



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)  
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: **Wednesday, August 23, 2023**  
TIME: **2:00 p.m.**  
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Members of the public can [join the meeting](#) in person or virtually. For information on how to attend a meeting visit: [PalmBeachTPA.org/Meeting](https://PalmBeachTPA.org/Meeting).

Please call 561-725-0800 or e-mail [info@PalmBeachTPA.org](mailto:info@PalmBeachTPA.org) for assistance joining the virtual meeting.

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**1. REGULAR ITEMS**

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. MOTION TO APPROVE Minutes for May 24, 2023
- E. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written comment may be submitted at [PalmBeachTPA.org/Comment-Form](https://PalmBeachTPA.org/Comment-Form) at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- F. Comments from the Chair and Member Comments
- G. LCB Liaison Report

## 2. ACTION ITEMS

- A. MOTION TO APPROVE Fiscal Year (FY) 2024-2029 TD Service Plan (TDSP) Annual Update  
TPA staff will present the Annual Update to the FY 2024-2029 TDSP, jointly developed by the TPA and Palm Tran Connections. The LCB is required to review, make recommendations, and approve minor updates to the TDSP annually by roll call vote. The draft plan is posted online at [PalmBeachTPA.org/LCB](http://PalmBeachTPA.org/LCB) and a presentation is attached. A roll call vote is required.
- B. MOTION TO ADOPT FY 2024 LCB By-Laws  
The Florida CTD requires the LCB By-Laws be updated and presented for approval annually. The draft By-Laws and a presentation are attached.
- C. MOTION TO ADOPT FY 2024 Grievance Procedures  
The Florida CTD requires the LCB Grievance Procedures be updated and adopted annually and with a minimum commitment of three (3) LCB voting members to serve on the LCB Grievance Subcommittee. The Draft Grievance Procedures and a presentation are attached.
- D. MOTION TO APPROVE the FY 2024 Revised TD Rate Model  
The LCB approved the model presented by Palm Tran on May 24, 2023. Subsequently, the CTD reviewed and requested a revision of the FY 2024 Rate Model. Palm Tran staff will present this item. The presentation and CTD recommended revised rate model are attached.

## 3. INFORMATION ITEMS

- A. Connections Efficiency Project (CEP)  
Palm Tran recently launched phase 2 of the 3 phase CEP. Phase 1 included a revising of the eligibility process. Phase 2 explores piloting of overflow ride-hailing services. Phase 3 aims to redefine the service area and program parameters. A presentation is attached.
- B. CTC Evaluation Response  
The TPA completed and received LCB approval of the CTC Evaluation in May 2023. The CTC has provided responses to the attached evaluation Executive Summary.
- C. LCB Member Presentation  
Chair Chelsea Reed will present her roles related to the TD program. The presentation is attached.
- D. Partner Agency Updates  
Agency staff from SFRTA/Tri-Rail, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the LCB.

## 4. ADMINISTRATIVE ITEMS

- A. Next Meeting – **November 15, 2023**
- B. FY 2024 Timeline – **Updated**
- C. Adjournment

### PURPOSE

The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

# TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERS

## **CHAIR**

**Chelsea Reed, Mayor**  
City of Palm Beach Gardens

## **Milory Senat**

Agency for Persons with Disabilities  
*Alternate: Pauline Spence*

## **Nancy Yarnell**

Area Agency on Aging  
*Alternate: Vacant*

## **Tekesha Saffold**

Citizen Advocate/User

## **Vacant**

Department of Children and Family Services  
*Alternate: Vacant*

## **Marielisa Amador**

Florida Agency for Health Care Administration  
*Alternate: Jerome Hill*

## **Marie Dorismond**

Florida Department of Transportation  
*Alternate: Paula Scott*

## **Angela Choice**

Florida Department of Veterans Affairs  
*Alternate: Latasha Brown*

## **James E. Green**

Palm Beach County Community Action  
*Alternate: Stessy Cocerez*

## **Vasti Amaro**

Private Transportation Industry  
*Alternate: Vacant*

## **VICE CHAIR**

**Uyen Dang**  
Citizen Advocate

## **Robyn Manuel**

Florida Division of Vocational Rehabilitation  
*Alternate: Vacant*

## **Merlene Ramnon**

Local Medical Community  
*Alternate: Vacant*

## **Laura Schultze**

Public Education School District of Palm Beach County  
*Alternate: Vacant*

## **Elizabeth Clark**

Representative for Children at Risk  
*Alternate: Vacant*

## **Robert Goodman**

Representative for the Disabled

## **James Bonfiglio**

Representative for the Elderly

## **Michael Corbit**

Workforce Development Board  
*Alternate: Vacant*

## **Clinton Forbes**

Palm Tran (Mass/Public Transit Industry)  
Community Transportation Coordinator (CTC)  
Non-Voting Member  
*Alternate: Lou Ferri*

## **NOTICE**

In accordance with Section 286.0105, *F.S.*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge) should contact Melissa Murray at 561-725-0813 or [MMurray@PalmBeachTPA.org](mailto:MMurray@PalmBeachTPA.org) at least five (5) business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

Se solicita La participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Melissa Murray al teléfono 561-725-0813 o [MMurray@PalmBeachTPA.org](mailto:MMurray@PalmBeachTPA.org) por lo menos cinco días antes de la reunión. Si tiene problemas de audición, llamar al teléfono 711.