



**OFFICIAL MEETING MINUTES OF THE
VISION ZERO ADVISORY COMMITTEE (VZAC)**

Thursday, March 2, 2023

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at PalmBeachTPA.org/VZAC

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

The Recording Secretary called the meeting to order at 9:00 a.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Tracy Phelps	P	Fadi Nassar	P	Christian Santa-Gonzalez	P
Bruce Rosenzweig	P	Lee Lietzke (Alt)	P	Eliza Hansen	P
Craig Pinder	P	David Wiloch	P	Wibet Hay	P
Ted Goodenough	P	Jean Matthews	P	Amy Alvarez (Alt)	A
Chris Dabros (Alt)	P	Bruce Guyton	A	Cristine Perdomo (Alt)	P
Joann Skaria	P	Michael Owens	A	Garret Watson (Alt)	P

P = Present A = Absent

1.B. APPROVED Modifications to the Agenda

The Recording Secretary stated the Chair and Vice Chair would be absent for the meeting. Per Section 5.3.D of the TPA Operating Procedures the Representatives present shall elect a Chair Pro-Tem. The floor was opened for nominations.

MOTION to elect Tracy Phelps as Chair Pro-Tem made by Ted Goodenough, seconded by David Wiloch, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Lee Lietzke (Alt)	Y	Eliza Hansen	Y
Craig Pinder	Y	David Wiloch	Y	Amy Alvarez (Alt)	A
Ted Goodenough	Y	Jean Matthews	Y	Cristine Perdomo (Alt)	Y
Chris Dabros (Alt)	Y	Bruce Guyton	A	Garret Watson (Alt)	Y
Joann Skaria	Y	Michael Owens	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

The Recording Secretary stated Michael Owens requested permission to join virtually due to School District staffing shortages.

There were no objections to his virtual participation, and the member was permitted to join the meeting.

1.C. APPROVED Amended Minutes for February 2, 2023

MOTION to approve the Minutes made by David Wiloch, seconded by Joann Skaria, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Lee Lietzke (Alt)	Y	Eliza Hansen	Y
Craig Pinder	Y	David Wiloch	Y	Amy Alvarez (Alt)	A
Ted Goodenough	Y	Jean Matthews	Y	Cristine Perdomo (Alt)	Y
Chris Dabros (Alt)	Y	Bruce Guyton	A	Garret Watson (Alt)	Y
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Action Items

There were no general public comments received.

Bruce Guyton joined the meeting in person.

1.E. Comments from the Chair and Member Comments

TED GOODENOUGH reminded presenters to describe graphics for the seeing impaired and those joining via phone.

CHAIR PRO-TEM PHELPS recognized the first Diverging Diamond Interchange (DDI) in Palm Beach County is now open.

Member discussion ensued about DDIs.

1.F. VZAC Liaison’s Report

VALENTINA FACUSE reviewed the full report, which can be viewed at PalmBeachTPA.org/VZAC.

There were no public comments received.

TED GOODNEOUGH congratulated the TPA on the improved website accessibility.

JEAN MATTHEWS asked about available funding for each grant program.

CHAIR PRO-TEM PHELPS confirmed if participants in the March Bicycle Ride would need to bring their own bicycle.

2. ACTION ITEMS

2.A. MOTION TO ELECT Vice Chair

CHAIR PRO-TEM PHELPS thanked former Vice Chair Roach for his time in the position and then facilitated the Vice Chair Election.

Joann Skaria was nominated for Vice Chair by Jean Matthews and seconded by Bruce Guyton.

Tracy Phelps was nominated for Vice Chair by Joann Skaria and seconded by Ted Goodenough.

A verbal vote was taken as depicted in the table and Tracy Phelps was elected Vice Chair 10 – 6.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	T	Fadi Nassar	J	Christian Santa-Gonzalez	J
Bruce Rosenzweig	J	Lee Lietzke (Alt)	T	Eliza Hansen	T
Craig Pinder	J	David Wiloch	T	Amy Alvarez (Alt)	A
Ted Goodenough	T	Jean Matthews	J	Cristine Perdomo (Alt)	T
Chris Dabros (Alt)	T	Bruce Guyton	J	Garret Watson (Alt)	T
Joann Skaria	T	Michael Owens	T		

J = Joann Skaria, T = Tracy Phelps, A = Absent, ABST = Abstain

2.B. MOTION TO RECOMMEND APPROVAL of the TPA’s Public Participation Plan (PPP)

MELISSA MURRAY, TPA Public Relations Director, was invited to present this item.

There were no public comments on this item.

Member discussion ensued about public outreach methods, improved website accessibility, and target demographics for public outreach.

MOTION to Recommend Approval fo the TPA’s PPP made by Bruce Guyton and seconded by Christian Santa-Gonzalez, and carried unanimously 16-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Lee Lietzke (Alt)	Y	Eliza Hansen	Y
Craig Pinder	Y	David Wiloch	Y	Amy Alvarez (Alt)	A
Ted Goodenough	Y	Jean Matthews	Y	Cristine Perdomo (Alt)	Y
Chris Dabros (Alt)	Y	Bruce Guyton	Y	Garret Watson (Alt)	Y
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.B.A Safe Kids Palm Beach County (PBC) Helmet Fitting Certification Training

The agenda was reordered to allow for the helmet fitting certification training to be completed.

KATHRYN WALL, Safe Kids PBC Coalition Coordinator, was invited to present this item.

There were no public comments on this item.

JEAN MATTHEWS noted a neighborhood practice to have kids wear helmets and bright colored shirts.

TED GOODENOUGH shared in another county the Sherriff's Office hands out ice cream to kids who wear helmets.

3.A.B TPA Vision 2050 Long Range Transportation Plan (LRTP)

NATHAN GEORGE, LRTP Coordinator, was invited to present this item.

There were no public comments on this item.

FADI NASSAR thanked the TPA for their coordination on the LRTP.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – February 16, 2023

4.B. FDOT Scheduling Report – February 2023

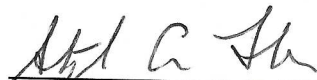
4.C. Next Meeting – April 6, 2023

CHAIR PRO-TEM PHELPS asked if a bicycle would be provided for the TPA Bicycle Ride.

There were no public comments on these items.

The meeting was adjourned at 10:56 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the March 2, 2023 meeting of the Vision Zero Advisory Committee, dated this 6th day of April.



Stephanie Thoburn
VZAC Chair

**EXHIBIT A
VZAC Member Attendance Record**

REPRESENTATIVE/Alternate Agency Name	Mar '22	Apr '22	May '22	Jun '22	July '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23			
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	P	P	E	P	P	No Meeting Held – Scheduled Break	P	E	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	E	ALT			
VACANT/ Cristine Perdomo City of West Palm Beach	P	P	P	P	E		P	P		P		P	P	P	P	ALT
VACANT/Amy Alvarez City of Delray Beach	E	P	P	E	E		E	E		E		E	E	E	E	E
TRACY PHELPS/Kimberly Kosirog City of Boca Raton	P	P	P	P	P		P	P		P		P	P	P	P	P
BRUCE ROSENZWEIG Boca Raton Bicycle Club	P	P	P	E	P		P	P		P		P	P	P	P	P
CRAIG PINDER/Vacant City of Boynton Beach	P	P	P	P	P		P	P		P		P	P	P	P	P
TED GOODENOUGH Disabled Community	P	P	P	P	P		P	P		P		E	E	P	P	P
JOAN OLIVA/Chris Dabros City of Lake Worth CRA	-	-	ALT	P	E		P	ALT		ALT		P	P	P	P	ALT
JOANN SKARIA/ Samantha Monroe City of Palm Beach Gardens	P	P	P	P	P		A	E		E		P	P	P	P	P
FADI NASSAR/Neil Wantz PBC Engineering	P	P	P	P	P		P	ALT		ALT		P	P	P	P	P
JACEY BIERY/Sally Channon PBC ERM	A	P	P	P	P		P	P		P		P	P	P	P	P
DAVID WILOCH/Michael Howe PBC Planning	P	P	P	P	P		P	P		P		P	P	P	P	P
JEAN MATTHEWS/Casey Prancun PBC Parks and Recreation	P	ALT	P	P	E		P	P		P		E	E	P	P	P
BRUCE GUYTON/Chris Walker Palm Tran	P	P	ALT	A	P	ALT	P	P	P	P	P	P	P			
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County	P	P	P	P	P	P	P	P	P	P	P	P	P			
CHRISTIAN SANTA-GONZALEZ/Kyle Burg Village of Wellington	ALT	ALT	E	P	P	P	E	E	P	P	P	P	P			
WIBET HAY/Vacant Florida Department of Transportation <i>Non-Voting Advisory Member</i>	P	ALT	ALT	ALT	P	P	E	E	P	P	P	P	P			

P = Member Present E = Excused Absence A = Unexcused Absence
 *New Appointment - = Member not assigned **Nominated Prior to current Operating Procedures

EXHIBIT A (cont.)

OTHERS PRESENT

Nelle Chapman
Moisey Abdurakhmanov
Andrea McCue
Khurshid Mohyuddin
Lee Lietzke
Amanda Williams
Andrew Uhlir
Brian Ruscher
Cassidy Sparks
Grég Gabriel
Melissa Murray
Nathan George
Tyler Radenbaugh
Valentina Facuse
Roxane Sanchez
Solanye Desavre
Lauriel Gunther
Kathryn Wall

REPRESENTING

Boca Raton Bicycling Club
City of Boynton Beach
City of Greenacres
Palm Beach County
Palm Beach County ERM
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Safe Kids Palm Beach County (PBC)
Safe Kids Palm Beach County (PBC)
Safe Kids Palm Beach County (PBC)
Safe Kids Palm Beach County (PBC)