



**OFFICIAL MEETING MINUTES OF THE
CITIZEN'S ADVISORY COMMITTEE (CAC)**

Wednesday, September 6, 2023

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/CAC*

1. REGULAR ITEMS

1.A. Call to Order, Roll Call and Pledge of Allegiance

CHAIR DANG called the meeting to order at 1:34 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	A	Jim Knight	P	Terry Brown	A
Lily-Charlotte Landstrom	A	James Bonfiglio	P	Greg Fagan	P
Aquanette Tyson Thomas	P	Richard Vassalotti	P	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	P	Harlene Kennedy	A	Gwendolyn Lowery	A
Marc Bruner	P	Vijay Mishra	A	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	P
Paula Ryan	A	Myron Uman	P		

A = Absent P = Present

1.B. Modifications to the Agenda

There were no modifications to the agenda.

The Recording Secretary stated that the following members requested permission to participate remotely:

Paula Ryan requested to attend virtually due to a scheduling conflict.

Gwendolyn Lowrey requested to attend virtually due to a scheduling conflict.

There were no objections to their virtual participation and these members were permitted to join the meeting.

Lily-Charlotte Landstrom joined the meeting at 1:38pm

Vijay Mishra joined the meeting at 1:40pm.

1.C. **APPROVED Minutes for July 11, 2023**

MOTION to approve the minutes made by James Garvin and seconded by Marc Bruner, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	A	Gwendolyn Lowery	Y
Marc Bruner	Y	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. **General Public Comments and Public Comments on Agenda Items**

There were no public comments received.

1.E. **Comments from the Chair and Member Comments**

RICHARD VASSALOTTI commented on the State Rd 7 project and expressed concern regarding water contamination.

JAMES BONFIGLIO, referring to a recent Palm Beach Post article, inquired on the review process for consultants and sub-consultants that are chosen for construction projects.

CHAIR DANG provided details regarding the procurement and hiring process for consultants.

JIM KNIGHT asked if old infrastructure can be removed if it is not being utilized.

1.F. **CAC Liaison's Report**

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed key items from the Liaison's Report. The full report can be viewed at PalmBeachTPA.org/CAC.

There were no public comments on this item.

2. **ACTION ITEMS**

2.A. **MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA's Fiscal Year (FY) 24-28 Transportation Improvement Program (TIP)**

ANDREW UHLIR provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The TIP is the five-year funding program for transportation projects in Palm Beach County. There were no public comments on this item.

VIJAY MISHRA asked for the timeline of the Connors Hwy project.

RICHARD VASSALOTTI asked for clarification on the funding for transit operations.

MOTION to approve made by Vijay Mishra and seconded by Myron Uman and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	A	Gwendolyn Lowery	Y
Marc Bruner	Y	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B. MOTION TO RECOMMEND ADOPTION of the Fiscal Year (FY) 25-29 List of Priority Projects (LOPP)

BRIAN RUSCHER provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The LOPP guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA's Transportation Improvement Program (TIP). The draft FY 25-29 LOPP is organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects.

There were no public comments on this item.

MYRON UMAN asked if Project 17-F was established in 2017.

VIJAY MISHRA asked for the status of the Southern Blvd project.

RICHARD VASSALOTTI asked for clarification on the SUN Trail map.

JAMES GARVIN asked how the SUN Trail program will be different than the Ocean Boulevard project.

LILY-CHARLOTTE LANDSTROM commented on the positive effect the SUN Trail has on Palm Beach County.

MOTION to approve made by James Garvin and seconded by Lily-Charlotte Landstrom, and passed 13-1 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	N	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	A	Gwendolyn Lowery	Y
Marc Bruner	Y	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A. First Review of Amendment #2 to the TPA's 2045 Long Range Transportation Plan (LRTP) Cost Feasible Plan

NATHAN GEORGE presented an amendment to the 2045 LRTP.

There were no public comments on this item.

JAMES BONFIGLIO asked how revenues and expenditures are allocated.

3.B. TPA Vision 2050 Long Range Transportation Plan (LRTP) Update – Call for Projects

NATHAN GEORGE provided an update on the 2050 LRTP and discussed how to submit local projects for evaluation and prioritization.

There were no public comments on this item.

CHAIR DANG suggested adding a QR code to allow members to complete a survey, in order to provide proper feedback.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – July 20, 2023

4.B. FDOT Scheduling Report – September 2023

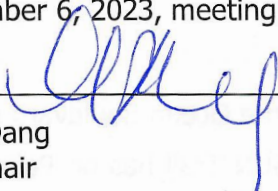
4.C. 2023 Pedestrian and Bicycle Quarterly Crash Report-Quarter 1

4.F. Next Meeting – October 4, 2023

4.G. Adjournment

The meeting adjourned at 2:52 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the September 6, 2023, meeting of the Citizen's Advisory Committee, dated this 4th day of October 2023.



Uyen Dang
CAC Chair

MOTION to approve made by Vijay Mishra and seconded by Myron Uman and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	A	Gwendolyn Lowery	Y
Marc Bruner	Y	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B. MOTION TO RECOMMEND ADOPTION of the Fiscal Year (FY) 25-29 List of Priority Projects (LOPP)

BRIAN RUSCHER provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The LOPP guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA's Transportation Improvement Program (TIP). The draft FY 25-29 LOPP is organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects.

There were no public comments on this item.

MYRON UMAN asked if Project 17-F was established in 2017.

VIJAY MISHRA asked for the status of the Southern Blvd project.

RICHARD VASSALOTTI asked for clarification on the SUN Trail map.

JAMES GARVIN asked how the SUN Trail program will be different than the Ocean Boulevard project.

LILY-CHARLOTTE LANDSTROM commented on the positive effect the SUN Trail has on Palm Beach County.

MOTION to approve made by James Garvin and seconded by Lily-Charlotte Landstrom, and passed 13-1 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	N	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	A	Gwendolyn Lowery	Y
Marc Bruner	Y	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A. First Review of Amendment #2 to the TPA's 2045 Long Range Transportation Plan (LRTP) Cost Feasible Plan

NATHAN GEORGE presented an amendment to the 2045 LRTP.

EXHIBIT A
CAC Member Attendance Record

MEMBER Nominated by	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23
CHAIR UYEN DANG City of Boca Raton	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held	P	P	P	No Meeting Held – Scheduled Break	P
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P		P		P	E		P	P	A		E
VACANT City of Belle Glade	-		-		-	-		-	-	-		-
RYAN ROSSI City of Boca Raton	P		P		P	P		P	P	P		A
LILY-CHARLOTTE LANDSTROM City of Boynton Beach	A		E		-	P*		-	-	P		P
AQUANETTE TYSON THOMAS City of Greenacres	-		P*		P	E		P	P	P		P
KATE LAYTON Town of Jupiter	-		-		P*	P		P	P	P		E
VACANT City of Lake Worth Beach	-		-		-	-		-	-	-		-
JAMES GARVIN City of Palm Beach Gardens	P		P		P	P		P	P	P		P
MARC BRUNER Village of Palm Springs	P		P		P	P		A	P	P		P
RAMONA BEAN Palm Beach County – District 1	E	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held	P	E	E	No Meeting Held – Scheduled Break	A
PAULA RYAN Palm Beach County – District 2	P		P		E	P		A	P	P		P
JIM KNIGHT Palm Beach County – District 4	E		P		E	P		P	P	P		P
JAMES BONFIGLIO Palm Beach County – District 5	P		P		P	P		P	P	P		P
RICHARD VASSALOTTI Palm Beach County – District 6	P		P		P	P		A	A	P		P
Gwendolyn Lowery Port of Palm Beach	P		P		-	-		*P	P	P		P
SAMMIE BROWN City of Riviera Beach	E		P		A	A		P	P	P		A
VACANT Village of Royal Palm Beach	E		A		A	A		-	-	-		-
VIJAY MISHRA Village of Wellington	P		P		P	P		P	P	P		P
FRANCISCO GIL City of West Palm Beach	P		P		P	E		A	P	P		A
MYRON UMAN City of West Palm Beach	E	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held	P	E	P	No Meeting Held – Scheduled Break	P
TERRY BROWN At-Large Member	E		P		A	A		P	A	A		A
GREG FAGAN At-Large Member	P		A		P	E		P	P	P		P

P = Member Present
*New Appointment

E = Excused Absence
- = Member not assigned

A = Unexcused Absence
**Nominated Prior to current Operating Procedures

EXHIBIT A
(Continued)

OTHERS PRESENT

Andrew Uhler
Melissa Murray
Nathan George
Sienna Aitken
Ruth Del Pino
Dina Ligotino
Harlene Kennedy

REPRESENTING

Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Village of Royal Palm Beach