



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
GOVERNING BOARD**

October 20, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup materials, presentations, and audio recordings are available for review at PalmBeachTPA.org/Board.

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 9:01 a.m.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance	Member	Attendance
Steve Wilson	P	Reinaldo Diaz	A	Shirley Lanier	A
Yvette Drucker	P	Joni Brinkman	P	Jeff Hmara (Alt)	P
Monica Mayotte (Alt)	A	Katherine Waldron	P	Michael Napoleone	P
Angela Cruz	A	Melissa McKinlay	P	Christy Fox	P
Shelly Petrolia	A	Maria Marino	A	Joseph Peduzzi	P
Joel Flores	A	Mack Bernard (Alt)	P	Chelsea Reed	P
Jim Kuretski	P	Gregg Weiss	P	Robert Weinroth	P

P = Present A = Absent

1.B. Invocation and Pledge of Allegiance

Mayor Wilson led the invocation and pledge.

1.C. Modifications to the Agenda

The Recording Secretary stated that TPA Staff requested to modify the agenda by adding Consent Agenda Item 1.H.4 and 1.H.5 for additional appointment renewals and new appointments, respectively. Further, TPA Staff requested the addition of Action Item 2.B for Appointment of Second Alternate Delegate to the Southeast Florida Transportation Council (SEFTC).

There were no objections to the modifications, and they were permitted onto the agenda.

MOTION to Approve Modifications to the Agenda made by Councilman Napoleone, seconded by Councilman Hmara, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	A	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Jeff Hmara (Alt)	Y
Monica Mayotte (Alt)	A	Katherine Waldron	Y	Michael Napoleone	Y
Angela Cruz	A	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	A	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	A	Mack Bernard (Alt)	Y	Chelsea Reed	Y
Jim Kuretski	Y	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. General Public Comments

There were no general public comments received.

Commissioner Diaz and Mayor Petrolia joined the meeting in person.

1.E. Special Presentations

CHAIR WEINROTH presented the TPA Florida Mobility Week Proclamation and invited TPA Governing Board Members to join him for a photo.

Council Member Mayotte and Vice Mayor Cruz joined the meeting in person.

1.F. Comments from the Chair and Member Comments

VICE MAYOR WEISS commented on the recent freight train collision on Fern St. in West Palm Beach.

CHAIR WEINROTH noted that other cities utilize zebra-like striping on railroad crossings and have “Don’t Block the Box” campaigns to help avoid train-related accidents.

VALERIE NEILSON noted SMART Grant funds being used to improve railroad safety in Palm Beach County.

COMMISSIONER PEDUZZI shared his experience as a volunteer fire chief and asked why there is not railroad evacuation planning like there is for fire evacuations.

COUNCIL MEMBER DRUCKER inquired about the SMART Grant funds for Brightline safety improvements.

COMMISSIONER DIAZ asked about data on near train collisions.

1.F. Executive Director’s Report

VALERIE NEILSON, TPA Executive Director, reviewed the Report available at PalmBeachTPA.org/Board.

Member discussion ensued about Commissioner Melissa McKinlay’s tenure on the TPA Board.

COMMISSIONER DIAZ commented on school crossing zones and safety concerns near I-95 and 10th Avenue North for students at Lake Worth Middle School and Highland Elementary School.

COMMISSIONER McKinlay thanked the members for their comments and suggested the Palm Beach County School Board be added to the TPA Board.

There were no public comments on this item.

Mayor Flores joined the meeting in person.

1.G. APPROVED: Consent Agenda Items

1. 2023 Meeting Dates
2. Meeting Minutes for September 15, 2022
3. Receive and file TPA Executive Committee Meeting Minutes for October 3, 2022
4. Appointment renewals to TPA Advisory Committees through October 2025
 - a. Ryan Rossi for the City of Boca Raton on the Citizen’s Advisory Committee (CAC).
 - b. Joann Skaria for the City of Palm Beach Gardens Alternate on the Vision Zero Advisory Committee (VZAC).
5. Appointments to TPA Advisory Committees through October 2025
 - a. Caryn Gardner-Young for the City of Greenacres on the Technical Advisory Committee (TAC). A letter of interest and professional resume are attached.
 - b. Samantha Morrone for the City of Palm Beach Gardens Alternate on the VZAC. A letter of interest and resume are attached.
 - c. Aquannette Tyson Thomas for the City of Greenacres on the CAC. A letter of interest and resume are attached.
 - d. Yash Nagal for Palm Tran Representative on the TAC. A letter of interest and professional resume are attached.
 - e. Nina Verzosa for Palm Tran Alternate on the TAC. A letter of interest and professional resume are attached.
 - f. Brooke Peters for Palm Tran Alternate on the VZAC. A letter of interest and professional resume are attached.
6. Adoption of the attached resolution amending the TPA Personnel Handbook Sections 1 and 2 with modifications to the Introduction, General Information, and TPA Employment Policies. A memorandum and the draft Personnel Handbook are attached.
7. Adoption of the attached resolution amending the TPA Operating Procedures Section 2.2 to add travel approval procedures for TPA Governing Board members and other authorized officials. The draft Operating Procedures are attached.
8. Approval of TPA Executive Director timesheets for June 4 to October 7, 2022.

There were no public comments or Board member discussion on these items.

MOTION to Approve the Consent Agenda made by Mayor Flores, seconded by Councilman Napoleone, and carried unanimously 19-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Jeff Hmara (Alt)	Y
Monica Mayotte (Alt)	Y	Katherine Waldron	Y	Michael Napoleone	Y
Angela Cruz	Y	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	Y	Mack Bernard (Alt)	Y	Chelsea Reed	Y
Jim Kuretski	Y	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. APPROVED: The 2023 Local Initiatives (LI), Transportation Alternatives (TA), and State Road Modifications (SRM) Program Guidelines and Scoring Systems

JASON PRICE, TPA Transportation Improvement Program (TIP) Coordinator, presented on this item. Mr. Price gave an overview of these programs that provide an annual, competitive application process to prioritize funding towards community identified projects that accomplish TPA goals and objectives.

There were no public comments on this item.

MAYOR PRO TEM BRINKMAN inquired about the inclusion of carbon reduction projects in LI guidelines.

VICE MAYOR WEISS inquired about collaboration with utility companies and incentives for pilot projects.

Commissioner Waldron left the meeting.

MOTION to Approve the 2023 LI, TA, and SRM Program Guidelines and Scoring Systems made by Vice Mayor Weiss and seconded by Mayor Reed and carried unanimously 18-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Jeff Hmara (Alt)	Y
Monica Mayotte (Alt)	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	Y	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	Y	Mack Bernard (Alt)	Y	Chelsea Reed	Y
Jim Kuretski	Y	Gregg Weiss	Y	Robert Weinroth	Y

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2.B. APPOINTED: a Second Alternate Delegate for the Southeast Florida Council (SEFTC)

There was no presentation on this item. Chair Weinroth is the current Delegate and County Commissioner Marino is the current Alternate Delegate. The second Alternate Delegate needs to attend the November 4 SEFTC meeting.

CHAIR WEINROTH noted that Vice Chair Reed was interested in attending.

VICE CHAIR REED asked that future appointments consider common schedule conflicts between the Delegate and Alternate Delegate.

There were no public or member comments on this item.

MOTION to Appoint Vice Chair Reed as Second Alternate Delegate for SEFTC made by Vice Mayor Cruz and seconded by Council Member Drucker and passed unanimously 18-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Jeff Hmara (Alt)	Y
Monica Mayotte (Alt)	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	Y	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	Y	Mack Bernard (Alt)	Y	Chelsea Reed	Y
Jim Kuretski	Y	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: Quiet Zone Update

Dr. Kim Delaney, Treasure Coast Regional Planning Council (TCRPC) Director of Strategic Development & Policy, and Rory Newton, Federal Rail Administration (FRA) Railroad Safety Inspector, provided an update on Quiet Zones for Brightline Phase II. The PowerPoint presentation can be viewed at PalmBeachTPA.org/Board.

There were no public comments on this item.

CHAIR WEINROTH discussed instances where a train horn will sound in a quiet zone and the capability of gates to break in case of emergency.

MAYOR KURETSKI noted that "trespassers" is not how he describes people crossing railroad tracks; they are human beings.

VICE MAYOR WEISS highlighted the high number of railroad crossings in Palm Beach County.

COUNCIL MEMBER DRUCKER discussed the need for more driver education about crossings.

COMMISSIONER FOX inquired about education avenues available with grant funding.

Commissioner Bernard, Vice Mayor Cruz, Mayor Pro Tem Brinkman, Mayor Petrolia, and Mayor Flores left the meeting.

3.B. DISCUSSED: Palm Tran Glades Region Update

CLINTON FORBES, Palm Tran Executive Director, provided an update on their Glades Region Service.

There were no public comments on this item.

Member discussion ensued about bus schedules, warranty availability, and shelter expansion plans.

MAYOR PETROLIA commented on train speed and horns in the City of Delray Beach.

Chair Weinroth, Mayor Wilson, and Commissioner Peduzzi left the meeting.

4. ADMINISTRATIVE ITEMS

4.A.1. Routine TPA Reports – Public Involvement Activity Report – September 2022

4.A.2. Routine TPA Reports – FDOT Scheduling Report – September 2022

4.A.3. Routine TPA Reports – Quarterly Fiscal Report

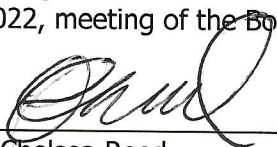
There were no public comments or Board member discussion on these items.

4.B. Next Meeting – December 15, 2022 (No November Meeting)

4.C. Adjournment

There being no further business, the Chair declared the meeting adjourned at 11:06 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Governing Board and that the information provided herein is the true and correct Minutes for the October 20, 2022, meeting of the Board, dated this 15th day of December 2022.



Chair Chelsea Reed
Palm Beach Gardens Mayor

EXHIBIT A
 Transportation Planning Agency Governing Board
 Attendance Record

Representative Alternate(s) Local Government	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	
Robert Weinroth, Mayor – CHAIR Palm Beach County	P	P	NO MEETING HELD – SCHEDULED BREAK	P	P	P	P	P	P	NO MEETING HELD – SCHEDULED BREAK	P	P	
Chelsea Reed, Mayor – VICE CHAIR Marcie Tinsley, Councilmember City of Palm Beach Gardens	P	P		P	P	P	P	P	P		P	P	P
Steve B. Wilson, Mayor City of Belle Glade	P	E		P	E	P	P	E	P		P	P	P
Yvette Drucker, Councilmember Scott Singer, Mayor Monica Mayotte, Councilmember City of Boca Raton	P	P		P	ALT	ALT	P	P	P		P	P	P
Andy Thomson, Council Member Andrea O'Rourke, Deputy Mayor City of Boca Raton	P	P		P	P	ALT	P	P	ALT		P	ALT	P
Angela Cruz, Vice Mayor Woodrow Hay, Commissioner City of Boynton Beach	P	P		P	P	E	P	P	P		P	ALT	P
Shelly Petrolia, Mayor Juli Casale, Deputy Vice-Mayor City of Delray Beach	P	E		P	E	P	ALT	P	P		P	P	P
Joel Flores, Mayor Paula Bousquet, Commissioner City of Greenacres	P	P		P	E	P	ALT	P	P		P	E	P
Jim Kuretski, Mayor Cameron May, Vice Mayor Town of Jupiter	P	E		E	ALT	**P	E	E	E		E	P	P
Reinaldo Diaz, Commissioner Christopher McVoy, Commissioner City of Lake Worth Beach	P	P		P	P	**P	P	ALT	P		P	P	P
Joni Brinkman, Mayor Pro Tem Doug Gunther, Vice Mayor Village of Palm Springs	P	P		P	P	P	P	P	P		P	P	P
Katherine Waldron, Commissioner Port of Palm Beach	P	P		P	P	P	A	P	P		P	E	P
Melissa McKinlay, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	ALT	P		P	P	P	ALT	P	P		P	E	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P	P	P	P	E	E	E	E		
Maria Sachs, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	P	P	ALT	P	P	E	E	E	E	P	P		

** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

EXHIBIT A (cont'd)

Representative Alternate(s) Local Government	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22
Gregg Weiss, Vice Mayor Mack Bernard, Commissioner Palm Beach County	P	P	NO MEETING HELD – SCHEDULED BREAK	P	P	P	P	P	ALT	NO MEETING HELD – SCHEDULED BREAK	E	P
Shirley Lanier, Councilwoman City of Riviera Beach	P	P		P	A	P	P	A	E		P	E
Fred Pinto, Mayor Village of Royal Palm Beach	P	P		E	P	P	P	P	P		P	P
Michael Napoleone, Councilman Village of Wellington	P	P		P	P	P	P	P	P		P	P
Christy Fox, Commissioner City of West Palm Beach	P	P		P	P	**P	P	P	P		P	P
Joseph Peduzzi, Commissioner City of West Palm Beach	P	P		P	P	P	P	P	P		P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Leondrae Camel
 Michael O’Krepky
 Christine Fasiska
 John Krane
 Rory Newton
 Victoria Williams
 Elaine Patterson
 Richard Ratcliff
 Ryan Hnatim
 Danna Ackerman White
 David Wiloch
 Mo Al-Turk
 Todd Bonlarron
 Alaura Hart
 Amanda Williams
 Cassidy Sparks
 Paul Gougelman
 Christian Londono
 Clinton Forbes
 Deborah Posey-Blocker
 Yash Nagal
 Vicki Gatanis
 Kim Delaney
 Iramis Cabrera

REPRESENTING

City of South Bay
 Colliers Engineering & Design
 FDOT
 FDOT
 Federal Railroad Administration (FRA)
 Florida Turnpike Enterprise
 General Public
 League of Cities
 Office of Sen. Rick Scott
 Palm Beach County
 Palm Beach County
 Palm Beach County
 Palm Beach County
 Palm Beach TPA
 Palm Beach TPA
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 South Florida Regional Transportation Authority (SFRTA)
 Treasure Coast Regional Planning Council (TCRPC)
 Village of Palm Springs