



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE CITIZEN'S ADVISORY COMMITTEE (CAC)

Wednesday, March 6, 2024

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at PalmBeachTPA.org/CAC

1. REGULAR ITEMS

1.A. Call to Order, Roll Call and Pledge of Allegiance

CHAIR GARVIN called the meeting to order at 1:32 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Jim Knight	P	Brian Rosen	A
Lily-Charlotte Landstrom	A	Palm Beach County District 5-VACANT	-	Greg Fagan	P
Aquanette Tyson Thomas	A	Sammie Brown	A	Belle Glade – VACANT	-
Kate Layton	A	Harlene Kennedy	A	James McCormack	P
James Garvin	P	Vijay Mishra	A	Gwendolyn Lowery	A
Marc Bruner	P	Francisco Gil	A	Albert Richwagen	P
Linda Hess	P	Myron Uman	P	Uyen Dang	P
Paula Ryan	A				

A = Absent P = Present

1.B. Modifications to the Agenda

The Recording Secretary stated that the following members requested permission to participate remotely:

SAMMIE BROWN attended virtually due to a family matter.

VIJAY MISHRA attended virtually due to a scheduling conflict.

KATE LAYON attended virtually due to a scheduling conflict.

There were no objections to their virtual participation, and they were permitted to join the meeting.

1.C. APPROVED amended Minutes for February 7, 2024

JIM KNIGHT noted the February minutes stated his virtual attendance was due to a scheduling conflict, however it was due to a medical matter.

MOTION to approve the amended minutes made by Paula Ryan seconded by Uyen Dang, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	A
Lily-Charlotte Landstrom	A	Palm Beach County District 5- VACANT	-	Greg Fagan	Y
Aquanette Tyson Thomas	A	Sammie Brown	Y	Belle Glade – VACANT	-
Kate Layton	Y	Harlene Kennedy	A	James McCormack	Y
James Garvin	Y	Vijay Mishra	Y	Gwendolyn Lowery	A
Marc Bruner	Y	Francisco Gil	A	Albert Richwagen	Y
Linda Hess	Y	Myron Uman	Y	Uyen Dang	Y
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no public comments received.

1.E. Comments from the Chair and Member Comments

PAULA RYAN expressed her support for the Vision Zero discussion that was held at the February CAC meeting and asked how committee members can help improve the vision zero efforts.

JIM KNIGHT asked about bike lanes being added to the route along A1A where the fatal crash occurred.

UYEN DANG announced bicycle events in March for Florida Bike Month and highlighted Albert Richwagens support for a recently held event.

ALBERT RICHWAGEN shared details on the resources he offers for bicyclists.

MYRON UMAN encouraged the education and appropriate use of bicyclists.

1.F. CAC Liaison’s Report

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed key items from the Liaison’s Report. The full report can be viewed at PalmBeachTPA.org/CAC.

MARC BRUNER stated zoning requirements should be reviewed from a policy standpoint.

JIM KNIGHT noted ordinances for bicycles and bicycle racks.

PAULA RYAN noted the need for more bicycle infrastructure, especially where we have barriers to connectivity.

2. ACTION ITEMS

2.A. MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s 2045 Long Range Transportation Plan (LRTP)

NATHAN GEORGE, Long Range Transportation Plan Coordinator, presented this item. The full presentation can be viewed at PalmBeachTPA.org/CAC.

UYEN DANG recused herself from the discussion. (Signed conflict of interest form attached).

There was no discussion held.

MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s 2045 Long Range Transportation Plan made by Myron Uman seconded by Ryan Rossi, and carried unanimously 12-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	A
Lily-Charlotte Landstrom	A	Palm Beach County District 5- VACANT	-	Greg Fagan	Y
Aquanette Tyson Thomas	A	Sammie Brown	Y	Belle Glade – VACANT	-
Kate Layton	Y	Harlene Kennedy	A	James McCormack	Y
James Garvin	Y	Vijay Mishra	Y	Gwendolyn Lowery	A
Marc Bruner	Y	Francisco Gil	A	Albert Richwagen	Y
Linda Hess	Y	Myron Uman	Y	Uyen Dang	ABST
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s Transportation Improvement Program (TIP)

ANDREW UHLIR, Deputy Director of Programs, presented this item. The full presentation can be viewed at PalmBeachTPA.org/TAC.

There was no discussion held.

MOTION TO RECOMMEND ADOPTION of Amendment #3 to the TPA’s Transportation Improvement Plan (TIP), made by Paula Ryan and seconded by Albert Richwagen, and carried 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Brian Rosen	A
Lily-Charlotte Landstrom	A	Palm Beach County District 5- VACANT	-	Greg Fagan	Y
Aquanette Tyson Thomas	A	Sammie Brown	Y	Belle Glade – VACANT	-
Kate Layton	Y	Harlene Kennedy	A	James McCormack	Y
James Garvin	Y	Vijay Mishra	Y	Gwendolyn Lowery	A
Marc Bruner	Y	Francisco Gil	A	Albert Richwagen	Y
Linda Hess	Y	Myron Uman	Y	Uyen Dang	Y
Paula Ryan	A				

Y = Yes, N = No, A = Absent, ABST = Abstain

3. ADMINISTRATIVE ITEMS

3.A. Governing Board Summary Points – February 15, 2024

3.B. Public Involvement Activity Reports (PIAR)- January

3.C. FDOT Scheduling Report- February 2024

3.D. Next Meeting – April 3, 2024

3.E. Adjournment

The meeting was adjourned at 2:08 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the March 6, 2024, meeting of the Citizen's Advisory Committee, dated this 3rd day of April 2024.



James Garvin
CAC Chair

EXHIBIT A
CAC Member Attendance Record

MEMBER Nominated by	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24		
CHAIR JAMES GARVIN City of Palm Beach Gardens	No Meeting Held	P	P	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P		
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach		P	P	A		E	P		P					
VACANT City of Belle Glade		-	-	-		-	-		-					
RYAN ROSSI City of Boca Raton		P	P	P		A	P		E					
LILY-CHARLOTTE LANDSTROM City of Boynton Beach		-	-	P		P	P		A		P	A		
AQUANETTE TYSON THOMAS City of Greenacres		P	P	P		P	P		P		P	P	E	
KATE LAYTON Town of Jupiter		P	P	P		P	E		P		P	P	P	
JAMES MCCORMACK City of Lake Worth Beach		-	-	-		-	-		-		p	P	P	
Uyen Dang City of Boca Raton		P	P	P		P	P		P		E	P	P	
MARC BRUNER Village of Palm Springs		A	P	P		P	P		P		P	P	P	
LINDA HESS Palm Beach County – District 1		P	E	A		A	A		-		-	-	P	P
PAULA RYAN Palm Beach County – District 2		A	P	P		P	P		P		P	P	E	P
JIM KNIGHT Palm Beach County – District 4		P	P	P		P	P		P		P	P	A	P
VACANT Palm Beach County – District 5		P	P	P		P	P		P		P	P	P	-
Brian Rosen Palm Beach County – District 7		A	A	P		P	P		P		P	P	P	P
Gwendolyn Lowery Port of Palm Beach		*P	P	P		P	P		P		P	A	A	A
SAMMIE BROWN City of Riviera Beach		P	P	P		P	A		P		A	A	P	P
HARLENE KENNEDY Village of Royal Palm Beach		-	-	-		-	-		P		E	E	A	A
VIJAY MISHRA Village of Wellington		P	P	P		P	P		P		P	P	P	P
FRANCISCO GIL City of West Palm Beach		A	P	P		P	A		E		P	P	E	A
MYRON UMAN City of West Palm Beach	P	E	P	P	P	P	P	P	P	P				
VACANT At-Large Member	P	A	A	A	A	-	-	-	-	-				
GREG FAGAN At-Large Member	P	P	P	P	P	P	P	P	A	P				

P = Member Present E = Excused Absence A = Unexcused Absence
 *New Appointment - = Member not assigned **Nominated Prior to current Operating Procedures

EXHIBIT A
(Continued)

OTHERS PRESENT

Victoria Williams
Rosie Byrd
Andrew Uhlir
Melissa Murray
Nathan George
Valentina Facuse
Sienna Aitken
Ruth Del Pino

REPRESENTING

FDOT-Turnpike
Lake Worth Drainage District
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME DANG KHANHUYEN	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CITC Palm Beach TPA
MAILING ADDRESS 7220 NW 4th AVE.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY BOCA RATON	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY MPO
COUNTY PALM BEACH	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 2/7/2024 or 2/6/2024	MY POSITION IS:
	<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, KHANHUYEN DANG, hereby disclose that on FEBRUARY 7TH, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

MARCH 6, 2024

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Consultant to West Palm Beach specifically for Fern Street and RAISE grant project listed in the 2045 L RTP Amendment #3.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/7/2024
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.