



# PALM BEACH Transportation Planning Agency

## OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

Wednesday, November 16, 2022

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

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*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[www.PalmBeachTPA.org/LCB](http://www.PalmBeachTPA.org/LCB)*

### 1. REGULAR ITEMS

#### 1.A. Call to Order and Pledge of Allegiance

MAYOR REED called the meeting to order at 2:03 p.m., provided an overview of the virtual meeting procedures, and led the Pledge of Allegiance.

#### 1.B. Roll Call

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Milory Senat	A	Angela Choice	P	Robert Goodman	P
Nancy Yarnall (Alt)	A	PBC Community Action	A	James Bonfiglio	P
Uyen Dang	P	Robyn Manuel	P	Private Transportation Industry	A
Elisa Cramer	P	Merlene Ramnon	A	Michael Corbit	P
Marielisa Amador	A	Laura Schultze	A	Teakesha Saffold	A
Marie Dorismond	A	Elizabeth Clark	P	Chelsea Reed	P

P = Present    A = Absent

#### 1.C. **APPROVED:** Modifications to the Agenda

The Recording Secretary stated the following members requested permission to participate remotely: Teakesha Saffold due to her work schedule, and Nancy Yarnall due to caretaking needs at home.

There were no objections to their virtual participation and the members were permitted to join the meeting. Note: Teakesha Saffold was not present virtually at this point.

**1.D. APPROVED: Minutes for August 24, 2022**

**MOTION to Approve the Modified Minutes made by Robert Goodman, seconded by Elisa Cramer, and carried unanimously 10-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Milory Senat	A	Angela Choice	Y	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	PBC Community Action	A	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	Y	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	A	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	A	Tekesha Saffold	A
Marie Dorismond	A	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

**1.E. PUBLIC COMMENTS**

There were no public comments received.

Laura Schultz and Marie Dorismond joined the meeting in person.

**1.F. MEMBER COMMENTS**

JAMES BONFIGLIO noted Spain’s successful train ridership due to free fares and suggested further exploration of the program’s application in Palm Beach County.

**1.G. LCB Liaison Report**

GRÉG GABRIEL reviewed the Liaison’s Report, which can be viewed at [PalmBeachTPA.org/LCB](http://PalmBeachTPA.org/LCB).

There were no public comments received on this item.

LOU FERRI noted that the TD Brochure is helpful for new ridership and explains eligibility.

**2. ACTION ITEMS**

**2.A. APPROVED: Fiscal Year (FY) 2022 Annual Operating Report (AOR)**

CLAUDIA SALAZAR, Palm Tran Grants Coordinator, provided an overview of the AOR which provides a financial and operational overview of the TD Program. FY 22 is July 1, 2021 through June 30, 2022.

There were no public comments received on this item.

ROBERT GOODMAN requested the online file location.

Member discussion ensued about Palm Beach County’s support for the TD Program, funding calculations, and future TD Commission policy changes.

**MOTION to approve FY 2022 AOR made by Elisa Cramer and seconded by Robert Goodman and carried unanimously 12-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Milory Senat	A	Angela Choice	Y	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	PBC Community Action	A	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	Y	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	A	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	Y	Tekesha Saffold	A
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. DISCUSSED: FY 22 Annual Expenditure Report (AER)**

GRÉG GABRIEL presented the FY 22 AER. The Palm Beach TPA, as the DOPA, must annually review the AER, which details all direct federal and local government funds spent on TD trips.

There were no public comments received on this item.

LOU FERRI noted that the AER is used by the TD Commission to show other funding sources.

**3.B. DISCUSSED: LCB Member Training**

GRÉG GABRIEL presented LCB Member Training which provided an overview of LCB member roles and responsibilities.

There were no public comments received on this item.

ROBERT GOODMAN requested paper versions of each slide provided at future meetings.

**3.C. LCB Member Presentations**

MICHAEL CORBIT, Workforce Development Board, provided an LCB Member Presentation which can be viewed at [PalmBeachTPA.org/LCB](http://PalmBeachTPA.org/LCB). He discussed his role and the agency’s connection to transportation.

There were no public comments received on this item.

Marie Dorismond, Robyn Manuel, and Robert Goodman volunteered to present in February 2023.

Tekesha Saffold joined the meeting virtually.

**3.B. Partner Agency Updates**

LOU FERRI provided a Community Transportation Coordinator (CTC) Update.

CHAIR REED inquired about further application of the GoGlades Service.

TEKESHA SAFFOLD noted long hold times when contacting Palm Tran.

Michael Corbit left the meeting.

**4. ADMINISTRATIVE ITEMS**

**4.A. Next Meeting – February 22, 2023**

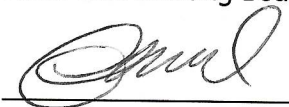
**4.B. 2023 TPA Meeting Schedule**

**4.B. Adjournment**

There being no further business the meeting was adjourned at 3:30 p.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **November 16, 2022** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 22nd day of February 2023.



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Chair Chelsea S. Reed  
City of Palm Beach Gardens Mayor

**EXHIBIT A**  
**Palm Beach County Transportation Disadvantaged Local Coordinating Board**  
**Attendance Record**

<b>Representative/Alternate</b> Agency	<b>May 26 2021</b>	<b>Aug 25 2021</b>	<b>Nov 17 2021</b>	<b>Feb 23 2022</b>	<b>May 25 2022</b>	<b>Aug 24 2022</b>	<b>Nov 16 2022</b>
<b>Mayor Chelsea Reed</b> <i>Chair – Palm Beach TPA</i>	P	P	P	P	***P	P	P
<b>Tekesha Saffold</b> <i>Vice Chair - Citizen Advocate/User</i>	P	P	P	P	P	P	P
<b>Milory Senat</b> /Pauline Spence Agency for Persons with Disabilities	P	P	P	P	P	P	E
<b>VACANT</b> /Nancy Yarnall Area Agency on Aging	P	P	P	P	P	ALT	ALT
<b>Uyen Dang</b> Citizen Advocate	P	P	P	P	E	P	P
<b>Elisa Cramer</b> FL Department of Children & Families	P	P	P	P	P	P	P
<b>Marielisa Amador</b> / Jerome Hill FL Agency for Healthcare Administration/ Medicaid Program	ALT	ALT	ALT	P	P	E	A
<b>Marie Dorismond</b> /Paula Scott Florida Department of Transportation	A	ALT	P	P	P	P	P
<b>Angela Choice</b> FL Department of Veteran’s Affairs	E	P	P	P	P	E	P
<b>VACANT</b> Department of Community Services	E	P	***p	P	E	P	--
<b>VACANT</b> Private Transportation	E	P	E	--	--	--	--
<b>Robyn Manuel</b> Department of Education/Division of Vocational Rehabilitation	E	P	P	P	P	E	P
<b>Merlene Ramnon</b> FL Department of Health for Palm Beach County	P	P	P	P	A	P	A
<b>Laura Schultze</b> School District of Palm Beach County	P	P	P	P	P	P	P
<b>Elizabeth Clark</b> Representative for Children at Risk	--	--	--	***p	P	P	P
<b>Robert Goodman</b> Representative for the Disabled	P	P	E	E	E	P	P
<b>James Bonfiglio</b> Representative for the Elderly	A	A	***p	P	P	P	P
<b>Michael Corbit</b> Workforce Development Board	P	P	P	--	--	***p	P

\*\*\* – New Appointment  
 E – Excused

P – Representative Present  
 A – Absent

ALT– Alternate Present  
 -- – Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Lou Ferri  
Claudi Salazar  
Cassidy Sparks  
Amanda Williams  
Grég Gabriel  
Brian Ruscher  
Tyler Radenbaugh

REPRESENTING

Palm Tran  
Palm Tran  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA