



## TPA GOVERNING BOARD MEETING AGENDA

DATE: **Thursday, March 16, 2023**  
TIME: **9:00 a.m.**  
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 4.

Members of the public can [join the meeting](#) in person or virtually.

Please call 561-725-0800 or e-mail [info@PalmBeachTPA.org](mailto:info@PalmBeachTPA.org) for assistance joining the virtual meeting.

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### 1. REGULAR ITEMS

- A. Call to Order and Roll Call
- B. Invocation and Pledge of Allegiance
- C. Modifications to the Agenda
- D. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written comment may be submitted at [PalmBeachTPA.org/Comment-Form](https://PalmBeachTPA.org/Comment-Form) at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- E. Special Presentations
  - 1. March 2023 Florida Bicycle Month Proclamation

The TPA Chair will present the attached TPA Florida Bicycle Month Proclamation.

- F. Comments from the Chair and Member Comments

- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Item
  - 1. Governing Board Meeting Minutes for February 16, 2023
  - 2. Appointments to the TPA Advisory Committees through March 2026
    - a. Gwendolyn Lowery as the Port of Palm Beach Citizen's Advisory Committee (CAC) Representative
  - 3. Appointments to the Transportation Disadvantaged Local Coordinating Board (TDLCB) through March 2026
    - a. Nancy Yarnall as the Agency for Area Aging Representative
  - 4. Adoption of the attached resolution amending the TPA Financial Policies to reflect the current Finance Department roles and responsibilities and sharing of audit procedures.

**2. ACTION ITEMS**

- A. MOTION TO ADOPT the TPA's Public Participation Plan (PPP) Update

The TPA's PPP establishes policies and procedures for public engagement, including notice of proposed actions and opportunity for input. A resolution is provided. The draft document is attached and also available at [PalmBeachTPA.org/PPP](http://PalmBeachTPA.org/PPP). Updates include:

  - Information about the TPA's redesigned website with greater ADA Accessibility
  - Descriptions of public participation deliverables including newsletters, media advisories, press releases, print materials, graphics, photography and videography
  - Expansion on the TPA's digital channels including the website and social media and how they are used to encourage outreach and engagement
  - Public involvement tracking and measurement methods including Public Involvement Activity Reports, public records and public outreach summaries following events
  - Revised List of Acronyms used in transportation planning
  - Updated Limited English Proficiency (LEP) Plan with the U.S. Census Bureau's 2017 – 2021 American Community Survey data

TAC/CAC/VZAC: Recommended adoption unanimously.

### 3. INFORMATION ITEMS

- A. FDOT Strategic Intermodal System (SIS) Draft 2050 Cost Feasible Plan Update  
FDOT will present on the Draft SIS 2050 Cost Feasible Plan for projects in Palm Beach County. The SIS is Florida's high priority network of transportation facilities important to the state's economy and mobility. The Cost Feasible Plan provides a phased plan for programming SIS projects using available future revenues. Attached is information on the SIS, the draft projects map, and projects table.
- B. TPA Vision 2050 Long Range Transportation Plan (LRTP)  
TPA staff will kick off the Vision 2050 LRTP with a presentation providing an overview of the process, the milestones over the next two years, and ways to be involved. A draft presentation is attached.
- C. Transportation Disadvantaged (TD) Local Coordinating Board (LCB) Update  
TPA staff will provide an update on the LCB and TD program, which administers the Transportation Disadvantaged Local Coordinating Board and Palm Tran Connections is the service provider in Palm Beach County and Community Transportation Coordinator Evaluation. More information about the LCB is available at [PalmBeachTPA.org/LCB](http://PalmBeachTPA.org/LCB). A draft presentation is attached.
- D. Partner Agency Updates  
Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

### 4. ADMINISTRATIVE ITEMS

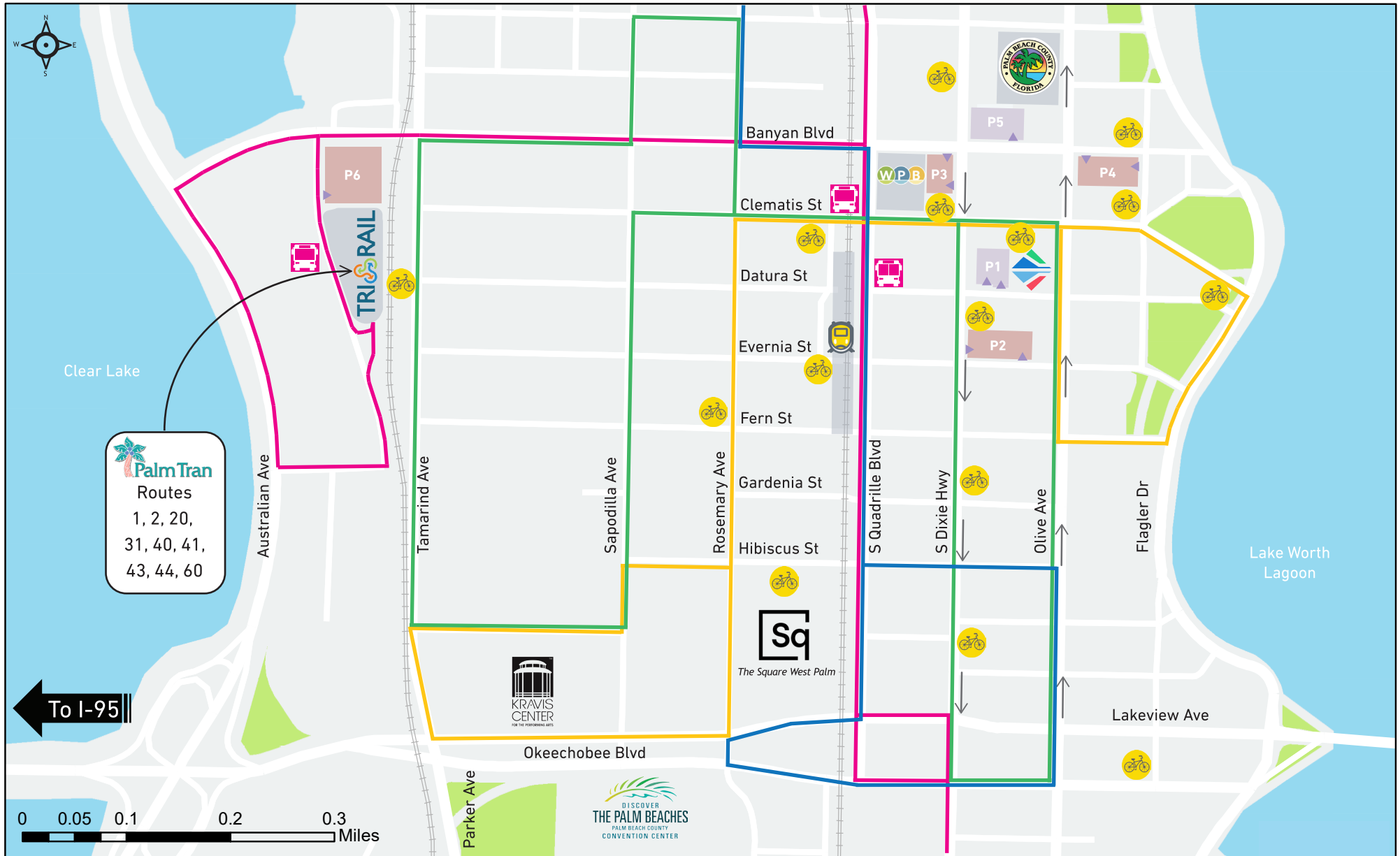
- A. Routine TPA Reports
1. Public Involvement Activity Reports – February 2023
  2. FDOT Scheduling Report – March 2023
- B. Next Meeting – **April 20, 2023**
- C. Adjournment

#### NOTICE

In accordance with Section 286.0105, *F.S.*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge) should contact Melissa Murray at 561-725-0813 or [MMurray@PalmBeachTPA.org](mailto:MMurray@PalmBeachTPA.org) at least five (5) business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

Se solicita La participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Melissa Murray al teléfono 561-725-0813 o [MMurray@PalmBeachTPA.org](mailto:MMurray@PalmBeachTPA.org) por lo menos cinco días antes de la reunión. Si tiene problemas de audición, llamar al teléfono 711.



**Palm Tran**  
Routes  
1, 2, 20,  
31, 40, 41,  
43, 44, 60

0 0.05 0.1 0.2 0.3 Miles

TPA Office Location

Public Parking

Private Parking

\*Metered on-street parking available citywide (free with Handicap placard up to 4 hours)

**Palm Tran**  
PalmTran.org  
 Palm Tran Bus Stop  
 Palm Tran Route 1  
 **TRI & RAIL**  
Tri-Rail.com

**WEST PALM BEACH**  
DowntownWPB.com  
 Yellow Trolley  
 Green Trolley  
 Blue Trolley

**brightline**  
GoBrightline.com  
 Brightline Station  
 BrightBike Station

**CIRCUIT**  
Free on-demand rides around West Palm Beach & Palm Beach 7 days a week. Download the app to ride.  
 Download on the App Store  
 GET IT ON Google Play

**CHAIR**

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**Steve B. Wilson, Mayor**

City of Belle Glade

*Alternate:* Michael C. Martin, Commissioner

**Yvette Drucker, Council Member**

City of Boca Raton

**Vacant**

City of Boca Raton

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Andrea Levine O'Rourke, Deputy Mayor

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*Alternate:* Paula Bousquet, Councilwoman

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*Alternate:* Christopher McVoy, Vice Mayor

**Joni Brinkman, Mayor Pro Tem**

Village of Palm Springs

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**Deandre Poole, Commissioner**

Port of Palm Beach

*Alternate:* Varisa Dass, Commissioner

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Palm Beach County – District 2

**Marci Woodward, Commissioner**

Palm Beach County – District 4

**Maria Sachs, Vice Mayor**

Palm Beach County – District 5

**Mack Bernard, Commissioner**

Palm Beach County – District 7

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City of West Palm Beach

**Joseph A. Peduzzi, Commissioner**

City of West Palm Beach

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Shalonda Warren, Commissioner

**Gerry O'Reilly, District 4 Secretary**

Florida Department of Transportation

Non-Voting Advisory Member