

2023 MPO/FDOT Finance Workshop & Training

December 18 & 19, 2023
Palm Beach TPA Boardroom
301 Datura Street,
West Palm Beach, FL 33401

Meeting Objectives

This two-day training will review key financial topics related to the MPO and FDOT. All FDOT and MPO staff are welcome. Virtual participation is available through Zoom using the registration links below.

- Day 1, December 18th: <https://palmbeachtpa.org/meetings-events/mpo-finance-workshop/>
- Day 2, December 19th: <https://palmbeachtpa.org/meetings-events/mpo-finance-workshop2/>

Meeting Agenda – Day 1, December 18th

Time	Topic	Presenter/Facilitator
9:00 am	Welcome and Introductions	OPP
9:15 am	FDOT Finance Overview	OWPB
10:15 am	UPWP Development and Revisions	OPP
10:45 am	<i>BREAK</i>	
11:00 am	Eligibility of Expenditures, Invoicing, and Progress Reports	OPP
12:00 pm	<i>LUNCH</i>	
1:30 pm	FDOT Funding for MPOs	OWPB
2:30 pm	Commodities & Goods, Contractual Services, and Professional Services	OPP
2:50 pm	<i>BREAK</i>	
3:10 pm	UPWP De-obligation and Closeout	OPP
3:30 pm	DBE Compliance	OPP
3:50 pm	Day 1 Wrap Up	OPP

Meeting Agenda – Day 2, December 19th

Time	Topic	Presenter/Facilitator
9:00 am	Welcome and Introductions	OPP
9:10 am	MPO Daily Financial Operations	FDOT District 4
10:00 am	Unified Planning Work Program (UPWP)	FDOT District 4
10:50 am	<i>BREAK</i>	
11:20 am	MPO Timelines	FDOT District 4
11:50 am	Wrap-up and Closing Remarks	FDOT District 4
12:00 pm	<i>LUNCH</i>	
1:30 pm	Palm Beach TPA and FDOT Roundtable Discussion	Everyone
3:50 pm	Conclusion	FDOT District 4