



**OFFICIAL MEETING MINUTES OF THE  
CITIZEN’S ADVISORY COMMITTEE (CAC)**

**Wednesday, April 3, 2024**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC)*

**1. REGULAR ITEMS**

**1.A. Call to Order, Roll Call and Pledge of Allegiance**

CHAIR GARVIN called the meeting to order at 1:30 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Jim Knight	A	Brian Rosen	P
Lily-Charlotte Landstrom	P	Palm Beach County District 5-VACANT	-	Greg Fagan	P
Aquanette Tyson Thomas	P	Sammie Brown	P	Belle Glade – VACANT	-
Kate Layton	P	Harlene Kennedy	A	James McCormack	A
James Garvin	P	Vijay Mishra	P	Gwendolyn Lowery	A
VACANT- Village of Palm Springs	-	Francisco Gil	A	Albert Richwagen	P
Linda Hess	P	Myron Uman	P	Uyen Dang	P
Paula Ryan	A				

A = Absent P = Present

**1.B. Modifications to the Agenda**

There were no modifications to the agenda.

**1.C. APPROVED Minutes for March 6, 2024**

**MOTION to approve the amended minutes made by Myron Uman seconded by Albert Richwagen, and carried unanimously 13-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	A	Brian Rosen	Y
Lily-Charlotte Landstrom	Y	Palm Beach County District 5- VACANT	-	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Sammie Brown	Y	Belle Glade – VACANT	-
Kate Layton	Y	Harlene Kennedy	A	James McCormack	A
James Garvin	Y	Vijay Mishra	Y	Gwendolyn Lowery	A
VACANT- Village of Palm Springs	-	Francisco Gil	A	Albert Richwagen	Y
Linda Hess	Y	Myron Uman	Y	Uyen Dang	Y
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

**1.D. General Public Comments and Public Comments on Agenda Items**

Jeremy Mullings, FDOT SFCS, shared information regarding a Florida Commuter transportation Summit in Fort Lauderdale, FL on May 20-22, 2024.

**1.E. Comments from the Chair and Member Comments**

Paula Ryan joined the meeting at 1:33pm.

UYEN DANG thanked Albert Richwagen for event assistance and contributions made during Florida Bicycle Month.

JAMES GARVIN asked members to inform staff on their attendance prior to the meeting, to ensure a quorum is present. He also asked staff to notify members of the recent change in the operating procedures, which requires in-person attendance.

Jim Knight joined the meeting at 1:37pm.

**1.F. CAC Liaison’s Report**

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed key items from the Liaison’s Report. The full report can be viewed at [PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC).

**2. ACTION ITEMS**

**2.A. MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s Transportation Improvement Program (TIP)**

ANDREW UHLIR, Deputy Director of programs, presented this item. The full presentation can be viewed at [PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC).

There were no public comments.

UYEN DANG inquired on the Rectangular Rapid Flashing Beacon (RRFB) design concept for the Boynton Beach Blvd Interchange project and asked if the Northlake Blvd project qualifies for the safety calculation for quiet zone designation.

UYEN DANG questioned which agency is responsible for the installation of railroad gate arms to ensure compliance with safety measures.

JIM KNIGHT asked for the timeline of the Boynton Beach Blvd Interchange project.

CHAIR GARVIN expressed his support for the Boynton Beach Blvd Interchange project.

**MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s Transportation Improvement Program (TIP) made by Paula Ryan seconded by Uyen Dang, and carried unanimously 15-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	Y
Lily-Charlotte Landstrom	Y	Palm Beach County District 5- VACANT	-	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Sammie Brown	Y	Belle Glade – VACANT	-
Kate Layton	Y	Harlene Kennedy	A	James McCormack	A
James Garvin	Y	Vijay Mishra	Y	Gwendolyn Lowery	A
VACANT- Village of Palm Springs	-	Francisco Gil	A	Albert Richwagen	Y
Linda Hess	Y	Myron Uman	Y	Uyen Dang	Y
Paula Ryan	Y				

Y = Yes, N = No, A = Absent, ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. Palm Beach International Airport (PBIA) Update**

GARY SYPEK, Senior Deputy Director of Airport, presented this item. The full presentation can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC).

There were no public comments on this item.

JIM KNIGHT asked staff to share the presentation after the meeting.

SAMMIE BROWN asked if the City of Atlantis airport issues have been resolved and questioned the RFP process for concessions.

MYRON UMAN asked Mr. Sypek to comment on previous discussions held at the North County Airport regarding the runway extension and environmental assessments.

PAULA RYAN asked about rental car space at the airport.

CHAIR GARVIN questioned the timeline for the North County Airport modifications.

**3.B. Draft Fiscal Year (FY) 2025-2026 Unified Planning Work Program (UPWP)**

ANDREW UHLIR, Deputy Director of Programs, presented this item. The full presentation can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC).

MYRON UMAN asked why personnel cost increased and supply cost decreased in 2026.

**4. ADMINISTRATIVE ITEMS**

**4.A. Governing Board Summary Points – March 21, 2024**

**4.B. FDOT Scheduling Report- April 2024**

**4.C. 2023 Pedestrian and Bicycle Quarterly Crash Report- Q4**

**4.D. Public Involvement Activity Report (PIAR)- February**

**4.E. Next Meeting – May 1, 2024**

**4.F. Adjournment**

The meeting was adjourned at 2:37 p.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the April 3, 2024, meeting of the Citizen's Advisory Committee, dated this 1<sup>st</sup> day of May 2024.



James Garvin  
CAC Chair

**EXHIBIT A**  
CAC Member Attendance Record

<b>MEMBER Nominated by</b>	<b>May '23</b>	<b>Jun '23</b>	<b>Jul '23</b>	<b>Aug '23</b>	<b>Sep '23</b>	<b>Oct '23</b>	<b>Nov '23</b>	<b>Dec '23</b>	<b>Jan '24</b>	<b>Feb '24</b>	<b>Mar '24</b>	<b>Apr '24</b>			
CHAIR JAMES GARVIN City of Palm Beach Gardens	P	P	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	P			
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P	P	A		E	P		P		P	P	P	P	P	
VACANT City of Belle Glade	-	-	-		-	-		-		-	-	-	-	-	-
RYAN ROSSI City of Boca Raton	P	P	P		A	P		P		E	P	P	P	P	P
LILY-CHARLOTTE LANDSTROM City of Boynton Beach	-	-	P		P	P		P		A	P	P	A	P	P
AQUANETTE TYSON THOMAS City of Greenacres	P	P	P		P	P		P		P	P	P	E	P	P
KATE LAYTON Town of Jupiter	P	P	P		E	P		P		P	P	P	P	P	P
JAMES MCCORMACK City of Lake Worth Beach	-	-	-		-	-		-		P	P	P	P	P	E
Uyen Dang City of Boca Raton	P	P	P		P	P		P		E	P	P	P	P	P
VACANT Village of Palm Springs	A	P	P		P	P		P		P	P	P	P	P	-
LINDA HESS Palm Beach County – District 1	P	E	A		A	-		-		-	-	P	P	P	P
PAULA RYAN Palm Beach County – District 2	A	P	P		P	P		P		P	P	E	P	P	P
JIM KNIGHT Palm Beach County – District 4	P	P	P		P	P		P		P	P	A	P	P	P
VACANT Palm Beach County – District 5	P	P	P		P	P		P		P	P	P	-	-	-
Brian Rosen Palm Beach County – District 7	A	A	P		P	P		P		P	P	P	P	P	P
Gwendolyn Lowery Port of Palm Beach	*P	P	P		P	P		P		A	A	A	A	A	A
SAMMIE BROWN City of Riviera Beach	P	P	P	A	P	P	A	A	P	P	P	P			
HARLENE KENNEDY Village of Royal Palm Beach	-	-	-	-	P	P	E	E	A	A	A	A			
VIJAY MISHRA Village of Wellington	P	P	P	P	P	P	P	P	P	P	P	P			
FRANCISCO GIL City of West Palm Beach	A	P	P	A	E	P	P	P	E	A	A	A			
MYRON UMAN City of West Palm Beach	P	E	P	P	P	P	P	P	P	P	P	P			
VACANT At-Large Member	P	A	A	A	-	-	-	-	-	-	-	-			
GREG FAGAN At-Large Member	P	P	P	P	P	P	P	P	A	P	P	P			

P = Member Present      E = Excused Absence      A = Unexcused Absence  
\*New Appointment      - = Member not assigned      \*\*Nominated Prior to current Operating Procedures

**EXHIBIT A**  
(Continued)

OTHERS PRESENT

Gary Sypek  
Jeremy Mullings  
Priscila Hanning  
Andrew Uhler  
Melissa Murray  
Nathan George  
Valentina Facuse  
Sienna Aitken  
Ruth Del Pino

REPRESENTING

Palm Beach County Airports  
FDOT-SFCS  
FDOT-SFCS  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA