



**OFFICIAL MEETING MINUTES OF THE
VISION ZERO ADVISORY COMMITTEE (VZAC)**

Thursday, July 6, 2023

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/VZAC*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR THOBURN called the meeting to order at 9:01 a.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Nelle Chapman (Alt)	A	Jacey Biery	P	Jermaine Swaby	P
Craig Pinder	P	David Wiloch	P	Christian Melendez Berrios (Alt)	A
Ted Goodenough	A	Casey Pranckun (Alt)	P	Missie Barletto	P
Joan Oliva	A	Bruce Guyton	A	Claudette De Los Santos	A
Samantha Morrone (Alt)	P	Michael Owens	A	Tracy Phelps	P
Fadi Nassar	P	Christian Santa-Gonzalez	P	Stephanie Thoburn	P

P = Present A = Absent

1.B. Modifications to the Agenda

The Recording Secretary stated that the following members requested permission to participate remotely:

MICHAEL OWENS requested to attend virtually due to ongoing staffing shortages in the school district.

JOAN OLIVA requested to attend virtually due to staffing shortages at the Lake Worth Community Redevelopment Agency.

NELLE CHAPMAN requested to attend virtually due to a scheduling conflict.

TED GOODENOUGH requested to attend virtually due to transportation issues.

CLAUDETTE DE LOS SANTOS requested to attend virtually due to medical reasons.

CHRISTIAN MELENDEZ BERRIOS requested to attend virtually and did not provide a reason.

There were no objections to their virtual participation, and the members were permitted to join the meeting.

1.C. APPROVED Amended Minutes for June 8, 2023

CHAIR THOBURN suggested revising the June 8 meeting minutes to indicate Jacey Biery joined the meeting and noted her comment regarding green infrastructure was not recorded in the minutes.

MOTION to amend the minutes made by David Wiloch, seconded by Tracy Phelps, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Nelle Chapman (Alt)	Y	Jacey Biery	Y	Jermaine Swaby	Y
Craig Pinder	Y	David Wiloch	Y	Christian Melendez Berrios (Alt)	Y
Ted Goodenough	Y	Casey Pranckun (Alt)	Y	Missie Barletto	Y
Joan Oliva	Y	Bruce Guyton	A	Tracy Phelps	Y
Samantha Morrone (Alt)	Y	Michael Owens	Y	Claudette De Los Santos	A
Fadi Nassar	Y	Christian Santa-Gonzalez	Y	Stephanie Thoburn	Y

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Action Items

There were no public comments received.

1.E. Comments from the Chair and Member Comments

CHAIR THOBURN commented on how essential trees are for shade.

1.F. VZAC Liaison’s Report

VALENTINA FACUSE reviewed the full report, which can be viewed at PalmBeachTPA.org/VZAC.

There were no public comments received.

2. ACTION ITEMS

2.A. MOTION TO RECOMMEND APPROVAL of the FY 24 Strategic Plan

ANDREW UHLIR provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/VZAC. The TPA’s Strategic Plan identifies specific actions the TPA aims to achieve in the upcoming year. The strategic plan is annually reviewed by the TPA’s Executive Committee and revised for the upcoming fiscal year.

There were no public comments on this item.

FADI NASSAR asked about the inclusion of travel time and reliability versus safety.

TED GOODENOUGH suggested the TPA provide an American Sign Language (ASL) interpreter for the “About Us- Palm Beach TPA” video.

CHAIR THOBURN asked about collaborations the TPA has with partners and the walk bike audit selection process.

BRUCE GUYTON joined the meeting in-person at 9:18 a.m.

MOTION to Recommend Approval of the FY Strategic Plan made by Bruce Guyton and seconded by Craig Pinder, and carried unanimously 16-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Nelle Chapman (Alt)	Y	Jacey Biery	Y	Jermaine Swaby	Y
Craig Pinder	Y	David Wiloch	Y	Christian Melendez Berrios (Alt)	Y
Ted Goodenough	Y	Casey Prankun (Alt)	Y	Missie Barletto	Y
Joan Oliva	Y	Bruce Guyton	Y	Tracy Phelps	Y
Samantha Morrone (Alt)	Y	Michael Owens	Y	Claudette De Los Santos	A
Fadi Nassar	Y	Christian Santa-Gonzalez	Y	Stephanie Thoburn	Y

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B. MOTION TO RECOMMEND ADOPTION_of the Fiscal Year (FY) 25-29 List of Priority Projects (LOPP)

ANDREW UHLIR provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/VZAC. The LOPP guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA’s Transportation Improvement Program (TIP). The draft FY 25-29 LOPP is organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternatives Projects.

There were no public comments on this item.

BRUCE GUYTON asked how additional funds are planned to be obtained for major projects.

JERMAINE SWABY noted his opposition due to the inclusion of the State Road 7 project.

TRACY PHELPS inquired how the scoring for local initiatives was assessed and how many points were allocated to bike safety.

TED GOODENOUGH noted his opposition due to the inclusion of shared-use paths that may not adequately address conflicts between pedestrians and bicyclists.

MOTION to Recommend adoption of the Fiscal Year (FY) 25-29 List of Priority Projects made by Fadi Nassar and seconded by Bruce Guyton, and passed 14-2 as depicted in the table below with dissenting votes due to the inclusion of the State Route 7 project and due to shared-use paths and its conflict with pedestrians and bicyclists.

Member	Vote	Member	Vote	Member	Vote
Nelle Chapman (Alt)	Y	Jacey Biery	Y	Jermaine Swaby	N
Craig Pinder	Y	David Wiloch	Y	Christian Melendez Berrios (Alt)	Y
Ted Goodenough	N	Casey Prankun (Alt)	Y	Missie Barletto	Y
Joan Oliva	Y	Bruce Guyton	Y	Tracy Phelps	Y
Samantha Morrone (Alt)	Y	Michael Owens	Y	Claudette De Los Santos	A
Fadi Nassar	Y	Christian Santa-Gonzalez	Y	Stephanie Thoburn	Y

Y = Yes, N = No, A = Absent, ABST = Abstain

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – June 15, 2023

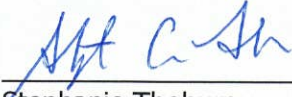
4.B. FDOT Scheduling Report – July 2023

4.C. Next Meeting – September 7, 2023

There were no public comments on these items.

The meeting was adjourned at 9:54 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the July 6, 2023 meeting of the Vision Zero Advisory Committee, dated this 7th day of September.



Stephanie Thoburn
VZAC Chair

**EXHIBIT A
VZAC Member Attendance Record**

REPRESENTATIVE/Alternate Agency Name	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23			
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	No Meeting Held – Scheduled Break	P	E	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	E	ALT	P	P	P	P			
TRACY PHELPS/Yajaira Moleiro City of Boca Raton		P	P		P		P	P	P	P	P	P	P		
JERMAINE SWABY/Cristine Perdomo City of West Palm Beach		P	P		P		P	P	P	ALT	ALT	ALT	P	P	
MISSIE BARLETTO/Amy Alvarez City of Delray Beach		E	E		E		E	E	E	E	E	E	E	P	
BRUCE ROSENZWEIG/Nelle Chapman Boca Raton Bicycle Club		P	P		P		P	P	P	P	P	P	P	E	ALT
CRAIG PINDER/Moisey Abdurakhmanov City of Boynton Beach		P	P		P		P	P	P	P	P	ALT	P	P	P
TED GOODENOUGH Disabled Community		P	P		P		E	E	E	P	P	P	P	P	P
JOAN OLIVA/Chris Dabros City of Lake Worth CRA		P	ALT		ALT		P	P	P	P	ALT	P	E	P	P
JOANN SKARIA/Samantha Morrone City of Palm Beach Gardens		A	E		E		P	P	P	P	P	P	P	P	ALT
FADI NASSAR/Neil Wantz PBC Engineering		P	ALT		ALT		P	P	P	P	P	P	P	P	P
JACEY BIERY/Lee Lietzke PBC ERM		P	P		P		P	P	P	P	P	P	P	P	P
ELIZA HANSEN/Christian Melendez Berrios Village of Palm Springs		-	-		-		-	-	-	-	P	P	P	P	P
DAVID WILOCH/Michael Howe PBC Planning		P	P		P		P	P	P	P	P	P	P	P	P
JEAN MATTHEWS/Casey Pranckun PBC Parks and Recreation		P	P		P		E	E	E	P	P	P	P	P	ALT
BRUCE GUYTON/Brooke Peters Palm Tran	ALT	P	P	P	P	P	P	P	P	P	P	P			
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County	P	P	P	P	P	P	P	P	P	P	P	P			
CHRISTIAN SANTA-GONZALEZ/Kyle Burg Village of Wellington	P	E	E	P	P	P	P	P	P	ALT	ALT	P			
CLAUDETTE DE LOS SANTOS/Wibet Hay Florida Department of Transportation <i>Non-Voting Advisory Member</i>	P	E	E	P	P	P	P	P	P	P	E	P			

P = Member Present
*New Appointment

E = Excused Absence
- = Member not assigned

A = Unexcused Absence
**Nominated Prior to current Operating Procedures

EXHIBIT A
(Continued)

OTHERS PRESENT

Andrew Uhlir
Brian Ruscher
Cassidy Sparks
Nathan George
Valentina Facuse
Ruth Del Pino
Dina Ligotino

REPRESENTING

Palm Beach TPA
Palm Beach TPA
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