



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
EXECUTIVE COMMITTEE**

December 5, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review at PalmBeachTPA.org/Executive-Committee

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR REED called the meeting to order at 3:02 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance
Joel Flores	P	Michael Napoleone	A
Maria Marino	P	Chelsea Reed	P

P = Present A = Absent

1.B. APPROVED: Modifications to the Agenda

The Recording Secretary Stated that Michael Napoleone was requesting permission to participate virtually due to childcare needs at home.

There were no objections to his virtual participation and the member was permitted to join the meeting.

Modification to the Agenda approved by unanimous consent.

1.C. General Public Comments

There were no public comments received.

1.D. Comments from the Chair and Member Comments

There were no member comments received.

1.E. Executive Director's Report

VALERIE NEILSON, TPA Executive Director, provided a presentation of the Director's Report.

There were no public comments received.

1.F. APPROVED Meeting Minutes from August 3, 2022

MOTION to Approve Meeting Minutes made by Commissioner Marino, seconded by Mayor Flores, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Michael Napoleone	Y
Maria Marino	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: of an Amendment to the TPA Operating Procedures Section 2.2.E

VALERIE NEILSON, TPA Executive Director, provided a presentation of TPA General Counsel’s proposed revisions to the TPA Operating Procedures.

CHAIR REED noted that the MPOAC and SEFTC dates should be included in the TPA Governing Board Agenda Package.

Member discussion ensued about alignment of MPOAC and SEFTC Representation with the TPA Chair and Vice Chair.

There were no public comments on this item.

MOTION to Recommend Approval of an Amendment to the TPA Operating Procedures Section 2.2.E made by Commissioner Marino, seconded by Mayor Flores, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Michael Napoleone	Y
Maria Marino	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

2.B. RECOMMENDED APPROVAL: of an Amendment to the TPA Operating Procedures Section 2.2.F

VALERIE NEILSON, TPA Executive Director, provided a presentation of TPA General Counsel’s proposed revisions to the TPA Operating Procedures.

COMMISSIONER MARINO suggested edits to the proposed revisions.

There were no public comments on this item.

MOTION to Recommend Approval of an Amendment to the TPA Operating Procedures Section 2.2.F made by Commissioner Marino, seconded by Mayor Flores, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Michael Napoleone	Y
Maria Marino	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. Palm Beach County School District Membership on TPA Governing Board Update

VALERIE NEILSON, TPA Executive Director, presented on this update.

COMMISSIONER MARINO stated that the School District paying dues would be a nonstarter.

COUNCILMAN NAPOLEONE inquired about the School District's interest in having a seat.

CHAIR REED encouraged Palm Beach County Board Members to ensure TPA Advisory Committee School District Representatives are engaged and attending meetings.

COUNCILMAN NAPOLEONE and MAYOR FLORES both stated they did not recommend adding a School Board Representative to the Governing Board.

There were no public comments on this item.

4. ADMINISTRATIVE ITEMS

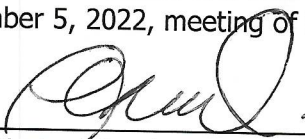
4.A. Next Meeting – February 2023

CHAIR Reed stated that TPA would poll Executive Committee members for their 2023 availability.

4.C. Adjournment

There being no further business, the Chair declared the meeting adjourned at 3:18 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the December 5, 2022, meeting of the Committee, dated this 16th day of February 2023.



Chair Chelsea Reed
Palm Beach Gardens Mayor

EXHIBIT A
 TPA Executive Committee
 Attendance Record

Representative Local Government	May '22	Jun '22	July '22	Aug '22	Oct '22	Dec '22
Chelsea Reed, Vice Mayor – TPA VICE CHAIR City of Palm Beach Gardens	P	E	P	P	P	P
Joel Flores, Mayor City of Greenacres	P	P	P	P	P	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P	P	P
Michael Napoleone, Councilman Village of Wellington	P	P	P	P	P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Valerie Neilson
 Cassidy Sparks
 Amanda Williams

REPRESENTING

Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA