



# PALM BEACH Transportation Planning Agency

## OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

Wednesday, November 15, 2023

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[www.PalmBeachTPA.org/LCB](http://www.PalmBeachTPA.org/LCB)*

### 1. REGULAR ITEMS

#### 1.A. Call to Order and Pledge of Allegiance

CHAIR REED called the meeting to order at 2:03 p.m., provided an overview of the virtual meeting procedures, and led the Pledge of Allegiance.

#### 1.B. Roll Call

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

| Member                 | Roll Call | Member          | Roll Call | Member               | Roll Call |
|------------------------|-----------|-----------------|-----------|----------------------|-----------|
| Milory Senat           | A         | James Green     | A         | James Bonfiglio      | P         |
| Nancy Yarnall          | P         | Vasti Amaro     | P         | Michael Corbit       | P         |
| Uyen Dang (Vice Chair) | A         | Robyn Manuel    | A         | Lou Ferri (Alt)      | P         |
| Marielisa Amador       | A         | Merlene Ramnon  | A         | Tekesha Saffold      | A         |
| Angela Choice          | A         | Laura Schultze  | A         | Chelsea Reed (Chair) | P         |
| Robert Goodman         | P         | Elizabeth Clark | P         |                      |           |
|                        |           |                 |           |                      |           |

P = Present A = Absent

#### 1.C. **APPROVED:** Modifications to the Agenda

The Recording Secretary stated the following members requested permission to participate remotely: James Green and Angela Choice due to a scheduling conflict.

There were no objections to their virtual participation and the members were permitted to join the meeting.

**1.D. APPROVED: Minutes for August 23, 2023**

**MOTION TO APPROVE the Minutes made by James Bonfiglio, seconded by Vasti Amaro, and carried unanimously 10-0 as depicted in the table below.**

| Member                 | Vote | Member          | Vote | Member               | Vote |
|------------------------|------|-----------------|------|----------------------|------|
| Milory Senat           | A    | James Green     | Y    | James Bonfiglio      | Y    |
| Nancy Yarnall          | Y    | Vasti Amaro     | Y    | Michael Corbit       | Y    |
| Uyen Dang (Vice Chair) | A    | Robyn Manuel    | A    | Lou Ferri (Alt)      | Y    |
| Marielisa Amador       | A    | Merlene Ramnon  | A    | Tekesha Saffold      | A    |
| Angela Choice          | Y    | Laura Schultze  | A    | Chelsea Reed (Chair) | Y    |
| Robert Goodman         | Y    | Elizabeth Clark | Y    |                      |      |
|                        |      |                 |      |                      |      |

Y = Yes N = No A = Absent ABST = Abstain

**1.E. GENERAL PUBLIC COMMENTS**

There were no public comments received.

**1.F. MOMENT OF SILENCE**

CHAIR REED requested a moment of silence to honor Clinton Forbes and gave a brief speech.

VASTI AMARO offered a brief eulogy.

**1.G. CHAIR AND MEMBER COMMENTS**

There were no member comments.

**1.H. LCB Liaison Report**

BRIAN RUSCHER reviewed the Liaison’s Report, which can be viewed at [PalmBeachTPA.org/LCB](http://PalmBeachTPA.org/LCB).

Laura Schultz joined the meeting at 2:14pm.

BRIAN RUSCHER congratulated the LCB for winning the Palm Beach County TD LCB of the Year and Dispatcher Award.

CHAIR REED adjourned the meeting from 2:16pm until 2:24pm to facilitate a group photo.

There were no public or member comments received on this item.

**2. ACTION ITEMS**

**A. APPROVED** FY 23 Annual Operating Report (AOR)

CLAUDIA SALAZAR, Palm Tran Grants and Capital Project Analyst, presented the FY 23 Annual Operating Report (AOR).

There were no public or member comments received on this item.

**MOTION TO APPROVE the Minutes made by James Bonfiglio, seconded by Laura Schultz, and carried unanimously 11-0 as depicted in the table below.**

| Member                 | Vote | Member          | Vote | Member               | Vote |
|------------------------|------|-----------------|------|----------------------|------|
| Milory Senat           | A    | James Green     | Y    | James Bonfiglio      | Y    |
| Nancy Yarnall          | Y    | Vasti Amaro     | Y    | Michael Corbit       | Y    |
| Uyen Dang (Vice Chair) | A    | Robyn Manuel    | A    | Lou Ferri (Alt)      | Y    |
| Marielisa Amador       | A    | Merlene Ramnon  | A    | Tekesha Saffold      | A    |
| Angela Choice          | Y    | Laura Schultze  | A    | Chelsea Reed (Chair) | Y    |
| Robert Goodman         | Y    | Elizabeth Clark | Y    |                      |      |
|                        |      |                 |      |                      |      |

Y = Yes N = No A = Absent ABST = Abstain

**3. INFORMATION ITEMS**

**A. FY 23 Annual Expenditure Report (AER)**

BRIAN RUSCHER presented the AER, which details all direct federal and local government funds spent on TD trips.

**B. LCB Member Training**

BRIAN RUSCHER presented the LCB member roles and responsibilities.

JAMES BONFIGLIO asked if ethics training is required for LCB members.

**C. Palm Tran Connections Efficiency Project Presentation**

Palm Tran staff presented on proposed efficiency improvements to the fixed route and paratransit network. Improvements include reinvesting cost savings into mobility on-demand and transportation network vouchers, and increasing route service frequency.

LAURA SCHULTZ expressed her concerns with the reduction of fixed routes.

JAMES BONFIGLIO concurred with Ms. Schultz’s and inquired on community engagement.

VASTI AMARO thanked Palm Tran and confirmed the community engagement process.

JAMES GREEN asked Palm Tran to share details about the proposed changes with stakeholders.

CHAIR REED echoed Mr. Green’s point and asked Palm Tran to give more details to the LCB.

**D. LCB Member Presentation**

NANCY YARNELL presented her role related to the TD Program and the LCB.

VASTI AMADOR and James Green indicated they would be willing to present at the next LCB Meeting on their roles related to the TD Program and the LCB.

**E. Partner Agency Updates**

There were no partner agency updates.

**4. ADMINISTRATIVE ITEMS**

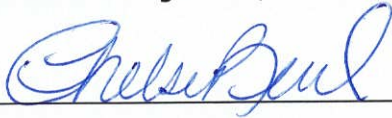
**4.A. Next Meeting – February 28, 2024**

**4.B. Adjournment**

There being no further business the meeting was adjourned at 3:46 p.m.

---

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **November 15, 2023** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 28th day of February 2024.



---

Chair Chelsea S. Reed  
City of Palm Beach Gardens Mayor

**EXHIBIT A**  
**Palm Beach County Transportation Disadvantaged Local Coordinating Board**  
**Attendance Record**

| <b>Representative/Alternate Agency</b>  | <b>Nov 17 2021</b> | <b>Feb 23 2022</b> | <b>May 25 2022</b> | <b>Aug 24 2022</b> | <b>Nov 16 2022</b> | <b>Feb 22 2023</b> | <b>May 24 2023</b> | <b>Aug 23 2023</b> | <b>Nov 15 2023</b> |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Mayor Chelsea Reed</b><br><i>Chair – Palm Beach TPA</i>  | P                  | P                  | ***P               | P                  | P                  | P                  | P                  | P                  | P                  |
| <b>Uyen Dang</b><br><i>Vice Chair - Citizen Advocate</i>  | P                  | P                  | E                  | P                  | P                  | P                  | P                  | P                  | E                  |
| <b>Tekesha Saffold</b><br><i>Citizen Advocate/User</i>  | P                  | P                  | P                  | P                  | P                  | E                  | P                  | P                  | E                  |
| <b>Milory Senat</b> /Pauline Spence<br><i>Agency for Persons with Disabilities</i>                        | P                  | P                  | P                  | P                  | E                  | P                  | A                  | P                  | E                  |
| <b>Nancy Yarnall</b><br><i>Area Agency on Aging</i>   | P                  | P                  | P                  | ALT                | ALT                | E                  | P                  | P                  | P                  |
| <b>VACANT</b><br><i>FL Department of Children &amp; Families</i>  | P                  | P                  | P                  | P                  | P                  | P                  | P                  | --                 | --                 |
| <b>Marielisa Amador</b> / Jerome Hill<br><i>FL Agency for Healthcare Administration/ Medicaid Program</i> | ALT                | P                  | P                  | E                  | A                  | ALT                | ALT                | P                  | E                  |
| <b>Angela Choice</b> /Latasha Brown<br><i>FL Department of Veteran’s Affairs</i>                          | P                  | P                  | P                  | E                  | P                  | P                  | P                  | P                  | P                  |
| <b>James Green</b><br><i>Department of Community Services – Community Action</i>                          | ***P               | P                  | E                  | P                  | --                 | ***P               | ***P               | P                  | P                  |
| <b>Vasti Amaro</b><br><i>Private Transportation</i>   | E                  | --                 | --                 | --                 | --                 | ***P               | P                  | P                  | P                  |
| <b>Robyn Manuel</b><br><i>Department of Education/Division of Vocational Rehabilitation</i>               | P                  | P                  | P                  | E                  | P                  | A                  | A                  | A                  | A                  |
| <b>Merlene Ramnon</b><br><i>FL Department of Health for Palm Beach County</i>                             | P                  | P                  | A                  | P                  | A                  | P                  | P                  | P                  | A                  |
| <b>Laura Schultze</b><br><i>School District of Palm Beach County</i>                                      | P                  | P                  | P                  | P                  | P                  | P                  | A                  | A                  | P                  |
| <b>Elizabeth Clark</b><br><i>Representative for Children at Risk</i>                                      | --                 | ***P               | P                  | P                  | P                  | P                  | P                  | P                  | P                  |
| <b>Robert Goodman</b><br><i>Representative for the Disabled</i>   | E                  | E                  | E                  | P                  | P                  | E                  | P                  | A                  | P                  |
| <b>James Bonfiglio</b><br><i>Representative for the Elderly</i>   | ***P               | P                  | P                  | P                  | P                  | P                  | P                  | P                  | P                  |
| <b>Michael Corbit</b><br><i>Workforce Development Board</i>   | P                  | --                 | --                 | ***P               | P                  | A                  | A                  | P                  | P                  |

\*\*\* – New Appointment  
 E – Excused

P – Representative Present  
 A – Absent

ALT– Alternate Present  
 -- – Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Lou Ferri  
Claudia Salazar  
Brooke Peters  
Christian Londono  
Deborah Posey-Blocker  
Albert Vanderberg  
Nicole Smith  
Jean Malackouser  
Valerie Neilson  
Andrew Uhlir  
Brian Ruscher  
Melissa Murray  
Ruth Del Pino

REPRESENTING

Palm Tran  
Palm Tran  
Palm Tran  
Palm Tran  
Palm Tran  
UES  
Area Agency on Aging  
General Public  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA