



**OFFICIAL MEETING MINUTES OF THE
CITIZEN’S ADVISORY COMMITTEE (CAC)**

Tuesday, October 4, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/CAC*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

The Recording Secretary called the meeting to order at 1:36 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll, an in-person quorum was not present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Richard Vassalotti	P	Greg Fagan	P
Michael Fitzpatrick	A	Varisa Dass	P	Belle Glade – VACANT	A
James Garvin	P	Sammie Brown	A	Greenacres – VACANT	A
Marc Bruner	P	Mark Forrest	A	Jupiter - VACANT	A
Ramona Bean	A	Vijay Mishra	P	Lake Worth Beach - VACANT	A
Paula Ryan	A	Francisco Gil	P	Albert Richwagen	P
Jim Knight	A	Myron Uman	A	Uyen Dang	P
James Bonfiglio	P	Terry Brown	A		

P = Present, A = Absent

1.B. Modifications to the Agenda

The Recording Secretary stated that Terry Brown requested permission to participate virtually due to a disability that makes in-person attendance difficult. Paula Ryan requested permission to participate virtually due to travel out of town.

There were no objections to their virtual participation, and the members were permitted to join the meeting.

Terry Brown was not present online at this time.

1.C. APPROVED Minutes for July 6, 2022 and September 7, 2022

MOTION to approve the minutes made by James Garvin and seconded by Albert Richwagen. A verbal vote was taken and carried unanimously 12-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Richard Vassalotti	Y	Greg Fagan	Y
Michael Fitzpatrick	A	Varisa Dass	Y	Belle Glade – VACANT	A
James Garvin	Y	Sammie Brown	A	Greenacres – VACANT	A
Marc Bruner	Y	Mark Forrest	A	Jupiter - VACANT	A
Ramona Bean	A	Vijay Mishra	Y	Lake Worth Beach - VACANT	A
Paula Ryan	Y	Francisco Gil	Y	Albert Richwagen	Y
Jim Knight	A	Myron Uman	A	Uyen Dang	Y
James Bonfiglio	Y	Terry Brown	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

RICHARD VASSALOTTI requested the Pledge of Allegiance be recited by the committee at future meetings.

1.F. CAC Liaison’s Report

JASON PRICE, TPA Transportation Improvement Plan (TIP) Coordinator, reviewed items from the Liaison’s Report. The full report can be viewed at PalmBeachTPA.org/CAC.

There were no public or member comments on this item.

2. ACTION ITEMS

There were no action items on this agenda.

3. INFORMATION ITEMS

3.A Updates to TPA Funding Programs Guidelines and Scoring Systems

JASON PRICE, TPA Transportation Improvement Plan (TIP) Coordinator, provided an overview of the Local Initiatives (LI), Transportation Alternatives (TA), and State Road Modifications (SRM) funding programs. These programs provide an annual, competitive application process to prioritize federal funds towards community identified projects that accomplish TPA goals and objectives.

There were no public comments on this item.

VIJAY MISHRA inquired about eligibility for carbon reduction projects within TPA funding programs.

3.B South Florida Regional Transportation Authority (SFRTA) Update

LORAIN CARGILL, AICP, SFRTA Director of Strategic Planning, and GREG GABRIEL, TPA Transit Coordinator, provided an update about the Northern Layover Facility and Tri-Tail Coastal Link.

There were no public comments on this item.

Member discussion ensued about consultant work orders, project ownership on the Northern Layover Facility, and overall project costs.

3.C Florida Department of Transportation (FDOT) Update

JENNIFER CARVER, Statewide Community Planning Coordinator FDOT District 4, provided a presentation about FDOT's Resiliency Action Plan.

There were no public comments on this item.

LOIS BUSH, Policy Planning Section Leader FDOT District 4, noted that resiliency planning often occurs during emergency repair.

JAMES POOLE, District Drainage Engineer FDOT District 4, described data utilized to predict flooding.

Member discussion ensued about prioritized strategies for resiliency, timelines, and modeling used to inform resiliency planning.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – September 15, 2022

There was no discussion on this item.

4.B. FDOT Scheduling Report – October 2022

There was no discussion on this item.

4.C. Public Involvement Activity Report – August 20223

There was no discussion on this item.

4.D. Next Meeting – October 4, 2022

JAMES BONFIGLIO noted the next meeting is scheduled on Pearl Harbor Day.

CHAIR DANG asked staff to provide a survey to the committee about other availability for a December meeting.

The meeting adjourned at 3:03 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the October 4, 2022, meeting of the Citizen's Advisory Committee, dated this 7th day of December 2022.

Uyen Dang
CAC Chair

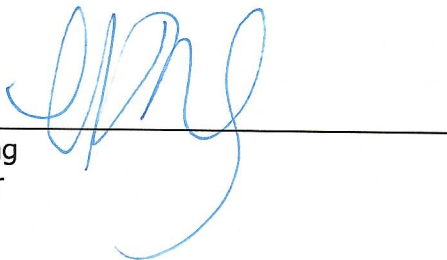


EXHIBIT A
CAC Member Attendance Record

MEMBER Nominated by	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	July '22	Aug '22	Sep '22	Oct '22			
CHAIR UYEN DANG City of Boca Raton	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	P	E	P	P	No Meeting Held – Scheduled Break	E	P			
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach		P		P	E	P	A	P	E		P				
VACANT City of Belle Glade		-		-	-	-	-	-	-		-	-	-		
RYAN ROSSI City of Boca Raton		P		P	P	A	P	P	P		P	P			
MICHAEL FITZPATRICK City of Boynton Beach		P		P	P	P	P	P	P		P	A	E		
VACANT City of Greenacres		-		-	-	-	-	-	-		-	-	-	-	
VACANT Town of Jupiter		E		E	-	-	-	-	-		-	-	-	-	
VACANT City of Lake Worth Beach		-		-	-	-	-	-	-		-	-	-	-	
JAMES GARVIN City of Palm Beach Gardens		P		P	P	P	P	P	P		P	P	P	P	
MARC BRUNER Village of Palm Springs		P		P	P	P	P	P	P		E	E	A	P	
RAMONA BEAN Palm Beach County – District 1		P		P	P	P	P	P	P		E	E	E	E	
PAULA RYAN Palm Beach County – District 2		P		P	P	P	E	P	P		P	P	P	P	
JIM KNIGHT Palm Beach County – District 4		*P		P	P	P	E	P	P		P	P	P	P	E
JAMES BONFIGLIO Palm Beach County – District 5		P		P	P	P	P	P	P		P	P	E	P	
RICHARD VASSALOTTI Palm Beach County – District 6		P		P	P	P	P	P	P		A	P	P	P	
VARISA DASS Port of Palm Beach		A		A	-	-	-	-	*P		P	P	P	P	
SAMMIE BROWN City of Riviera Beach	-	-	-	-	-	-	*P	P	P	P	E				
MARK FORREST Village of Royal Palm Beach	P	P	E	A	A	P	E	P	E	P	E				
VIJAY MISHRA Village of Wellington	P	P	E	P	P	P	P	P	P	P	P				
FRANCISCO GIL City of West Palm Beach	E	E	E	P	A	E	E	E	E	E	P				
MYRON UMAN City of West Palm Beach	P	P	E	P	P	P	E	E	E	E	E				
TERRY BROWN**	P	P	E	P	P	P	P	E	E	E	E				
GREG FAGAN**	P	P	E	P	P	P	P	P	P	P	P				

P = Member Present E = Excused Absence A = Unexcused Absence
 *New Appointment - = Member not assigned **Nominated Prior to current Operating Procedures

EXHIBIT A (cont.)

OTHERS PRESENT

Loraine Cargill
Vicki Gatani
Jessica Vargas Astaiza
Jennifer Carver
Lois Bush
James Poole
Andrew Uhler
Melissa Murray
Matthew Komma
Jason Price
Cassidy Sparks
Amanda Williams

REPRESENTING

SFRTA
SFRTA
SFRTA
FDOT D4
FDOT D4
FDOT D4
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA