



**OFFICIAL MEETING MINUTES OF THE  
CITIZEN’S ADVISORY COMMITTEE (CAC)**

**Wednesday, February 1, 2023**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC)*

**1. REGULAR ITEMS**

**1.A. Call to Order**

CHAIR DANG called the meeting to order at 1:31 p.m. and provided an overview of the meeting procedures.

**1.B. Roll Call**

An in-person quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	A	James Bonfiglio	P	Greg Fagan	P
Aquanette Tyson Thomas	P	Richard Vassalotti	P	Belle Glade – VACANT	A
Kate Layton	P	Sammie Brown	A	Boynton Beach – VACANT	A
James Garvin	P	Mark Forrest	A	Lake Worth Beach - VACANT	A
Marc Bruner	P	Vijay Mishra	A	Port of Palm Beach - VACANT	A
Ramona Bean	A	Francisco Gil	P	Albert Richwagen	P
Paula Ryan	A	Myron Uman	P	Uyen Dang	P
Jim Knight	A	Terry Brown	A		

P = Present, A = Absent

**1.C. Modifications to the Agenda**

There were no modifications to the agenda.

**1.D. APPROVED Minutes for December 7, 2022**

**MOTION to approve the minutes made by James Bonfiglio and seconded by James Garvin. A verbal vote was taken and carried unanimously 11-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	A
Kate Layton	Y	Sammie Brown	A	Boynton Beach – VACANT	A
James Garvin	Y	Mark Forrest	A	Lake Worth Beach - VACANT	A
Marc Bruner	Y	Vijay Mishra	A	Port of Palm Beach - VACANT	A
Ramona Bean	A	Francisco Gil	Y	Albert Richwagen	Y
Paula Ryan	A	Myron Uman	Y	Uyen Dang	Y
Jim Knight	A	Terry Brown	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

**1.E. General Public Comments and Public Comments on Agenda Items**

There were no general public comments received.

**1.F. Comments from the Chair and Member Comments**

JAMES GARVIN thanked the TPA for hosting Leadership Palm Beach County.

RICHARD VASSALOTTI commented on a serious crash that had occurred on Northlake Blvd that caused a 3-hour delay for vehicle traffic.

KATE LAYTON introduced herself to the committee.

**1.G. CAC Liaison’s Report**

ANDREW UHLIR, TPA Deputy Director of Programs, reviewed items from the Liaison’s Report. The full report can be viewed at [PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC).

There were no public comments on this item.

MYRON UMAN asked when the Public Participation Plan (PPP) would be presented to the committee. ANDREW UHLIR indicated that the draft PPP will be presented at a future meeting.

Vijay Mishra, Ramona Bean, and Ryan Rossi joined the meeting in person.

**2. ACTION ITEMS**

**2.A. MOTION TO RECOMMEND ADOPTION** of Transportation Improvement Program (TIP) Amendment #3 to the TPA’s Fiscal Year (FY) 2023 – 2027 TIP

ANDREW UHLIR, TPA Deputy Director of Programs, was invited to present this item.

There were no public or member comments on this item.

**MOTION to Recommend Adoption of TIP Amendment #3 to the TPA’s FY 2023 – 2027 TIP made by Vijay Mishra and seconded by James Garvin, and carried unanimously 14-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	James Bonfiglio	Y	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	Y	Belle Glade – VACANT	A
Kate Layton	Y	Sammie Brown	A	Boynton Beach – VACANT	A
James Garvin	Y	Mark Forrest	A	Lake Worth Beach - VACANT	A
Marc Bruner	Y	Vijay Mishra	Y	Port of Palm Beach - VACANT	A
Ramona Bean	Y	Francisco Gil	Y	Albert Richwagen	Y
Paula Ryan	A	Myron Uman	Y	Uyen Dang	Y
Jim Knight	A	Terry Brown	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

**2.B. MOTION TO RECOMMEND ADOPTION** of Targets for Federal Performance Measures

ANDREW UHLIR, TPA Deputy Director of Programs, was invited to present this item.

There were no public comments on this item.

Member discussion ensued about the practicality of setting a goal of zero fatalities, implementation of performance measures, and methodology for calculating performance measures. Members noted seeing more violent crashes on the roadways, increasing numbers of drivers, and noted the goal in planning is to avoid adding any additional deaths, which is why the goal is zero fatalities.

VALERIE NEILSON, TPA Executive Director, noted that Vision Zero is a vision with grant funds being allocated to projects that prioritize said vision.

Ryan Rossi left the meeting.

**MOTION to Recommend Adoption of Targets for Federal Performance Measures with the exception dealing with fatalities and serious injuries instead of target of 0, set target of 10% reduction, with a workshop follow up made by James Bonfiglio and seconded by Richard Vassalotti, and failed 2 – 11 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	James Bonfiglio	Y	Greg Fagan	N
Aquanette Tyson Thomas	N	Richard Vassalotti	Y	Belle Glade – VACANT	A
Kate Layton	N	Sammie Brown	A	Boynton Beach – VACANT	A
James Garvin	N	Mark Forrest	A	Lake Worth Beach - VACANT	A
Marc Bruner	N	Vijay Mishra	N	Port of Palm Beach - VACANT	A
Ramona Bean	N	Francisco Gil	N	Albert Richwagen	N
Paula Ryan	A	Myron Uman	N	Uyen Dang	N
Jim Knight	A	Terry Brown	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

**MOTION to Recommend Adoption of Targets for Federal Performance Measures made by Vijay Mishra and seconded by Albert Richwagen, and carried 11-2, with dissention due to the Vision Zero target, as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	A	James Bonfiglio	N	Greg Fagan	Y
Aquanette Tyson Thomas	Y	Richard Vassalotti	N	Belle Glade – VACANT	A
Kate Layton	Y	Sammie Brown	A	Boynton Beach – VACANT	A
James Garvin	Y	Mark Forrest	A	Lake Worth Beach - VACANT	A
Marc Bruner	Y	Vijay Mishra	Y	Port of Palm Beach - VACANT	A
Ramona Bean	Y	Francisco Gil	Y	Albert Richwagen	Y
Paula Ryan	A	Myron Uman	Y	Uyen Dang	Y
Jim Knight	A	Terry Brown	A		

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**3. INFORMATION ITEMS**

**3.A. Florida Bicycle Month**

VALENTINA FACUSE, Pedestrian and Bicycle Coordinator, was invited to present this item.

There were no public comments on this item.

RAMONA BEAN asked about the bicycle ride length.

JAMES GARVIN sought clarification on next steps after a Vision Zero Proclamation was passed by a municipality.

**4. ADMINISTRATIVE ITEMS**

**4.A. Governing Board Summary Points – December 15, 2022**

**4.B. FDOT Scheduling Report – February 2023**

**4.C. Public Involvement Activity Report (PIAR) – September – December 2022**

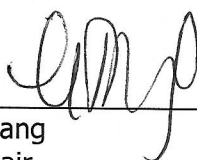
**4.D. Pedestrian and Bicycle Quarterly Crash Report – Quarter 3**

There was no discussion on these items.

**4.E. Next Meeting – March 1, 2023**

The meeting adjourned at 3:04 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen’s Advisory Committee and that information provided herein is the true and correct Minutes for the February 1, 2023, meeting of the Citizen’s Advisory Committee, dated this 1st day of March 2023.

  
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 Uyen Dang  
 CAC Chair

**EXHIBIT A**  
CAC Member Attendance Record

<b>MEMBER Nominated by</b>	<b>Feb '22</b>	<b>Mar '22</b>	<b>Apr '22</b>	<b>May '22</b>	<b>Jun '22</b>	<b>July '22</b>	<b>Aug '22</b>	<b>Sep '22</b>	<b>Oct '22</b>	<b>Nov '22</b>	<b>Dec '22</b>	<b>Jan '23</b>	<b>Feb '23</b>	
CHAIR UYEN DANG City of Boca Raton	P	P	P	E	P	P	No Meeting Held – Scheduled Break	E	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P	P	E	P	A	P		E	P		P		P	P
VACANT City of Belle Glade	-	-	-	-	-	-		-	-		-		-	-
RYAN ROSSI City of Boca Raton	P	P	P	A	P	P		P	P		P		P	P
VACANT City of Boynton Beach	P	P	P	P	P	P		A	E		-		-	-
AQUANETTE TYSON THOMAS City of Greenacres	-	-	-	-	-	-		-	-		-		p*	p*
KATE LAYTON Town of Jupiter	E	E	-	-	-	-		-	-		-		-	-
VACANT City of Lake Worth Beach	-	-	-	-	-	-		-	-		-		-	-
JAMES GARVIN City of Palm Beach Gardens	P	P	P	P	P	P		P	P		P		P	P
MARC BRUNER Village of Palm Springs	P	P	P	P	P	P		E	A		P		P	P
RAMONA BEAN Palm Beach County – District 1	P	P	P	P	P	P		E	E		E		P	P
PAULA RYAN Palm Beach County – District 2	P	P	P	E	P	P		P	P		P		P	P
JIM KNIGHT Palm Beach County – District 4	P	P	P	E	P	P		P	P		E		P	P
JAMES BONFIGLIO Palm Beach County – District 5	P	P	P	P	P	P		P	E		P		P	P
RICHARD VASSALOTTI Palm Beach County – District 6	P	P	P	P	P	P		A	P		P		P	P
VACANT Port of Palm Beach	A	-	-	-	*P	P		P	P		P		P	P
SAMMIE BROWN City of Riviera Beach	-	-	-	-	*P	P		P	P		E		P	P
MARK FORREST Village of Royal Palm Beach	P	E	A	A	P	P		E	P		E		A	A
VIJAY MISHRA Village of Wellington	P	E	P	P	P	P	P	P	P	P	P			
FRANCISCO GIL City of West Palm Beach	E	E	P	A	E	E	E	E	P	P	P			
MYRON UMAN City of West Palm Beach	P	E	P	P	E	E	E	E	E	P	P			
TERRY BROWN**	P	E	P	P	P	P	E	E	E	P	A			
GREG FAGAN**	P	E	P	P	P	P	P	P	P	A	P			

P = Member Present      E = Excused Absence      A = Unexcused Absence  
 \*New Appointment      - = Member not assigned      \*\*Nominated Prior to current Operating Procedures

**EXHIBIT A (cont.)**

OTHERS PRESENT

Amanda Williams  
Andrew Uhlir  
Brian Ruscher  
Cassidy Sparks  
Nathan George  
Valerie Neilson  
Valentina Facuse

REPRESENTING

Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA