

2023 APPLICATION FORM

Project Funding for Local Initiatives (LI)

Construction Projects

Project Title

Applicant

WHAT DO YOU WANT TO BUILD?

Briefly provide a general description of the project and what it will accomplish.

WHO OWNS THE RIGHT-OF-WAY?

Check whether the applicant and/or another agency owns the right-of-way where the project will be built. Resolution of support from facility owner clearly indicating that the project may be constructed as proposed is a required attachment (see submittal checklist).

- ☐ Applicant ☐ Other Entities _____
Requires resolution letter from owner allowing project to be built.

WHO IS DOING WHAT?

Check the applicable boxes. All projects on state highways must be administered and constructed by FDOT. For projects on local roadways (county or city), the applicant may administer the project or ask FDOT to administer the project on their behalf. Locally administered projects require a Local Agency Program (LAP) agreement to administer Federal Aid projects in accordance with FDOT's [Local Agency Program Manual](#) (topic no. 525 010 300).

	<u>Administered by:</u>	<u>Funded by:</u>
Design (PE)	<input type="checkbox"/> Applicant or consultant ⁽¹⁾⁽²⁾ <input type="checkbox"/> FDOT (requires prior approval)	<input type="checkbox"/> Applicant (required if locally administered) <input type="checkbox"/> TPA (if FDOT administered)
Construction (CST)	<input type="checkbox"/> Applicant or consultant ⁽¹⁾ <input type="checkbox"/> FDOT (requires prior approval) <input type="checkbox"/> Other: _____	<input type="checkbox"/> Applicant <input type="checkbox"/> TPA
Const Eng & Inspect (CEI)	<input type="checkbox"/> Applicant or consultant ⁽¹⁾⁽²⁾ <input type="checkbox"/> FDOT (requires prior approval)	<input type="checkbox"/> Applicant (if locally administered project) <input type="checkbox"/> TPA (if FDOT administered project)

(1) FDOT pre-qualified consultants must be used on all design and CEI work for critical projects (a project is considered critical when it is on the State Highway System (SHS), features a major structure, and/or has a budget greater than \$10 million)

(2) Design consultant and CEI consultant shall not be the same.

APPLICANT CONTACT INFORMATION

Contact Person
Title
Email
Phone Number
Address

PROJECT LOCATION

Road Name
Road Number

Project Limit Begin
Project Limit End

QUALIFYING ACTIVITIES FOR FUNDING

Check the box that represents the majority of the work the proposed project will address. Eligible activities must be consistent with details described under [23 U.S.C. 133\(b\)](#).

Complete Street projects - Including Lane Narrowing, Lane Elimination, Bicycle Facilities, Pedestrian Facilities, Transit Infrastructure, Intelligent Transportation Systems (ITS), Median Modifications, Signing and lighting, Turn Lanes, Traffic Signals, Striping and Marking.

Transit capital - purchase of vehicles, shelters, park-and-ride facilities. Can also pay up to 50% of a 3-year turn-key contract for new transit service (e.g. trolley service)

Non-motorized infrastructure - Separated, Buffered and/or designated bike lanes, Sidewalks, Shared-use paths, Street lighting

Freight efficiency - Airport or seaport off-site capacity improvements, Railway capacity improvements, Truck movement improvements.

Other eligible activities not specified above

PROJECT TYPICAL SECTION INFORMATION

Complete the following information for existing & proposed features, dimensions, & right of way lines. The typical section information provides an understanding of the spacing requirement differences between the existing facilities and the proposed facilities.

	EXISTING	PROPOSED
RIGHT-OF-WAY WIDTH		
Project must fit within current ROW, acquisition is not permitted		
PEDESTRIAN OR MULTIUSE FACILITIES		
Length (miles) for one direction. Do not count both sides of roadway.		
Width on North or West side (feet)*		
Width on South or East side (feet)*		
BICYCLE FACILITIES		
Bike Lane Length (feet) for one direction. Do not count both sides of roadway.		
Width on North or West side (feet)* (not Including Buffer Width)		
Buffer Width on North or West side (feet)*		
Width on South or East side (feet)* (not Including Buffer Width)		
Buffer Width on South or East side (feet)*		
Proposed improvements requires:		
Pavement widening Sharrows Restriping		
MOTORIZED VEHICLE FACILITIES		
Number of Through Travel Lanes		
Typical Through Lane Width (feet)		
Total Width* (No. Travel Lanes x Lane Width)		
Posted Speed Limit		
Design Speed (if known)		
MEDIAN/SWALE/CURB		
Median/Center Turning Lane Width (feet)*		
Swale Width (feet)*		
Curb Width (feet)*		
*TOTAL WIDTH OF ALL COMPONENTS (Add all rows with red for total width) Must fit within existing right-of-way.		

RIGHT-OF-WAY OWNERSHIP DOCUMENTATION

Describe the project's existing right-of-way ownerships. This description shall identify when the right-of-way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys, easements). If right-of-way is an easement, please describe the easement language. Right-of-way ownership verification documents are a required attachment (see submittal checklist on page 9).

PROJECT SCOPE OF WORK

Describe how the proposed improvements will affect the following:

ADA items (crosswalks, sidewalks, ramps, etc.)

All proposed crosswalks, sidewalks, ramps, etc. comply with ADA standards YES NO

Access Management revisions (median modifications, impacts to driveways, etc.) YES NO

Pedestrian and/or Roadway Lighting

Pedestrian lighting proposed YES NO Roadway lighting proposed YES NO

Landscape (with Local Funds)

Median landscape proposed YES NO Other landscape proposed YES NO
Irrigation items proposed YES NO

Signalization

Pedestrian signals proposed YES NO Existing signalization to be replaced YES NO
New traffic signalization proposed YES NO

Transit Improvements

Queue jump possible YES NO Transit provider concurrence provided YES NO
Upgrade existing bus bay area YES NO

School Zone Modifications

Existing flashing school zone signal on state road YES NO
High emphasis cross walk at unsignalized crossing YES NO

Utility Modifications

Sub-surface relocation is required	YES	NO	Utility coordination is required	YES	NO
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Drainage and/or other Permits

Existing closed drainage system to remain	YES	NO
Existing open drainage system to remain	YES	NO

Railroad Crossing Modifications

Rail crossing within limits	YES	NO	Replace railroad signal equipment and gates	YES	NO
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Bridge Modifications

Proposed pedestrian bridge	YES	NO	Bridge replacement	YES	NO
Proposed bridge widening	YES	NO			

Additional Information

Other Scope Items

Summarize any special characteristics of the project.

Identify any upcoming projects or projects currently underway adjacent to the proposed project.

Other specific project information that should be considered.

PUBLIC INVOLVEMENT AND SUPPORT

Describe the public outreach and support for the project (i.e. petitions, written endorsements, resolutions, etc.). Attach documentation.

Projects impacting single family residential lots will require additional documentation of public support. Additional documentation must indicate that all property owners directly affected by the improvement were notified, that at least 25 percent of the property owners showed support for the project, and that no more than 10 percent of the property owners showed lack of support.

PROJECT MAINTENANCE

Document ownership and maintenance responsibilities for the project when complete. Applicant's Resolution of Support and commitment to fund operations and maintenance of the project is a required attachment. See submittal checklist on page 9).

COST ESTIMATE

The total construction amount of Local Initiatives Program funds requested per projects (infrastructure) must be in excess of \$250,000 with a maximum project amount of \$5,000,000.

Local Initiatives Program funds will be used to fund Construction, Construction Engineering and Inspection Activities (CEI) and FDOT in-house support activities. The applicant may also request that Local Initiative Program funds be used for project Design, Environmental Services, and Post Design Services.

Local Funds (LF) will be used for all non-participating items, contingency activities, and any costs in excess of the awarded funding (LI) allocation.

- (a) Provide detailed project cost estimate using one of the following forms. Estimate shall be broken down to eligible and non-eligible project costs. **Estimates are to be prepared and signed by a Professional Engineer from the Local Agency's Engineering office.**
 - a. [On-System \(on State Highway System\) Cost Estimate Sheet](#)
 - b. [Off-System \(not on State Highway System\) Cost Estimate Sheet](#)

Use the following links to access the basis of estimates manual as well as historical information for the project area.

[Basis of Estimates Manual](#)
[Historical Cost Information](#)

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by _____
(*municipal, county, state or federal agency, or tribal council*) and that said entity will:

- 1) provide any funding required in addition to the grant amount;
- 2) enter into a LAP and maintenance agreement with the Florida Department of Transportation;
- 3) have complied with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions intended for this project previously performed within the project limits;
- 4) will comply with NEPA process prior to construction, which may involve coordination with the State Historic and Preservation Office (SHPO); and
- 5) support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable, and that increases in these costs could cause significant increase to the local agency required participation. I understand failure to follow through on the project once programmed in the Florida Department of Transportation's Work Program is not allowed.

Signature

Name (*please type or print*)

Title

Date

FOR FDOT USE ONLY

Application Complete	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Project Eligible	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Implementation Feasible	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Include in Work Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No