

PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE CITIZEN'S ADVISORY COMMITTEE (CAC)

Tuesday, July 11, 2023

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at PalmBeachTPA.org/CAC

1. REGULAR ITEMS

1.A. Call to Order, Roll Call and Pledge of Allegiance

CHAIR DANG called the meeting to order at 1:30 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Jim Knight	P	Terry Brown	A
Lily-Charlotte Landstrom	P	James Bonfiglio	P	Greg Fagan	P
Aquanette Tyson Thomas	P	Richard Vassalotti	A	Belle Glade – VACANT	-
Kate Layton	A	Sammie Brown	A	Lake Worth Beach - VACANT	-
James Garvin	P	Royal Palm Beach- VACANT	-	Gwendolyn Lowery	P
Marc Bruner	A	Vijay Mishra	P	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	P
Paula Ryan	A	Myron Uman	P		

A = Absent P = Present

1.B. Modifications to the Agenda

There were no modifications to the agenda.

The Recording Secretary stated that the following members requested permission to participate remotely:

KATE LAYTON requested to attend virtually due to a scheduling conflict.

RICHARD VASSALOTTI requested to attend virtually and did not provide a reason.

There were no objections to their virtual participation, and the members were permitted to join the meeting.

Sammie brown joined the meeting in-person at 1:38 p.m.

Paula Ryan joined the meeting in-person at 1:39 p.m.

1.C. APPROVED Minutes for June 7, 2023

MOTION to approve the minutes made by James Garvin and seconded by Gwendolyn Lowery, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	Y	Sammie Brown	Y	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	-	Gwendolyn Lowery	Y
Marc Bruner	A	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no public comments received.

1.E. Comments from the Chair and Member Comments

JAMES BONFIGLIO asked if the TPA could provide recognition to a Palm Tran bus driver that assisted in the discovery of a missing person.

MOTION to provide recognition to the Palm Tran bus driver made by James Bonfiglio and seconded by Ryan Rossi, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	Y	Sammie Brown	Y	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	-	Gwendolyn Lowery	Y
Marc Bruner	A	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

JIM KNIGHT stated he will leave the meeting early for an appointment at 3:00 p.m.

MYRON UMAN inquired if committees could adopt a resolution amending documents presented to them for approval.

PAULA RYAN inquired if pedestrian and bike facilities will be added to the A1A project by Sloan's Curve.

CHAIR DANG noted she attended the public meeting for the A1A project, and residents were concerned about landscaping.

1.F. CAC Liaison's Report

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed key items from the Liaison's Report. The full report can be viewed at PalmBeachTPA.org/CAC.

There were no public comments on this item.

2. ACTION ITEMS

2.A. MOTION TO RECOMMEND APPROVAL of the FY 24 Strategic Plan

ANDREW UHLIR provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The TPA’s Strategic Plan identifies specific actions the TPA aims to achieve in the upcoming year. The strategic plan is annually reviewed by the TPA’s Executive Committee and revised for the upcoming fiscal year.

There were no public comments on this item.

PAULA RYAN asked if FDOT is evaluating areas susceptible to climate change and requested inclusion of this type of study and report in the FY 24 Strategic Plan.

CHAIR DANG responded to Ms. Ryan’s comment and noted many municipalities have their own plans.

VIJAY MISHRA stated his agency is working on its own plan and he is aware of FDOT working on something similar.

MYRON UMAN mentioned the term “100-year-storm” is outdated because Palm Beach County has experienced several in the last decades and questioned where the statistics resulted from.

VIJAY MISHRA stated Ms. Uman is correct and the statistics are being re-evaluated.

MOTION to approve made by Paula Ryan and seconded by Myron Uman, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	Y	Sammie Brown	Y	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	-	Gwendolyn Lowery	Y
Marc Bruner	A	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	Y	Myron Uman	Y		

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2.B. MOTION TO RECOMMEND ADOPTION of the Fiscal Year (FY) 25-29 List of Priority Projects (LOPP)

ANDREW UHLIR provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The LOPP guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA’s Transportation Improvement Program (TIP). The draft FY 25-29 LOPP is organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects.

There were no public comments on this item.

MYRON UMAN asked about the State Road 7 extension and noted the delay in the project is affecting the timeline on other projects.

VIJAY MISHRA explained funding is available and the project will move forward after the litigation process.

PAULA RYAN questioned if the design in the List of Priority Projects has changed.

RICHARD VASSALOTTI stated the State Road 7 extension is delayed because the City of West Palm Beach is opposed to the project, not FDOT and Grassy Waters Preserve.

Jim Knight left the meeting at 2:43 p.m.

MOTION to approve made by Vijay Mishra and seconded by Sammie Brown, and passed 13-2 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Jim Knight	Y	Terry Brown	A
Lily-Charlotte Landstrom	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	-
Kate Layton	Y	Sammie Brown	Y	Lake Worth Beach - VACANT	-
James Garvin	Y	Royal Palm Beach- VACANT	-	Gwendolyn Lowery	Y
Marc Bruner	A	Vijay Mishra	Y	Albert Richwagen	A
Ramona Bean	A	Francisco Gil	A	Uyen Dang	Y
Paula Ryan	N	Myron Uman	N		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

There are no information items on this agenda.

4. ADMINISTRATIVE ITEMS

4.A Governing Board Summary Points – June 15, 2023

4.B. FDOT Scheduling Report – July 2023

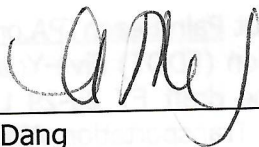
4.C. Vision Zero Action Plan Status Update

4.F. Next Meeting – September 6, 2023

4.G. Adjournment

The meeting adjourned at 2:46 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the July 11, 2023 meeting of the Citizen's Advisory Committee, dated this 6th day of September 2023.



Uyen Dang
CAC Chair

EXHIBIT A

CAC Member Attendance Record

MEMBER Nominated by	July '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23		
CHAIR UYEN DANG City of Boca Raton	P	No Meeting Held – Scheduled Break	E	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held	P	P	P		
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P		E	P		P		P	P		E	P	P	A	
VACANT City of Belle Glade	-		-	-		-		-	-		-	-	-	-	
RYAN ROSSI City of Boca Raton	P		P	P		P		P	P		P	P	P	P	
LILY CHARLOTTE LANSTROM City of Boynton Beach	P		P	A		E		-	P*		-	P	-	-	P
AQUANETTE TYSON THOMAS City of Greenacres	-		-	-		P*		P	E		P	P	P	P	P
KATE LAYTON Town of Jupiter	-		-	-		-		-	P*		P	P	P	P	P
VACANT City of Lake Worth Beach	-		-	-		-		-	-		-	-	-	-	-
JAMES GARVIN City of Palm Beach Gardens	P		P	P		P		P	P		P	P	P	P	P
MARC BRUNER Village of Palm Springs	E		A	P		P		P	P		P	P	A	P	A
RAMONA BEAN Palm Beach County – District 1	E		E	E		E		P	P		P	P	P	E	E
PAULA RYAN Palm Beach County – District 2	P		P	P		P		P	P		E	P	A	P	P
JIM KNIGHT Palm Beach County – District 4	P		P	E		P		P	P		E	P	P	P	P
JAMES BONFIGLIO Palm Beach County – District 5	P		E	P		P		P	P		P	P	P	P	P
RICHARD VASSALOTTI Palm Beach County – District 6	A		P	P		P		P	P		P	P	A	A	P
GWENDOLYN LOWERY Port of Palm Beach	P		P	P		P		P	P		-	-	*P	P	P
SAMMIE BROWN City of Riviera Beach	P	P	E	P	P	A	A	A	P	P	P				
VACANT Village of Royal Palm Beach	E	P	E	A	A	A	A	A	-	-	-				
VIJAY MISHRA Village of Wellington	P	P	P	P	P	P	P	P	P	P	P				
FRANCISCO GIL City of West Palm Beach	E	E	P	P	P	P	E	E	A	P	P				
MYRON UMAN City of West Palm Beach	E	E	E	E	P	P	P	P	P	E	P				
TERRY BROWN At-Large Member	E	E	E	E	P	A	A	A	P	A	A				
GREG FAGAN At-Large Member	P	P	P	P	A	A	P	E	P	P	P				

P = Member Present
*New Appointment

E = Excused Absence
- = Member not assigned

A = Unexcused Absence
**Nominated Prior to current Operating Procedures

EXHIBIT A
(Continued)

OTHERS PRESENT

Andrew Uhlir
 Melissa Murray
 Nathan George
 Grég Gabriel
 Tyler Radenbaugh
 Cassidy Sparks
 Ruth Del Pino
 Dina Ligotino
 Victoria Williams
 Stewart Robertson

REPRESENTING

Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Florida's Turnpike Enterprise
 Kimley-Horn