



**OFFICIAL MEETING MINUTES OF THE  
CITIZEN’S ADVISORY COMMITTEE (CAC)**

**Wednesday, September 4, 2024**

301 Datura Street, West Palm Beach, FL 33401  
Meetings were also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all the discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC)*

**1. REGULAR ITEMS**

**1.A. Call to Order, Roll Call and Pledge of Allegiance**

CHAIR GARVIN called the meeting to order at 1:30 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Jim Knight	P	Brian Rosen	A
Lily-Charlotte Landstrom	P	Palm Beach County District 5- VACANT	-	Belle Glade – VACANT	-
Aquanette Tyson Thomas	P	Sammie Brown	A	James McCormack	P
Kate Layton	P	City of Royal Palm Beach- VACANT	-	Port of Palm Beach- VACANT	A
James Garvin	P	Vijay Mishra	P	Albert Richwagen	A
Village of Palm Springs- VACANT	-	City of West Palm Beach- VACANT	-	Uyen Dang	A
Greg Fagan	P	Myron Uman	P		
Paula Ryan	A				

A = Absent P = Present

**1.B. Modifications to the Agenda**

There were no modifications to the agenda.

**1.C. APPROVED Minutes for July 10, 2024**

MYRON UMAN suggested staff includes responses, if pertinent, from CAC member questions in the Committee Meeting minutes.

**MOTION to approve minutes made by Myron Uman seconded by Vijay Mishra and carried unanimously 10-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	A
Lily-Charlotte Landstrom	Y	Palm Beach County District 5- VACANT	-	Belle Glade – VACANT	-
Aquanette Tyson Thomas	Y	Sammie Brown	A	James McCormack	Y
Kate Layton	Y	City of Royal Palm Beach- VACANT	-	Port of Palm Beach- VACANT	A
James Garvin	Y	Vijay Mishra	Y	Albert Richwagen	A
Village of Palm Springs- VACANT	-	City of West Palm Beach- VACANT	-	Uyen Dang	A
Greg Fagan	Y	Myron Uman	Y		
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

**1.D. General Public Comments and Public Comments on Agenda Items**

There were no public comments.

**1.E. Comments from the Chair and Member Comments**

MYRON UMAN stated that a previous member of the CAC, Richard Vassalotti is running for Seat 2 on the Indian Trail Improvement District (ITID) Board.

Uyen Dang joined the meeting at 1:35pm.

**1.F. CAC Liaison’s Report**

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed key items from the Liaison’s Report. The full report can be viewed at [PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC).

**2. ACTION ITEMS**

**2.A. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA’s Fiscal Year (FY) 25-29 Transportation Improvement Program (TIP)**

ANDREW UHLIR, Deputy Director of Programs, provided a presentation.

JIM KNIGHT asked if funding for the Brightline Station project will be rolled forward for the parking garage or allocated from a separate funding source. He requested that staff send him the correct funding information. TPA staff confirmed they will provide an update once available.

MYRON UMAN acknowledged the General Appropriation Act projects and asked whether the call for projects goes through a formal project prioritization process.

ANDREW UHLIR replied that there is a formal application that is submitted to the legislature. However, the projects are not vetted by FDOT prior to submit and their programming can sometimes be difficult for FDOT as they are required to rebalance the FDOT work program statewide.

**MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA’s Fiscal Year (FY) 25-29 Transportation Improvement Program (TIP) made by Uyen Dang, seconded by Jim Knight, and carried unanimously 11-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	A
Lily-Charlotte Landstrom	Y	Palm Beach County District 5- VACANT	-	Belle Glade – VACANT	-
Aquanette Tyson Thomas	Y	Sammie Brown	A	James McCormack	Y
Kate Layton	Y	City of Royal Palm Beach- VACANT	-	Port of Palm Beach- VACANT	A
James Garvin	Y	Vijay Mishra	Y	Albert Richwagen	A
Village of Palm Springs- VACANT	-	City of West Palm Beach- VACANT	-	Uyen Dang	Y
Greg Fagan	Y	Myron Uman	Y		
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. Transportation Demand Management Programs**

BRIAN RUSCHER, Deputy Director of Multimodal, AND Jonathan Hopkins of WPB Go and Jeremy Mullings of South Florida Commuter Services, provided a presentation.

JIM KNIGHT asked how much notice is needed before receiving the transportation services.

JEREMY MULLINGS replied that they operated through midnight and after the pilot program, they will operate 24/7.

VIJAY MISHRA shared a similar program and their process and incentives.

JONATHAN explained their goal as an employee would not be competitive.

MYRON UMAN asked if staggered working hours, in which different employers operate with different starting times to smooth out rush hours, were considered.

UYEN DANG questioned how the mobility wallet works within the program.

JONATHAN HOPKINS provided an example and explained that WPBgo pays a certain amount of money for Tri-Rail and people who qualify can get a month pass or a 12-month pass.

CHAIR GARVIN noted his support for the pilot program.

KATE LAYTON shared a bicycle charity and shop know as Jack the Bike Man, Inc.

**3.B. Speed Management Study Update**

VALENTINA FACUSE, Pedestrian and Bicycle Planner, and Spencer Maddox, Engineer with Kittleson and Associates, provided a presentation.

LILY-CHARLOTTE LANDSTROM suggested staff conduct outreach for high injury roads and asked if education was available to the public regarding roadway safety.

UYEN DANG noted the committee supports speed reductions and tool management but questioned how those tools and coordination would be applied to the County roads.

CHAIR GARVIN asked if there are any obligations for the Municipalities to proceed in the next steps.

UYEN DANG expressed her concern regarding a second draft study.

SPENCER MADDOX stated it is standard practice to conduct the speed management study.

**4. ADMINISTRATIVE ITEMS**

**4.A. Governing Board Summary Points – July 18, 2024**

**4.B. FDOT Scheduling Report- July 2024**

**4.C. 2025 TPA Meeting Schedule**

**4.D. Public Involvement Activity Report – June and July 2024**

**4.E. Next Meeting – October 2, 2024**

**4.F. Adjournment**

The meeting was adjourned at 2:54 p.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the September 3, 2024, meeting of the Citizen's Advisory Committee, dated this 2<sup>nd</sup> day of October 2024.



James Garvin  
CAC Chair

## EXHIBIT A

### CAC Member Attendance Record

MEMBER Nominated by	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24	Jul '24	Aug '24	Sep '24		
CHAIR JAMES GARVIN City of Palm Beach Gardens	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	P	P	P	P	No Meeting Held – Scheduled Break	P		
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P		P		P	P	P	E					E	
VACANT City of Belle Glade	-		-		-	-	-	-	-	-		-	-	-
RYAN ROSSI City of Boca Raton	P		E		P	P	P	A	P	P			P	
LILY-CHARLOTTE LANDSTROM City of Boynton Beach	P		A		P	A	P	P	A	A			P	
AQUANETTE TYSON THOMAS City of Greenacres	P		P		P	E	P	E	P	E			P	
KATE LAYTON Town of Jupiter	P		P		P	P	P	P	P	P			P	
JAMES MCCORMACK City of Lake Worth Beach	-		p		P	P	E	P	P	P			P	
UYEN DANG City of Boca Raton	P		E		P	P	P	P	P	P			P	
VACANT Village of Palm Springs	P		P		P	P	P	-	-	-		-	-	
Greg Fagan Palm Beach County – District 1	-		-		P	P	P	P	P	P			P	
PAULA RYAN Palm Beach County – District 2	P		P		P	E	P	P	P	E		P	E	
JIM KNIGHT Palm Beach County – District 4	P		P		P	A	P	P	A	P		A	P	
VACANT Palm Beach County – District 5	P		P		P	P	-	-	-	-		-	-	
Brian Rosen Palm Beach County – District 7	P		P		P	P	P	P	A	P		E	E	
VACANT Port of Palm Beach	P		A		A	A	A	A	-	-		-	-	
SAMMIE BROWN City of Riviera Beach	P	A	P	P	P	P	P	A	A	A				
VACANT Village of Royal Palm Beach	P	E	E	A	A	-	-	-	-	-				
VIJAY MISHRA Village of Wellington	P	P	P	P	P	P	P	P	P	P				
VACANT City of West Palm Beach	E	P	E	A	A	A	A	A	-	-				
MYRON UMAN City of West Palm Beach	P	P	P	P	P	P	P	E	P	P				

P = Member Present      E = Excused Absence      A = Unexcused Absence  
 \*New Appointment      - = Member not assigned      \*\*Nominated Prior to current Operating Procedures

**EXHIBIT A**  
(Continued)

OTHERS PRESENT

Valerie Neilson  
Andrew Uhlir  
Melissa Eble  
Ruth Del Pino  
Victoria Williams  
Noah Brown  
Jeremy Mullings  
Jonathan Hopkins

REPRESENTING

Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
FDOT- Turnpike  
SFCS  
SFCS  
WPBgo