



Palm Beach County
Transportation Disadvantaged
Local Coordinating Board
Member Training





Training Outline

- Transportation Disadvantaged (TD) Program
- Local Coordinating Board (LCB) Overview
- LCB Duties
- LCB Administration



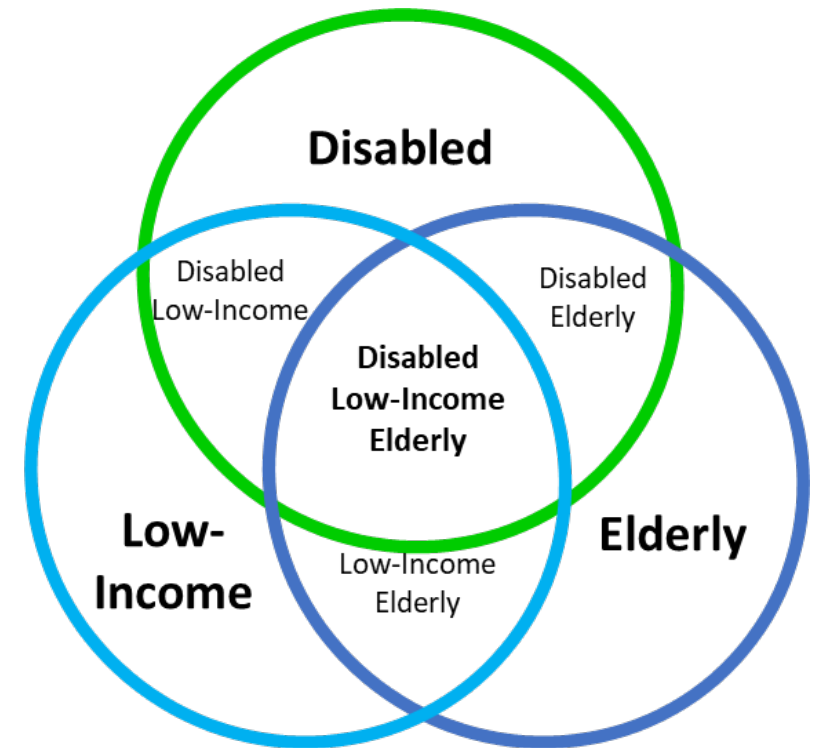
Transportation Disadvantaged (TD) Program

Transportation Disadvantaged Program

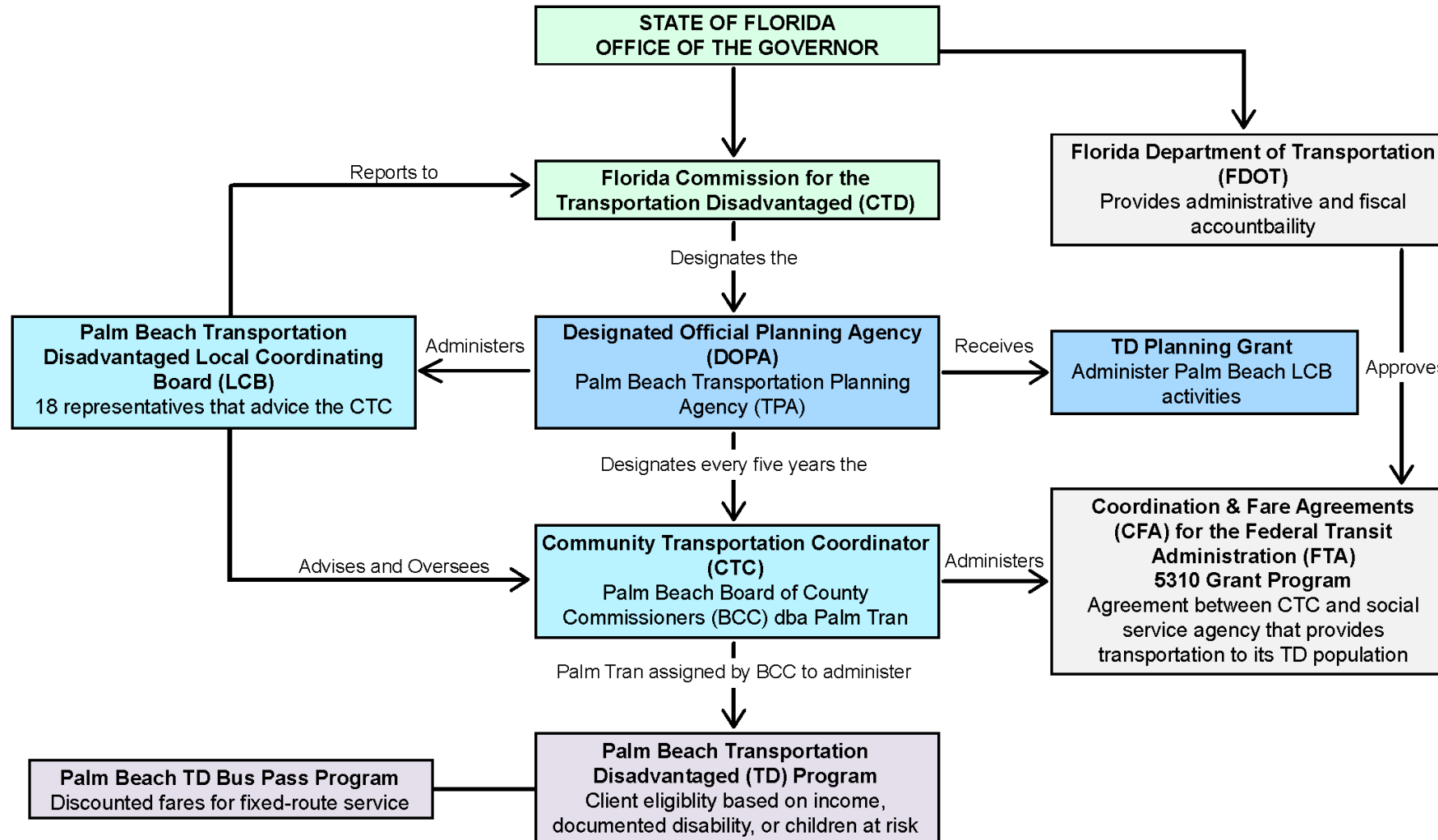
	 Commission for Transportation Disadvantaged	 Designated Official Planning Agency	 Community Transportation Coordinator	Local Coordinating Board
Acronym	CTD	DOPA	CTC	LCB
Purpose	Coordinates TD transportation services	Assists CTD at local level	Coordinates & provides transportation services in Palm Beach County	Identifies local service needs & advise CTC

Transportation Disadvantaged

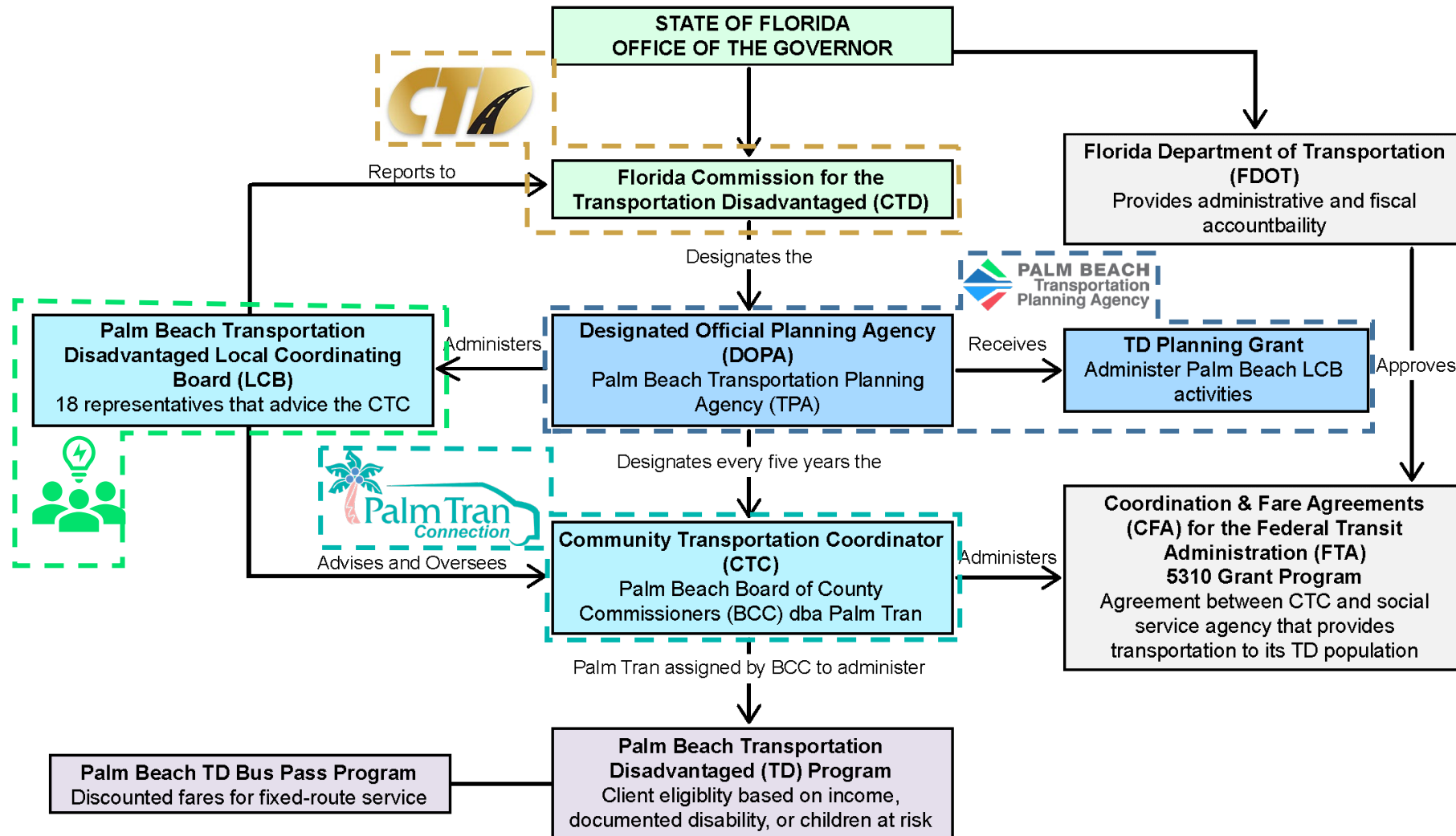
Describes those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation.



Transportation Disadvantaged Program



Transportation Disadvantaged Program



A decorative graphic on the left side of the slide, consisting of several white, overlapping geometric shapes that resemble stylized arrows or chevrons pointing to the right. The shapes are set against a solid blue background.

Local Coordinating Board (LCB) Overview



LCB Overview

The Local Coordinating Board (LCB) is...

“an **advisory entity** in each designated service area composed of representatives appointed by the metropolitan planning organization or designated official planning agency, to **provide assistance to the community transportation coordinator** relative to the coordination of transportation services.” (F.S. 427.011)



LCB Membership

18 Members

2 Vacancies

Membership rescinded after 3 consecutive unexcused absences.





LCB Membership

- Chair
- Citizen Advocate/User
- Rep. for the Disabled
- Rep. for the Elderly
- Citizen Advocate
- Florida Dept. of Veterans' Affairs
- PBC Community Action
- School District of Palm Beach County
- Florida Dept. of Transportation (Vacant)
- Dept. of Children and Family Services (Vacant)
- Agency for Persons with Disabilities
- Florida Agency for Health Care Administration
- Area Agency on Aging
- Workforce Development Board
- Local Medical Community
- Florida Dept. of Vocational Rehabilitation
- Private Transportation Industry
- Representative for Children at Risk



LCB Duties



Overview of LCB Duties

- **Attend quarterly meetings**
- Review and adopt by-laws
- Review and adopt Grievance Procedures
- Appoint a Grievance Subcommittee
- **Review Annual Expenditure Report (AER)**
- **Review and approve Annual Operating Report (AOR)**
- Review and approve TD Service Plan
- **CTC Evaluation**
- Annually appoint a Vice Chair

TD Service Plan

Palm Beach County
Transportation Disadvantaged Service Plan
FY 2024-2029

- Outlines TD services and service partners in Palm Beach County
- Annual minor update
- 5 Year major updates



FY24-29 Minor Update - August 23, 2023



CTC Evaluation

- LCB conducts annual evaluation of CTC's performance
- Criteria determined by the CTD
 - Evaluates Operations and Performance
 - Surveys riders/beneficiaries, purchasers of services, and contractors





LCB Administration



The LCB By-laws

- Guides LCB Procedures and processes
- Provide procedures and policies for fulfilling the requirements of Chapter 427, (F.S.), Rules 41-2, Florida Administrative Code
- Set requirements for TD services and LCB operations



LCB Attendance

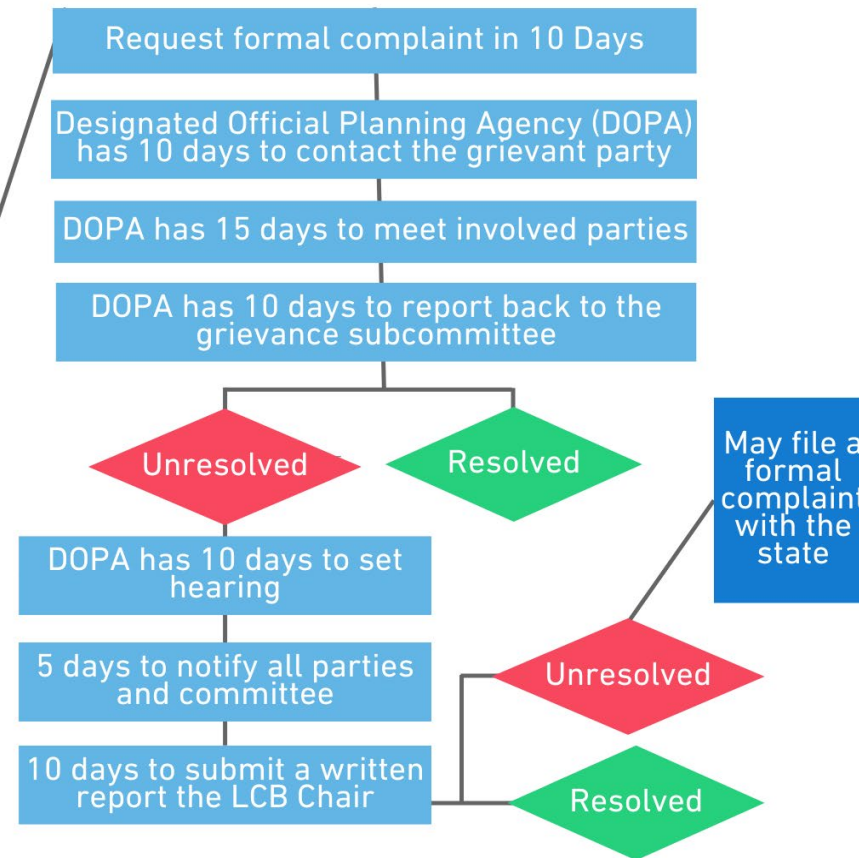
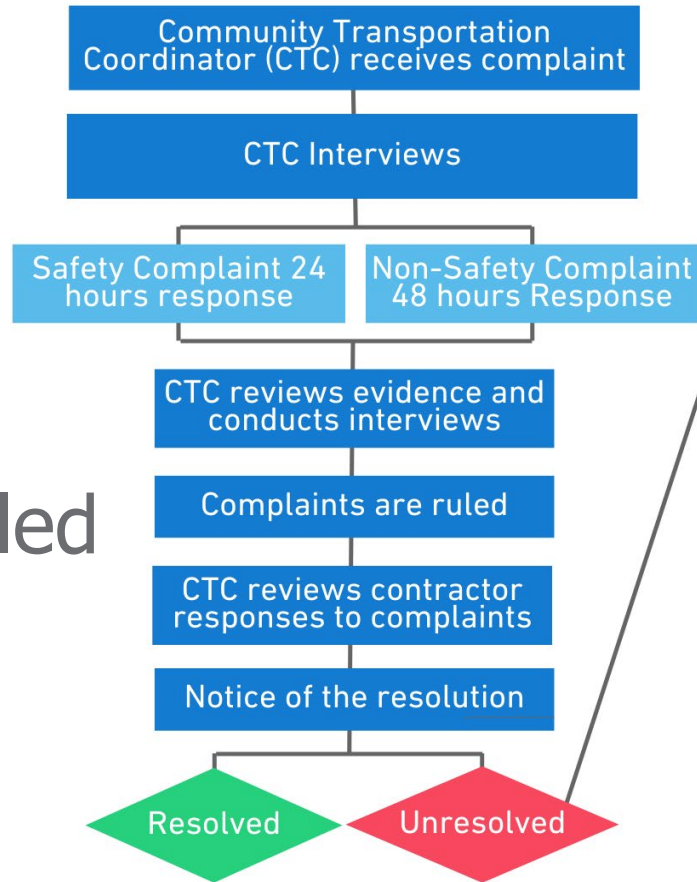
Automatic recission of membership for 3 consecutive unexcused absences.

Excused Absence = Member must notify TPA of absence at least 1 business day prior to meeting

Grievance Procedures



Step 1: Complaint Filed



Step 2: Grievance Process (if necessary)



Grievance Procedures

The Grievance Subcommittee

- Processes and investigates unresolved grievances
- Makes recommendations to the LCB or to the Commission for improvement of service.
- Does not possess adjudicative or determinative powers.



LCB Voting

“No member of a board or commission who is present at any meeting of the board or commission at which an official decision, ruling, or other official act is taken or adopted **may abstain from voting.”**

Timeline of LCB Duties FY 2024





Thank you!