



**OFFICIAL MEETING MINUTES OF THE  
VISION ZERO ADVISORY COMMITTEE (VZAC)**

**Thursday, February 2, 2023**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at [PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC)*

**1. REGULAR ITEMS**

**1.A. Call to Order and Roll Call**

VICE CHAIR ROACH called the meeting to order at 9:02 a.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Tracy Phelps	P	Fadi Nassar	P	Christian Santa-Gonzalez	P
Bruce Rosenzweig	P	Jacey Biery	P	Wibet Hay	P
Craig Pinder	P	David Wiloch	P	Amy Alvarez (Alt)	A
Ted Goodenough	A	Jean Matthews	P	John Roach	P
Joan Oliva	P	Bruce Guyton	P	Stephanie Thoburn	A
Joann Skaria	P	Michael Owens	A		

P = Present A = Absent

**1.B. APPROVED Modifications to the Agenda**

The Recording Secretary stated the following members requested to join virtually: Michael Owens due to School District staffing shortages and Ted Goodenough due to ride scheduling.

There were no objections to their virtual participation, and the members were permitted to join the meeting.

**1.C. APPROVED Amended Minutes for December 8, 2022**

VICE CHAIR ROACH asked staff to correct a typo on item 2.A.

**MOTION to approve the Amended Minutes made by Bruce Guyton, seconded by Joann Skaria, and carried unanimously 14-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Jacey Biery	Y	Amy Alvarez (Alt)	A
Craig Pinder	Y	David Wiloch	Y	John Roach	Y
Ted Goodenough	Y	Jean Matthews	Y	Stephanie Thoburn	A
Joan Oliva	Y	Bruce Guyton	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

**1.D. General Public Comments and Public Comments on Action Items**

There were no general public comments received.

**1.E. Comments from the Chair and Member Comments**

There were no member comments received.

**1.F. VZAC Liaison’s Report**

VALENTINA FACUSE reviewed the full report, which can be viewed at [PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC).

There were no public comments received.

DAVID WILOCH asked if upcoming workshops would be hosted online.

**2. ACTION ITEMS**

**2.A. MOTION TO RECOMMEND ADOPTION** of Transportation Improvement Program (TIP) Amendment #3 to the TPA’s Fiscal Year (FY) 2023 – 2027 TIP

ANDREW UHLIR, TPA Deputy Director of Programs, was invited to present this item.

There were no public comments on this item.

Member discussion ensued about planned improvements on Lindell Blvd., the project location for Lindell Blvd, and increasing Federal funding.

**MOTION to Recommend Adoption of TIP Amendment #3 to the TPA’s FY 2023 – 2027 TIP made by Bruce Guyton and seconded by Bruce Rosenzweig, and carried unanimously 14-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Jacey Biery	Y	Amy Alvarez (Alt)	A
Craig Pinder	Y	David Wiloch	Y	John Roach	Y
Ted Goodenough	Y	Jean Matthews	Y	Stephanie Thoburn	A
Joan Oliva	Y	Bruce Guyton	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

**2.B. MOTION TO RECOMMEND ADOPTION** of Targets for Federal Performance Measures

ANDREW UHLIR, TPA Deputy Director of Programs, was invited to present this item.

There were no public comments on this item.

Member discussion ensued about performance measure calculations, fatal and serious injuries, performance trending in the wrong direction, and adding a Palm Beach County Sheriff (PBSO) Representative to the committee.

**MOTION to Recommend Adoption of Targets for Federal Performance Measures made by Bruce Guyton and seconded by Jean Matthews, and carried unanimously 14-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	Y
Bruce Rosenzweig	Y	Jacey Biery	Y	Amy Alvarez (Alt)	A
Craig Pinder	Y	David Wiloch	Y	John Roach	Y
Ted Goodenough	Y	Jean Matthews	Y	Stephanie Thoburn	A
Joan Oliva	Y	Bruce Guyton	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. Florida Bicycle Month**

VALENTINA FACUSE, Pedestrian and Bicycle Coordinator, was invited to present this item.

There were no public comments on this item.

Member discussion ensued about bicycle ride logistics.

**4. ADMINISTRATIVE ITEMS**

**4.A. Governing Board Summary Points – December 15, 2022**

**4.B. FDOT Scheduling Report – February 2023**

**4.C. Pedestrian and Bicycle Quarterly Crash Report – Quarter 3**

JEAN MATTHEWS asked about project scoring in 2023.


There were no public comments on these items.

**4.E. Next Meeting – March 2, 2023**

The meeting was adjourned at 10:00 a.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the February 2, 2023 meeting of the Vision Zero Advisory Committee, dated this 2nd day of March.

  
 Stephanie Thoburn  
 VZAC Chair

**EXHIBIT A  
VZAC Member Attendance Record**

<b>REPRESENTATIVE/Alternate Agency Name</b>	<b>Feb '22</b>	<b>Mar '22</b>	<b>Apr '22</b>	<b>May '22</b>	<b>Jun '22</b>	<b>July '22</b>	<b>Aug '22</b>	<b>Sep '22</b>	<b>Oct '22</b>	<b>Nov '22</b>	<b>Dec '22</b>	<b>Jan '23</b>	<b>Feb '23</b>
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	P	P	P	E	P	P	No Meeting Held – Scheduled Break	P	E	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	E
VICE CHAIR JOHN ROACH/ Cristine Perdomo City of West Palm Beach	P	P	P	P	P	E		P	P		P		P
VACANT/Amy Alvarez City of Delray Beach	P	E	P	P	E	E		E	E		E		
TRACY PHELPS/Kimberly Kosirog City of Boca Raton	P	P	P	P	P	P		P	P		P		
BRUCE ROSENZWEIG Boca Raton Bicycle Club	P	P	P	P	E	P		P	P		P		
CRAIG PINDER/Vacant City of Boynton Beach	P	P	P	P	P	P		P	P		P		
TED GOODENOUGH Disabled Community	E	P	P	P	P	P		P	P		E		
JOAN OLIVA/Chris Dabros City of Lake Worth CRA	-	-	-	ALT	P	E		P	ALT		P		
JOANN SKARIA/ Samantha Monroe City of Palm Beach Gardens	P	P	P	P	P	P		A	E		P		
FADI NASSAR/Neil Wantz PBC Engineering	P	P	P	P	P	P		P	ALT		P		
JACEY BIERY/Sally Channon PBC ERM	P	A	P	P	P	P		P	P		P		
DAVID WILOCH/Michael Howe PBC Planning	P	P	P	P	P	P		P	P		P		
JEAN MATTHEWS/Casey Pranckun PBC Parks and Recreation	P	P	ALT	P	P	E		P	P		E		
BRUCE GUYTON/Chris Walker Palm Tran	P	P	P	ALT	A	P		ALT	P		P		
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County	P	P	P	P	P	P	P	P	P				
CHRISTIAN SANTA-GONZALEZ/Kyle Burg Village of Wellington	ALT	ALT	ALT	E	P	P	P	E	P				
WIBET HAY/Vacant Florida Department of Transportation <i>Non-Voting Advisory Member</i>	ALT	P	ALT	ALT	ALT	P	P	E	P				

P = Member Present      E = Excused Absence      A = Unexcused Absence  
 \*New Appointment      - = Member not assigned      \*\*Nominated Prior to current Operating Procedures

**EXHIBIT A (cont.)**

OTHERS PRESENT

Amanda Williams  
Andrew Uhlir  
Brian Ruscher  
Melissa Murray  
Valentina Facuse

REPRESENTING

Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA