



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: **Wednesday, May 24, 2023**
TIME: **2:00 p.m.**
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Members of the public can [join the meeting](#) in person or virtually. For information on how to attend a meeting visit: PalmBeachTPA.org/Meeting.

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. MOTION TO APPROVE Minutes for February 22, 2023
- E. MOTION TO RECEIVE AND FILE the February 22, 2023 TD Public Workshop Summary
- F. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written may be submitted at PalmBeachTPA.org/Comment-Form at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- G. Comments from the Chair and Member Comments
- H. LCB Liaison Report

2. ACTION ITEMS

A. MOTION TO ELECT VICE CHAIR for Fiscal Year (FY) 2024

According to the LCB By Laws, the LCB shall hold an organizational meeting each year for the purpose of electing a Vice Chair. The Vice Chair shall be elected by a majority vote of a quorum of the members of the LCB present and voting at the organizational meeting. The Vice Chair shall serve a term of one year starting with the next meeting. The Vice Chair may serve more than one term.

B. MOTION TO APPROVE the FY 2022 Community Transportation Coordinator (CTC) Evaluation Finding and Recommendations

The LCB is required by the Florida Commission for the Transportation Disadvantaged (CTD) to annually review the CTC's performance and complete the CTD Evaluation Workbook. TPA staff will review the attached FY 2022 CTC Evaluation Executive Summary. The full FY 2022 Evaluation Workbook is available at PalmBeachTPA.org/LCB. The draft presentation is attached.

C. MOTION TO APPROVE the CTD Trip & Equipment Rate Model 2023 – 2024

The CTC must annually submit trip rates for the upcoming fiscal year to receive the Trip and Equipment Grant. Palm Tran will review the attached FY 2023 – 2024 Trip Rate worksheet. The draft presentation is attached.

3. INFORMATION ITEMS

A. Transportation Disadvantaged Monitoring Program

Palm Tran has requested to provide an update on the Transportation Disadvantaged Monitoring Program. The Florida Commission for the Transportation Disadvantaged (FCTD) contracted an independent accountant to perform a compliance review of programmatic oversight and monitoring responsibilities. FCTD's 2020-2021 compliance monitoring tool for the period of July 1, 2020 through June 30, 2021. The draft presentation is attached.

B. LCB Member Presentation

Chair Chelsea Reed will present on her role and responsibility related to the transportation disadvantaged.

C. Partner Agency Updates

Agency staff from SFRTA/Tri-Rail, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the LCB.

4. ADMINISTRATIVE ITEMS

A. Next Meeting – **August 23, 2023**

B. FY 2024 Timeline

C. Adjournment

PURPOSE

The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERS

CHAIR

Chelsea Reed, Mayor
City of Palm Beach Gardens

Milory Senat

Agency for Persons with Disabilities
Alternate: Pauline Spence

Nancy Yarnell

Area Agency on Aging
Alternate: Vacant

Uyen Dang

Citizen Advocate

Elisa Cramer

Department of Children and Family Services
Alternate: Vacant

Marielisa Amador

Florida Agency for Health Care Administration
Alternate: Jerome Hill

Marie Dorismond

Florida Department of Transportation
Alternate: Paula Scott

Angela Choice

Florida Department of Veterans Affairs
Alternate: Vacant

James E. Green

Palm Beach County Community Action
Alternate: Stessy Cocerez

Vasti Amaro

Private Transportation Industry
Alternate: Vacant

VICE CHAIR

Tekesha Saffold
Citizen Advocate/User

Robyn Manuel

Florida Division of Vocational Rehabilitation
Alternate: Vacant

Merlene Ramnon

Local Medical Community
Alternate: Vacant

Laura Schultze

Public Education School District of Palm Beach County
Alternate: Vacant

Elizabeth Clark

Representative for Children at Risk
Alternate: Vacant

Robert Goodman

Representative for the Disabled

James Bonfiglio

Representative for the Elderly

Michael Corbit

Workforce Development Board
Alternate: Vacant

Clinton Forbes

Palm Tran (Mass/Public Transit Industry)
Community Transportation Coordinator (CTC)
Non-Voting Member
Alternate: Lou Ferri

NOTICE

In accordance with Section 286.0105, *F.S.*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge) should contact Melissa Murray at 561-725-0813 or MMurray@PalmBeachTPA.org at least five (5) business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

Se solicita La participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Melissa Murray al teléfono 561-725-0813 o MMurray@PalmBeachTPA.org por lo menos cinco días antes de la reunión. Si tiene problemas de audición, llamar al teléfono 711.