



2023 State Road Modifications (SRM) Program Overview

Palm Beach Transportation Planning Agency

The purpose of the Palm Beach Transportation Planning Agency's (TPA) State Road Modifications (SRM) Program is to construct and enhance state roadways to advance the TPA's vision.

There are two types of projects that can be submitted through this program. There are Stand-Alone projects and Modification to Existing projects.

Stand-Alone Project: an application for a new project that has no preexisting project within the same limits. When funded, design will be programmed into the new fifth year of the Transportation Improvement Program, with construction in later years.

Modification to Existing Project: an application seeking to modify an already programmed or soon to be programmed project. When funded, the application will follow the timeline of that project, if funding is available.

Whether the application is for a Stand-Alone or Existing project, FDOT will be the agency delivering the project on behalf of the applicant, unless otherwise notified.

Application Deadline: February 17, 2023 at 5:00 PM

FUNDING AVAILABILITY

Anticipated Total Funding Available:	~\$20.4M/year
Application Maximum per project:	\$5,000,000
Application Minimum per project (Stand-Alone Only):	\$500,000

PROJECT ELIGIBILITY *Eligible projects are as follows:*

This program only funds projects on State Roadways

Complete Street projects – including:

Lane Narrowing	Transit Infrastructure	Striping and Marking
Lane Repurposing	Intelligent Transportation Systems (ITS)	Pedestrian Facilities
Bicycle Facilities	Median Modifications	Roadway Lighting
Pedestrian Lighting		

Intersection modifications - Turn lanes, traffic signals and other intersection modifications.

ELIGIBLE Project Applicants

- Municipalities
- County
- State
- Palm Beach TPA
- Transit agencies
- Tribal governments
- Federal agencies



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PROGRAM REQUIREMENTS

- An applicant may submit a maximum of two (2) applications, with the exception of Palm Beach County who may submit a maximum of six (6) applications across all departments and the Palm Beach TPA who may submit a maximum of five (5) applications.
- All applicants will be required to meet with TPA Staff to discuss SRM applications prior to submittal. Applicants can only submit applications discussed at the meeting.
- Only the highest ranked eligible application from each agency will be included in the TPA's draft List of Priority Projects, unless the applicant's project lead provides the TPA with a preferred rank of their own projects. Palm Beach County and the TPA may have up to three (3) projects included in the first round.
- Stand-Alone Project applications are limited to a minimum request of \$500K and all applications are limited maximum funding amount of \$5M, inclusive of all project phases.
- Application will be included on the draft LOPP until anticipated funding is exhausted. However, inclusion on the List of Priority Projects (LOPP) does not guarantee funding.
- Applications must be submitted online via the application portal pursuant to program schedule.
- Applications must include all required documents listed in the Submittal Checklist.
- Applications will be scored and ranked via the scoring system based on the TPA's 2045 Long Range Transportation Plan (LRTP) adopted goals, objectives and targets and described more specifically on page 4 in the SRM Scoring Criteria table.
- Any project that is directly adjacent to single-family residential lots that provide primary access to the impacted roadway must provide proof of public outreach and support. Applicants must provide the total number of impacted properties and have >25% of all directly adjacent single-family landowners in support of the project and no more than 10% of adjacent landowners in opposition. If this requirement is not met, the project will be ineligible.
- The TPA Board makes the final decision regarding inclusion of an application on the TPA's List of Priority Projects and may waive any of the above requirements. Applicants may be required to enter into a Local Funding Agreement (LFA) to cover ineligible scope items with local funds.



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SCHEDULE	
Date*	Activity and Deadline
October 20, 2022	Program Kick-off. TPA Board approves program.
November 3, 2022	Program Application Workshop. FDOT and TPA hold workshop to review program application, scoring criteria, schedule, and project implementation requirements. TPA distributes program overview and application information to local agencies and opens online application portal.
November 7, 2022 - January 31, 2023	Pre-Application Meetings. Applicants participate in a <u>required</u> one-on-one meeting with TPA and FDOT representatives to discuss project specifics and clarify application requirements.
February 17, 2023	Application Deadline. Applicants submit applications, including community letters of support, via online application portal by 5 p.m. TPA provides completed applications to FDOT.
March 3, 2023	TPA Submits Project List and Tentative Ranking to FDOT. TPA submits tentative project rankings to FDOT for project feasibility and eligibility determination.
FDOT/TPA VETTING PROCESS BEGINS	
Late March 2023	First Email to Applicants. After initial application review, FDOT emails applicants requesting additional clarification needed before field reviews. If ineligible, TPA to send formal response.
Early April 2023	Applicant Responses Due. Applicants provide FDOT and TPA responses to requested clarifications.
Mid April 2023	Field Visits. FDOT and applicants perform field reviews to ensure potential project is constructible, requires no right-of way acquisition, and determine if drainage is warranted.
Late April 2023	Second Email to Applicants. FDOT sends an email to applicants with comments on issues / concerns, clarifications, updated cost estimates, and/or requests for missing or updated documentation.
April 28, 2023	Resolution of Support Due to TPA. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 5, 2023	Response from Applicants Due. Deadline for applicants to resolve outstanding eligibility issues and submit final requested documentation to FDOT and TPA.
FDOT/TPA VETTING PROCESS ENDS	
May 26, 2023	FDOT D4 returns Eligibility Determinations. FDOT sends TPA final eligibility determinations to finalize draft priority ranking.
July 5 - 6, 2023	Draft List of Priority Projects to Committees. TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.
July 20, 2023	Final Priority List Approval by TPA Board. TPA Board approves final List of Priority Projects.
July 21, 2023	Submit Project Priorities to FDOT. TPA submits adopted List of Priority Projects to FDOT and notifies applicants of final priority rankings.

*Dates as of October 1, 2022. Latest dates will be posted to the website.



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SRM SCORING			
CRITERIA	DESCRIPTION	VALUE	MAX
WHAT			
Pedestrian Facility Type NOTE: Multiply length (per mile) or number of locations by factor shown in Value column	10'+ shared use path	5	10
	8'-9' paved path	4	
	4'-7' sidewalk	3	
	Sidewalk or shared use path widenings	1	
	Standalone ADA facility (e.g. ped crossings, bus stops, etc.)	0.2	
Bicycle Facility Type NOTE: Multiply length (per mile) by factor shown in Value column	10'+ shared use path	5	10
	Separated or raised bicycle lanes	4	
	Buffered bicycle lanes	3	
	Designated bicycle lanes	2	
Vehicular Facilities	Project includes TSM components (e.g. connected signals, cameras, vehicle sensors, etc.)	5	20
	Project reduces transit travel time	5	
	Project improves efficient movement of freight in region	5	
	Capacity project improves travel time reliability	5	
WHERE			
Project improves non-motorized facilities at an interchange, bridge, or railroad crossing		5	5
Project improves pedestrian/bicycle facilities in Tier 1 Ped Gap/Bicycle Corridor		5	5
Project benefits traditionally underserved communities NOTE: Determine Traditionally underserved population index within 1 mile of project	Very High	10	10
	High	6	
	Medium	3	
	Low	0	
Project improves aging infrastructure	Facility in unacceptable condition with widespread deterioration	5	5
	Facility in poor condition with significant deterioration	3	
Project improves performance of hurricane evacuation route		3	5
Project reduces susceptibility to inundation by sea level rise and/or annual flooding		2	
Project improves lighting/pedestrian/bicycle facilities in High Crash Dark-Unlit/Ped/Bicycle Corridor per TPA Vision Zero Action Plan		7	7
Project has a defined target speed appropriate for the context classification, has identified preliminary speed management tools, and has support for the speed from the local governing body.		5	5
Project has identified safety countermeasures and has summarized the Crash Modification Factors (CMF) for each countermeasure.		5	5
WHY			
Project will have positive environmental impacts (i.e. mitigation activity, pollution prevention & abatement, stormwater management, pervious materials, etc.)		5	5
Project is endorsed by members of benefit area (HOA, POA, petition, etc.)		3	3
Project maximizes use of TPA funding by enhancing a programmed FDOT RRR project		5	5
Applicant cancels a previously prioritized and funded project within the past 12 months		-5	0
		TOTAL	100



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HOW TO APPLY

1. Attend the TPA Funding Programs Workshop – November 3, 2022 (optional)

Learn about project eligibility, Local Agency Program Certification, and have your specific questions answered by FDOT and TPA Staff.

2. Attend Pre-Application Meeting with TPA and FDOT staff (required)

All applicants must attend a pre-application meeting with TPA and FDOT between November 7, 2022 – January 31, 2023. TPA will schedule these meetings with FDOT and applicants.

3. Gather the required documents

Each project submittal requires an application, online form, and supporting documents outlined in the Submittal Checklist provided below. Missing or late documents may result in project ineligibility.

4. Submit via online application portal

The application process requires the submittal of the application document with associated attachments via the online application portal that can be accessed once live at: PalmBeachTPA.org/SRM

5. Stay Updated

Follow the Program Schedule and look out for emails from TPA and FDOT regarding your project application.



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SUBMITTAL CHECKLIST

Please use the following checklist to ensure you are including all documents required to be submitted with your application:

- Application
- Location Map (Aerial)
- Photograph of project location before construction
- Typical Section (Existing and Proposed)
- Completed FDOT Cost Estimate Spreadsheet (prepared and signed by a Professional Engineer from the Agency's Engineering Office)
- Right-of-Way Ownership Verification (Plats, deeds, prescriptions, certified surveys and/or easements)
- Community letters of support (due at application submittal: February 17, 2023)
- Commitment Letter from FDOT clearly indicating they will "Deliver the project on behalf of the agency", unless FDOT indicates otherwise. (Due at application deadline – February 17, 2023).
- Proof of public outreach and support required if proposed project modifies a roadway that provides primary access to single-family residential lots.
 - Must have > 25% of all landowners in support of the project, whose parcel is directly adjacent to the project. If > 10% of adjacent landowners oppose the project, the project will be flagged when prioritized.
 - The following documentation must be submitted with the application in the form of:
 - Responses to mail outs sent to landowners/residents; Or,
 - Sign-In signatures and input obtained at a neighborhood/public meeting.

NOTE: Attendance at a council meeting for the resolution of support is not considered a public outreach meeting.
- Resolution of support from the local governing body(ies) clearly indicating support for the project as proposed– due within 60 days of application due date (April 28, 2023). Resolutions for projects to be administered by FDOT must also include language clearly stating the project "will be administered and constructed by FDOT on behalf of the (applicant)." The Resolution should also include language stating that it is the responsibility of local government to maintain or coordinate the maintenance.