



Palm Beach County Transportation Disadvantaged Local Coordinating Board **Member Training**






Training Outline

- Transportation Disadvantaged (TD) Program
- Local Coordinating Board (LCB) Overview
- LCB Duties
- LCB Administration



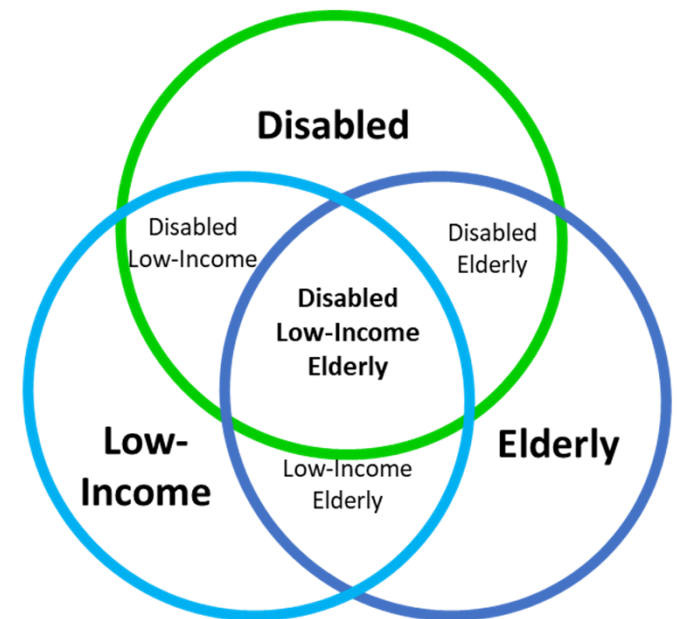
Transportation Disadvantaged (TD) Program

Transportation Disadvantaged Program

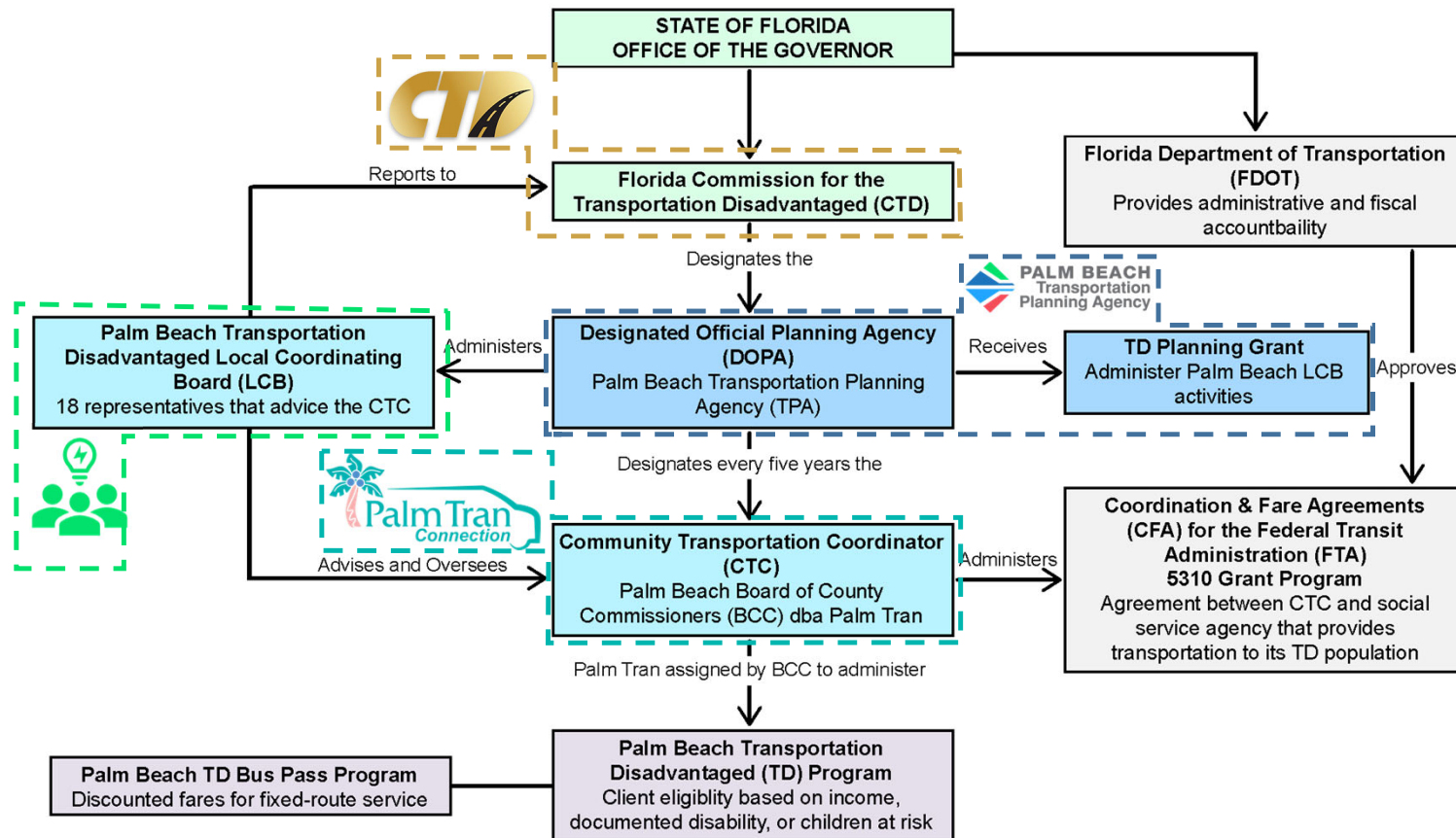
	 Commission for Transportation Disadvantaged	 Designated Official Planning Agency	 Community Transportation Coordinator	Local Coordinating Board
Acronym	CTD	DOPA	CTC	LCB
Purpose	Coordinates TD transportation services	Assists CTD at local level	Coordinates & provides transportation services in Palm Beach County	Identifies local service needs & advise CTC

Transportation Disadvantaged

Describes those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation.



Transportation Disadvantaged Program



Commission for the Transportation Disadvantaged (CTD)

Independent state agency created to accomplish the coordination of transportation services provided to the transportation disadvantaged population.



Designated Official Planning Agency (DOPA)

The official body or agency designated by the CTD to fulfill the functions of transportation disadvantaged planning.



PALM BEACH
Transportation
Planning Agency

In Palm Beach County, the DOPA is the Palm Beach TPA.

Community Transportation Coordinator (CTC)

Transportation entity that ensures coordinated transportation services are provided to serve the transportation disadvantaged population.



In Palm Beach County, the CTC is Palm Tran Connection.

Local Coordinating Board (LCB)

The LCB is an advisory board,
established by Florida Statutes to
advise the CTD and CTC about local
concerns and issues.





Local Coordinating Board (LCB) Overview



LCB Overview

The Local Coordinating Board (LCB) is...

“an **advisory entity** in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to **provide assistance to the community transportation coordinator** relative to the coordination of transportation services.” (F.S. 427.011)



LCB Membership

- Chair
- Citizen Advocate/User
- Rep. for the Disabled
- Rep. for the Elderly
- Citizen Advocate
- Florida Dept. of Veterans' Affairs
- PBC Community Action
- School District of Palm Beach County
- Florida Dept. of Transportation
- Dept. of Children and Family Services
- Agency for Persons with Disabilities
- Florida Agency for Health Care Administration
- Area Agency on Aging
- Workforce Development Board
- Local Medical Community
- Florida Dept. of Vocational Rehabilitation
- Private Transportation Industry
- Representative for Children at Risk



LCB Duties



Overview of LCB Duties

- **Attend quarterly meetings**
- Review and adopt by-laws
- Review and adopt Grievance Procedures
- Appoint a Grievance Subcommittee
- **Review Annual Expenditure Report (AER)**
- **Review and approve Annual Operating Report (AOR)**
- Review and approve TD Service Plan
- **CTC Evaluation**
- Annually appoint a Vice Chair

Transportation Disadvantaged Service Plan (TDSP)

- Outlines TD services and service partners in Palm Beach County
- Annual minor update
- 5 Year major updates



FY23-28 Major Update - August 24, 2022



CTC Evaluation

- LCB conducts annual evaluation of CTC's performance
- Criteria determined by the CTD
 - Evaluates Operations and Performance
 - Surveys riders/beneficiaries, purchasers of services, and contractors



The logo consists of several white geometric shapes on a blue background. It includes a large triangle pointing right, a horizontal bar, and several parallel diagonal lines that create a sense of motion or a stylized letter 'L'.

LCB Administration



The LCB By-laws

- Guides LCB Procedures and processes
- Provide procedures and policies for fulfilling the requirements of Chapter 427, (F.S.), Rules 41-2, Florida Administrative Code
- Set requirements for TD services and LCB operations



LCB Attendance

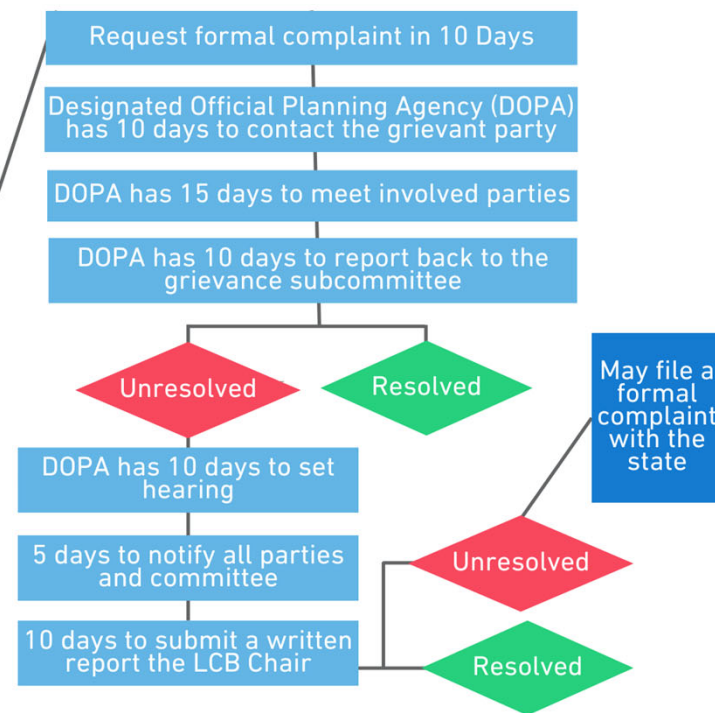
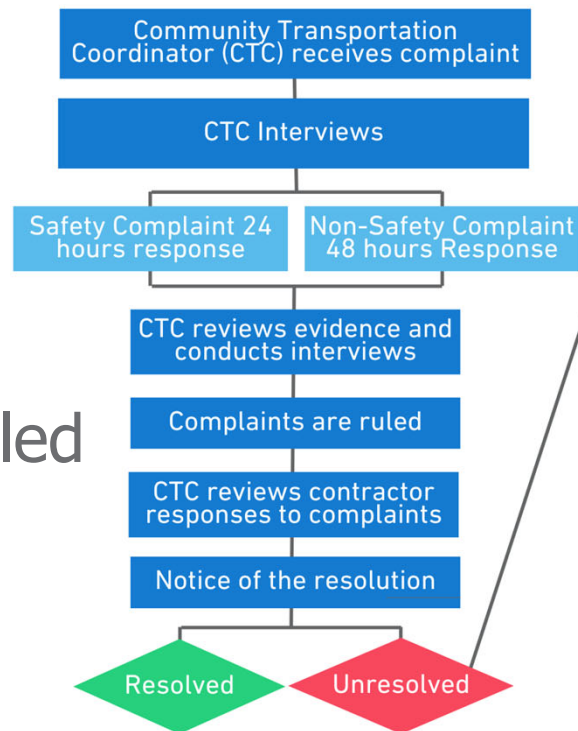
Automatic recission of membership for 3 consecutive unexcused absences.

Excused Absence = Member must notify TPA of absence at least 1 business day prior to meeting

Grievance Procedures



Step 1: Complaint Filed



Step 2: Grievance Process (if necessary)



Grievance Procedures

The Grievance Subcommittee

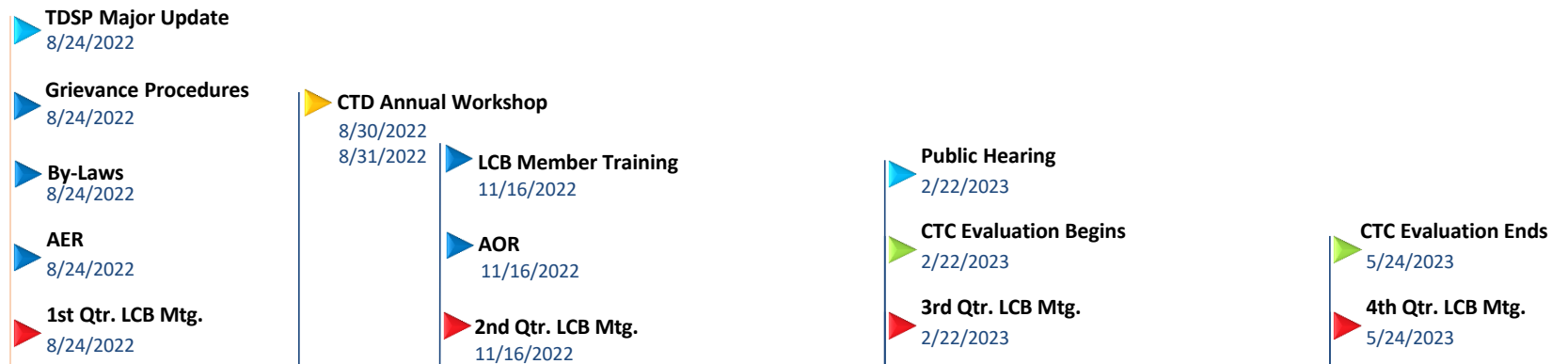
- Processes and investigates unresolved grievances
- Makes recommendations to the LCB or to the Commission for improvement of service.
- Does not possess adjudicative or determinative powers.



LCB Voting

"No member of a board or commission who is present at any meeting of the board or commission at which an official decision, ruling, or other official act is taken or adopted **may abstain from voting."**

Timeline of LCB Duties FY 2023



2022

Jul

Aug

Sep

Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

Jun

2023

07/01/2022 **TDSP Major Update** 08/24/2022

2/22/2023

CTC Evaluation

5/24/2023



Thank you!