer)
- ☐ Right-of-Way Ownership Verification (Plats, deeds, prescriptions, surveys and/or easements)
- ☐ Community letters of support (Optional) (due at application submittal)
- ☐ Commitment Letter from administering agency's director of Engineering or Public Works Department committing to "administer and construct the project if funded by the Palm Beach Transportation MPO's TA Program" is required (**February 13, 2026**).
- ☐ Proof of public outreach and support required if proposed project modifies a roadway that provides access to single family residential lots. **NOTE:** *Attendance at a council meeting for the resolution of support is not considered a public outreach meeting.*
 - Must have >25% of all adjacent landowners to the project in support who abut the project
 - The following documentation must be submitted with the application in the form of:
 - Responses to mail outs sent to landowners/residents; Or,
 - Sign-In signatures and input obtained at a neighborhood/public meeting.
- ☐ Resolution of Support from governing body of the facility owner(s) clearly indicating that the project may be constructed as proposed and is commitment to fund ongoing operations and maintenance of the project - due within 60 days of application due date (**April 24, 2026**).
Example Resolution can be found [here](#).

SS4A and Vision Zero Action Plan Status Updates
Updated 9/24/2025

Jurisdiction	Application Type	\$ Awarded	Award Year	Status:
City of Boca Raton	Action Plan	\$ 300,000	2022	Action Plan Adoption in Sept.; Need FHWA to Provide P&D Grant Agreement
	Planning and Demonstration	\$ 4,000,000	2024	
City of Boynton Beach	Action Plan	\$ 216,000	2024	Awaiting signed grant agreement
City of Delray Beach	Action Plan	\$ 240,000	2023	Commission approved Sept 15., kickoff soon
				Adopted June, 2025
City of Greenacres	Action Plan	\$ 150,000	2022	SafeCity@greenacresfl.gov
City of Palm Beach Gardens	Action Plan	\$ 200,000	2023	Goal for November plan adoption
City of West Palm Beach	Action Plan	\$ 280,000	2022	Public Mtgs, HIN, safety assessment in development.
Indian Trail Improvement District	Action Plan	\$ 200,000	2023	
Town of Juno Beach	Action Plan	\$ 80,000	2024	Awaiting signed grant agreement
Village of Palm Springs	Action Plan	\$ 200,000	2023	Plan adopted.
Village of Wellington	Action Plan	\$ 200,000	2022	Plan adopted.
City of Riviera Beach	Action Plan	\$ 200,000	2024	Awaiting signed grant agreement
	Planning and Demonstration	\$ 4,437,198	2024	Awaiting grant agreement from FHWA
Palm Beach County (unincorporated)				Virtual open house soon; recommendations are under development.
	Action Plan	\$ 639,200	2022	
Applicant's Seeking 2025 Funding				
City of Lake Worth Beach	Implementation		2025	
Village of Palm Springs	Planning & Demonstration		2025	
Village of Wellington	Implementation		2025	
City of Boca Raton	Planning & Demonstration		2025	

Grant Type

Action Plan	12	\$	2,905,200
Planning and Demonstration	2	\$	8,437,198
Implementation			
Total Awards / Awarded	14	\$	11,342,398

Wellington, Greenacres, Palm Springs Completed



Summary Points of the September 18, 2025 Governing Board Meeting

PDFs of the agenda, backup materials, and presentations as well as audio and video recordings are available at PalmBeachTPA.org/Board.

Approved Minutes – The Board approved minutes for the Board meeting on July 17, 2025.

Approved Transportation Disadvantaged Local Coordinating Board (TD LCB) – The Board approved the appointment of Merelene Ramnon as the Local Medical Community Representative.

Approved Technical Advisory Committee (TAC) Reappointments – The Board approved the reappointment of Jason Kaufman, City of Delray Beach Representative.

Approved TAC Appointments – The Board approved the appointment of William Leidy, City of Boynton Beach Representative, Luiza Pessoa Guazelli as the Alternate, Brittany Jameson as the Palm Beach County Airports Representative, and Kara McIntosh as the Alternate.

Adopted Amendment #1 to the FY 2026- 2030 Transportation Improvement Program (TIP) – The Board approved Amendment #1 to the TPA's FY 26-30 TIP.

Approved Discontinuing use of the d/b/a "Palm Beach TPA" and reaffirming statutory name "Palm Beach MPO" – The Board approved discontinuing use of the d/b/a "Palm Beach TPA" name and reaffirmed the statutory name "Palm Beach MPO."

Partner Agency Updates – Thuy Shutt, Palm Beach County, Planning Director, provided an update on the Countywide Transportation Plan and Ivan Maldonado, Palm Tran Executive Director, provided an update on bus ridership in Palm Beach County.

Project Scheduling Report – October 2025

Phases occurring within the next 90 days

Palm Beach TPA & FDOT District 4

The purpose of this report is to ensure stakeholders are aware of upcoming activities for each project to allow for increased input. The TPA has consolidated the FDOT report to focus on TPA priorities and scheduling activities that are occurring within the next 90 days. The full list of scheduling activities is described below.

Scheduled Activity	Description
Multimodal Scoping Checklist (MMSC)	FDOT's Office of Modal Development (OMD) notifies impacted agencies to enter comments about the project scope. The local agency can confirm or discuss context class, minor comments about multimodal features.
Resolution from Agency (for Off-System Projects Only)	If an off-system project is administered by FDOT, the local agency's governing board must pass a resolution endorsing FDOT's delivery of the project.
Review of Scope with Agency	Meet with local agency to review and confirm scope prior to FDOT advertising for consultant acquisition.
Execution Date (Design)	FDOT Design starts.
Project Kickoff Meeting	FDOT Design Team coordinates with local agency. Contact the FDOT project manager for date/time/location of the meeting.
Initial Field Review	Field Review meeting. Typically occurs at the project site.
Initial Engineering	30% plans to reviewers. Stakeholders provide review and feedback on the approved Typical Section.
Public Information Workshop	Tentative date to conduct a public information workshop. Date may differ than final workshop date.
Constructability Plans	60% plans to reviewers. At this time most of the Design is complete, no scope discussion, review focuses on items to be constructed, their construction impacts, and materials to be used.
Plans Specification and Estimates (PSE) Meeting	FDOT PM arranges field review with all reviewers to evaluate the final engineering plans with respect to actual field conditions.
Biddability Plans to Reviewers	90% plans. At this time, Design is complete. Verifying quantities and pay items.
Production	100% plans. Plans are complete.
Local Agency Program (LAP) Commitment	Agency and FDOT commits the project funds and budget to the Legislature and the Governor's office.
Letting	Bids are opened and the apparent low bid contract is determined. Construction typically begins 4 to 6 months after letting.
Construction Notice to Proceed (NTP)	Construction starts. Construction dates for FDOT administered projects can be found through the FDOT Operations Center.

For more information on a project, please contact the FDOT District 4 office at 954.486.1400 and ask to be transferred to the FDOT Project Manager for the specific project. For the FDOT copy of the report with the full project schedule, contact Claudette DeLosSantos at Claudette.DeLosSantos@dot.state.fl.us or 954.777.4208.

Please note, the dates shown in this report are a snapshot and dates can change frequently. Updated reports are requested monthly from FDOT.

FM #	Location	Type of Work	Lead Agency	Phase Milestone	Date
SIS Capacity					
4372791	I-95 AT WOOLBRIGHT RD	Interchange - Add Lanes	FDOT	PSE Meeting	9/26/2025
4378681	SOUTHERN BLVD/SR-80 RAMPS AND SR-7/US-441	Add Turn Lane(s)	FDOT	Construction Notice to Proceed (NTP)	9/29/2025
2319321	I-95 AT GATEWAY BLVD	Interchange - Add Lanes	FDOT	Public Information Workshop	10/28/2025
4353842	I-95 AT LINTON BLVD	INTERCHANGE JUSTIFICA/MODIFICA	FDOT	Constructability Plans	11/6/2025
4355161	I-95 AT SOUTHERN BLVD/SR-80	Interchange - Add Lanes	FDOT	Agency Scope Review	12/11/2025
Major Projects					
4535581	SR-80 FROM SR-15 TO CR-880	Guardrail	FDOT	Constructability Plans	9/23/2025
4482641	US-1/SR-5 AT SPANISH RIVER BLVD	Traffic Signal Update	FDOT	Kickoff Meeting	9/24/2025
4383864	US-1/SR-5 FROM PALMETTO PARK RD TO NORTHLAKE BLVD/SR-850	Public Transportation Shelter	FDOT	Production	10/6/2025
4479451	SR-715/HATCHER RD TO PAUL RADIN PARK & AIRPORT RD TO SW 14TH ST	Sidewalk	FDOT	Initial Field Review	10/24/2025
4515792	SIGNAL UPGRADES AT VARIOUS LOCATIONS IN PALM BEACH COUNTY	Traffic Signals	FDOT	Production	11/3/2025
4498771	FOREST HILL BLVD/SR-882 FR W OF JOG TO MILITARY TRAIL	Lighting	FDOT	Execution Date (Design)	11/7/2025
4498791	CONGRESS AVE/SR-807 FROM LAKE WORTH RD/SR-802 TO FOREST HILL BLVD/SR-882	Pedestrian Safety Improvement	FDOT	Execution Date (Design)	11/7/2025
4480731	SIGNAL UPGRADES - VARIOUS LOCATIONS IN NORTHERN PALM BEACH	Traffic Signals	FDOT	Execution Date (Design)	11/26/2025
4481071	SIGNAL IMPROVEMENTS - VARIOUS LOCATIONS	Traffic Signals	FDOT	Execution Date (Design)	11/26/2025
4481351	US-1/SR-5 - VARIOUS LOCATIONS	Traffic Signals	FDOT	Execution Date (Design)	11/26/2025
4383865	US-1/SR-5 FROM CAMINO REAL TO NE 8TH ST/MIZNER BLVD	Bike Lane/Sidewalk	FDOT	Production	12/1/2025
4482641	US-1/SR-5 AT SPANISH RIVER BLVD	Traffic Signal Update	FDOT	Initial Field Review	12/19/2025
Local Initiatives Program					
4460861	CRESTHAVEN BLVD FROM JOG RD TO SOUTH MILITARY TRAIL/SR-809	Bike Lane/Sidewalk	Palm Beach County	Production	10/6/2025
4483051	VILLAGE OF ROYAL PALM BEACH VARIOUS LOCATIONS	Sidewalk	Royal Palm Beach	LAP Commitment	11/7/2025
4460861	CRESTHAVEN BLVD FROM JOG RD TO SOUTH MILITARY TRAIL/SR-809	Bike Lane/Sidewalk	Palm Beach County	LAP Commitment	12/5/2025
Transportation Alternatives Program					
4508621	49TH ST FROM GREENWOOD AVE TO NORTH FLAGLER DR	Sidewalk	West Palm Beach	Production	10/6/2025
4508241	VILLAGE OF ROYAL PALM BEACH - VARIOUS LOCATIONS	Bike Path/Trail	Royal Palm Beach	LAP Commitment	11/7/2025
4508291	FAIRCHILD AVE FROM FAIRCHILD GARDENS AVE TO CAMPUS DR	Bike Path/Trail	Palm Beach Gardens	LAP Commitment	12/5/2025
O&M - Roadways					
4438672	ALT A1A//SR-811 OVER LOXAHATCHEE RIVER BRIDGE 930339	Bridge-Repair/Rehabilitation	FDOT	Production	10/6/2025
4553871	CONNORS HWY/SR 700 NORTH OF 1ST STREET TO WEST OF SR-80	ROAD/SLOPE PROTECTION	FDOT	Production	10/6/2025
4552201	SR-9/I-95 FROM LAKE WORTH ROAD TO NORTH OF 10TH AVENUE	RESURFACING	FDOT	Agency Scope Review	10/13/2025

FM #	Location	Type of Work	Lead Agency	Phase Milestone	Date
4552201	SR-9/I-95 FROM LAKE WORTH ROAD TO NORTH OF 10TH AVENUE	RESURFACING	FDOT	Kickoff Meeting	10/23/2025
4498141	ROYAL PALM WAY/SR-704 FROM 4 ARTS PLAZA TO S COUNTY RD	Resurfacing	FDOT	Public Information Workshop	10/31/2025
4498141	ROYAL PALM WAY/SR-704 FROM 4 ARTS PLAZA TO S COUNTY RD	Resurfacing	FDOT	PSE Meeting	11/7/2025
4292506	PALM BEACH COUNTY PAVEMENT MARKING AND SIGNING	Signing/Pavement Markings	FDOT	Letting	11/7/2025
4484371	BOYNTON BEACH BLVD/SR-804 FROM ORCHID GROVE TRAIL TO W OF PALM ISLES DR	RESURFACING	FDOT	Construction Notice to Proceed (NTP)	11/18/2025
4498321	S FEDERAL HWY/SR-5 FROM SR-5/US-1/N DIXIE HWY TO 10TH AVE S	Resurfacing	FDOT	Production	12/1/2025
4363404	PALM BEACH COUNTY PUSH BUTTON CONTRACT TRAFFIC OPS (ROADWAY)	Miscellaneous Construction	FDOT	Production	12/1/2025
4498141	ROYAL PALM WAY/SR-704 FROM 4 ARTS PLAZA TO S COUNTY RD	Resurfacing	FDOT	Biddability	12/4/2025