



**OFFICIAL MEETING MINUTES OF THE
CITIZEN’S ADVISORY COMMITTEE (CAC)**

Wednesday, September 7, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/CAC*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

The Recording Secretary called the meeting to order at 1:38 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll, an in-person quorum was not present as depicted in the table below.

| Member | Roll Call | Member | Roll Call | Member | Roll Call |
|---------------------|-----------|--------------------|-----------|---------------------------|-----------|
| Ryan Rossi | P | Richard Vassalotti | P | Greg Fagan | P |
| Michael Fitzpatrick | A | Varisa Dass | P | Belle Glade – VACANT | A |
| James Garvin | P | Sammie Brown | P | Greenacres – VACANT | A |
| Marc Bruner | A | Mark Forrest | P | Jupiter - VACANT | A |
| Ramona Bean | A | Vijay Mishra | P | Lake Worth Beach - VACANT | A |
| Paula Ryan | P | Francisco Gil | A | Albert Richwagen | A |
| Jim Knight | P | Myron Uman | A | Uyen Dang | A |
| James Bonfiglio | A | Terry Brown | A | | |

P = Present, A = Absent

1.B. Modifications to the Agenda

Ramona Bean, James Bonfiglio, and Terry Brown requested permission to participate remotely. The committee was unable to permit them to join the meeting as an in-person quorum was not present.

An in-person quorum was not present, so all agenda items were designated as information only.

Due to the absence of the Chair and Vice Chair the committee elected a Chair Pro Tem to preside.

MOTION to elect Paula Ryan as Chair Pro Tem made by Jim Knight and seconded by Richard Vassalotti. A verbal vote was taken and carried unanimously 11-0 as depicted in the table below.

| Member | Vote | Member | Vote | Member | Vote |
|---------------------|------|--------------------|------|---------------------------|------|
| Ryan Rossi | Y | Richard Vassalotti | Y | Greg Fagan | Y |
| Michael Fitzpatrick | A | Varisa Dass | Y | Belle Glade – VACANT | A |
| James Garvin | Y | Sammie Brown | Y | Greenacres – VACANT | A |
| Marc Bruner | A | Mark Forrest | Y | Jupiter - VACANT | A |
| Ramona Bean | A | Vijay Mishra | Y | Lake Worth Beach - VACANT | A |
| Paula Ryan | Y | Francisco Gil | A | Albert Richwagen | A |
| Jim Knight | Y | Myron Uman | A | Uyen Dang | A |
| James Bonfiglio | A | Terry Brown | A | | |

Y = Yes, N = No, A = Absent, ABST = Abstain

1.C. Minutes for July 6, 2022

Minutes for July 6, 2022 were not adopted due to no in-person quorum. The minutes will be brought to the committee during the October 4, 2022 meeting.

1.D. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

RICHARD VASSALOTTI inquired about economic benefits of a Palm Tran route into Rosemary Square. Member discussion ensued on surtax opportunities, corridor studies, and public engagement.

JAMES BONFIGLIO provided general public comments on CAC quorum.

1.F. CAC Liaison’s Report

JASON PRICE, TPA Transportation Improvement Plan (TIP) Coordinator, reviewed items from the Liaison’s Report. The full report can be viewed at PalmBeachTPA.org/CAC.

There were no public comments on this item.

PAULA RYAN inquired about the Reconnecting Communities Grants.

2. ACTION ITEMS

2.A. Amendment #1 to the TPA's Fiscal Year (FY) 23-27 Transportation Improvement Program (TIP)

JASON PRICE provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 23-27 TIP to include the following:

- FY 22 projects not encumbered as programmed are rolled forward into FY 23.
- Changes length of project #2296584 Atlantic Ave (SR-7 to Lyons Rd) and project#4465511 Beeline Hwy (Martin County line to Old Dixie Hwy).

There were no public comments on this item.

Member discussion ensued about Brightline improvements, Atlantic Ave, and construction on State Road 7.

An in-person quorum was not present. No vote was taken.

2.B. FY 2023-2024 Unified Planning Work Program (UPWP) Revision #1 Amendment

MATTHEW KOMMA, TPA Chief Financial Officer (CFO), provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/TAC. The UPWP is the 2-year business plan and budget for the TPA's planning activities.

There were no public comments on this item.

Member discussion ensued on building security systems and consultant costs.

An in-person quorum was not present. No vote was taken.

3. INFORMATION ITEMS

There were no further information items on this agenda.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – July 21, 2022

There was no discussion on this item.

4.B. FDOT Scheduling Report – August and September 2022

There was no discussion on this item.

4.C. Public Involvement Activity Report – June and July 2022

Member discussion ensued about future absences and traffic planning on Olive Ave.

4.D. Next Meeting – October 4, 2022

The meeting adjourned at 2:33 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the September 7, 2022, meeting of the Citizen's Advisory Committee, dated this 4th day of October 2022.



Uyen Dang
CAC Chair

EXHIBIT A
CAC Member Attendance Record

| MEMBER Nominated by | Oct '21 | Nov '21 | Dec '21 | Jan '22 | Feb '22 | Mar '22 | Apr '22 | May '22 | Jun '22 | July '22 | Aug '22 | Sep '22 | |
|--|----------------|-----------------------------------|----------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------------------------|----------------|---|
| CHAIR UYEN DANG City of Boca Raton | P | No Meeting Held – Scheduled Break | P | No Meeting Held – Scheduled Break | P | P | P | E | P | P | No Meeting Held – Scheduled Break | E | |
| VICE CHAIR ALBERT RICHWAGEN City of Delray Beach | P | | P | | P | P | E | P | A | P | | E | |
| VACANT City of Belle Glade | - | | - | | - | - | - | - | - | - | | - | - |
| RYAN ROSSI City of Boca Raton | P | | P | | P | P | P | P | A | P | | P | P |
| MICHAEL FITZPATRICK City of Boynton Beach | P | | P | | P | P | P | P | P | P | | P | A |
| VACANT City of Greenacres | - | | - | | - | - | - | - | - | - | | - | - |
| VACANT Town of Jupiter | P | | E | | E | E | E | - | - | - | | - | - |
| VACANT City of Lake Worth Beach | - | | - | | - | - | - | - | - | - | | - | - |
| JAMES GARVIN City of Palm Beach Gardens | P | | P | | P | P | P | P | P | P | | P | P |
| MARC BRUNER Village of Palm Springs | P | | P | | P | P | P | P | P | P | | E | A |
| RAMONA BEAN Palm Beach County – District 1 | P | | P | | P | P | P | P | P | P | | E | E |
| PAULA RYAN Palm Beach County – District 2 | E | | P | | P | P | P | P | E | P | | P | P |
| JIM KNIGHT Palm Beach County – District 4 | - | | *P | | P | P | P | P | E | P | | P | P |
| JAMES BONFIGLIO Palm Beach County – District 5 | P | | P | | P | P | P | P | P | P | | P | E |
| RICHARD VASSALOTTI Palm Beach County – District 6 | P | | P | | P | P | P | P | P | P | | A | P |
| VARISA DASS Port of Palm Beach | A | | A | | A | A | - | - | - | - | | *P | P |
| SAMMIE BROWN City of Riviera Beach | - | - | - | - | - | - | - | - | *P | P | P | | |
| MARK FORREST Village of Royal Palm Beach | E | P | P | P | E | A | A | P | E | P | | | |
| VIJAY MISHRA Village of Wellington | P | P | P | P | E | P | P | P | P | P | | | |
| FRANCISCO GIL City of West Palm Beach | P | E | E | E | E | P | A | E | E | E | | | |
| MYRON UMAN City of West Palm Beach | E | P | P | P | E | P | P | E | E | E | | | |
| TERRY BROWN** | E | P | P | P | E | P | P | P | E | E | | | |
| GREG FAGAN** | P | P | P | P | E | P | P | P | P | P | | | |

P = Member Present E = Excused Absence A = Unexcused Absence
 *New Appointment - = Member not assigned **Nominated Prior to current Operating Procedures

EXHIBIT A (cont.)

OTHERS PRESENT

Andrew Uhlir
Melissa Murray
Matthew Komma
Jason Price
Cassidy Sparks
Amanda Williams

REPRESENTING

Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA