



TPA GOVERNING BOARD MEETING AGENDA

DATE: **Thursday, September 15, 2022**
TIME: **9:00 a.m.**
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 4.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 845-3326-3920 and Password: 507237
- Via web browser at PalmBeachTPA.org/Board-Meeting
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order and Roll Call
- B. Invocation and Pledge of Allegiance
- C. Modifications to the Agenda
- D. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written comment may be submitted at PalmBeachTPA.org/comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- E. Comments from the Chair and Member Comments
- F. Executive Director's Report
- G. MOTION TO APPROVE Consent Agenda Item
 - 1. Meeting Minutes for July 21, 2022
 - 2. Receive and file TPA Executive Committee Meeting Minutes for August 29, 2022
 - 3. Appointments to TPA Advisory Committees through September 2025
 - a. Jason M. Kaufman, P.E. as Representative for the City of Delray Beach on the Technical Advisory Committee (TAC). Mr. Kaufman's resume and a summary of qualifications is attached.
 - 4. Appointment renewals to TPA Advisory Committees through September 2025
 - a. Amy Alvarez for the City of Delray Beach on the VZAC.
 - 5. Adoption of the attached resolution amending the TPA Operating Procedures with modifications to designate an Agency Clerk to maintain and respond to Public Records Requests and adopt the agency seal. Sections 1 and 2 of the draft Operating Procedures are attached.
 - 6. Adoption of the attached resolution amending the TPA Operating Procedures with modifications for at large members of the Citizens' Advisory Committee; appointing said members; providing for interpretation/severability; and providing an effective date. A General Counsel memorandum and Section 4.2 of the draft Operating Procedures are attached.
 - 7. The First Amendment to the Executive Director's Employment Agreement is attached. Also attached is a General Counsel memorandum and the original Employment Agreement.

2. ACTION ITEMS

- A. MOTION TO ADOPT a Resolution approving Amendment #1 to the TPA's Fiscal Year (FY) 23-27 Transportation Improvement Program (TIP)

The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 23-27 TIP to include the following:

- FY 22 projects not encumbered as programmed are rolled forward into FY 23.
- Changes length of project #2296584 Atlantic Ave (SR-7 to Lyons Rd) and project #4465511 Beeline Hwy (Martin County line to Old Dixie Hwy).

Staff will present the attached amendments. The full report can be viewed at PalmBeachTPA.org/TIP.

TAC: Recommended adoption 18-3 with dissent from City of Boynton Beach and City of West Palm Beach Representatives due to inclusion of the State Road 7 Extension.

CAC: There was not a quorum to recommend adoption.

VZAC: Recommended adoption 11-3 with dissent from the City of West Palm Beach Representative due to inclusion with State Road 7 extension, the Disabled Community Representative due to concerns with mixed-use paths, and the Palm Tran Representative due to operational concerns at the Forest Hill Intersection.

A roll call vote is required.

B. MOTION TO ADOPT a Resolution approving Amendment #1 to the FY 2023-2024 Unified Planning Work Program (UPWP)

The UPWP is the 2-year business plan and budget for the TPA's planning activities. The proposed amendment:

- Adds activity and moves funds from Task 1 to Task 7 in FY 2023 to install building security equipment originally scheduled to occur in FY 2022.
- Adds clarifying details to Task 7 travel activity to support a TPA peer exchange.
- Reduces funds in Task 2 in FY 2024 due to an estimated carry-forward funding balance that cannot be included until close-out of the previous UPWP.
- Reallocates local funds in Task 9 to enhance staff performance with a corresponding reduction in the balance available to add to the TPA Reserve Fund.

TPA staff will present the attached changes.

TAC: Recommended approval unanimously.

CAC: There was not a quorum to recommend approval.

VZAC: This item was not presented to VZAC.

3. INFORMATION ITEMS

A. Palm Beach County Engineering Update

Palm Beach County Engineering staff will provide an update on the Board of County Commissioners 5 Year Road Program. The draft presentation is attached.

B. Palm Tran Update

Palm Tran staff will provide an update on their Zero Emission Transition Plan.

4. ADMINISTRATIVE ITEMS

A. Routine TPA Reports

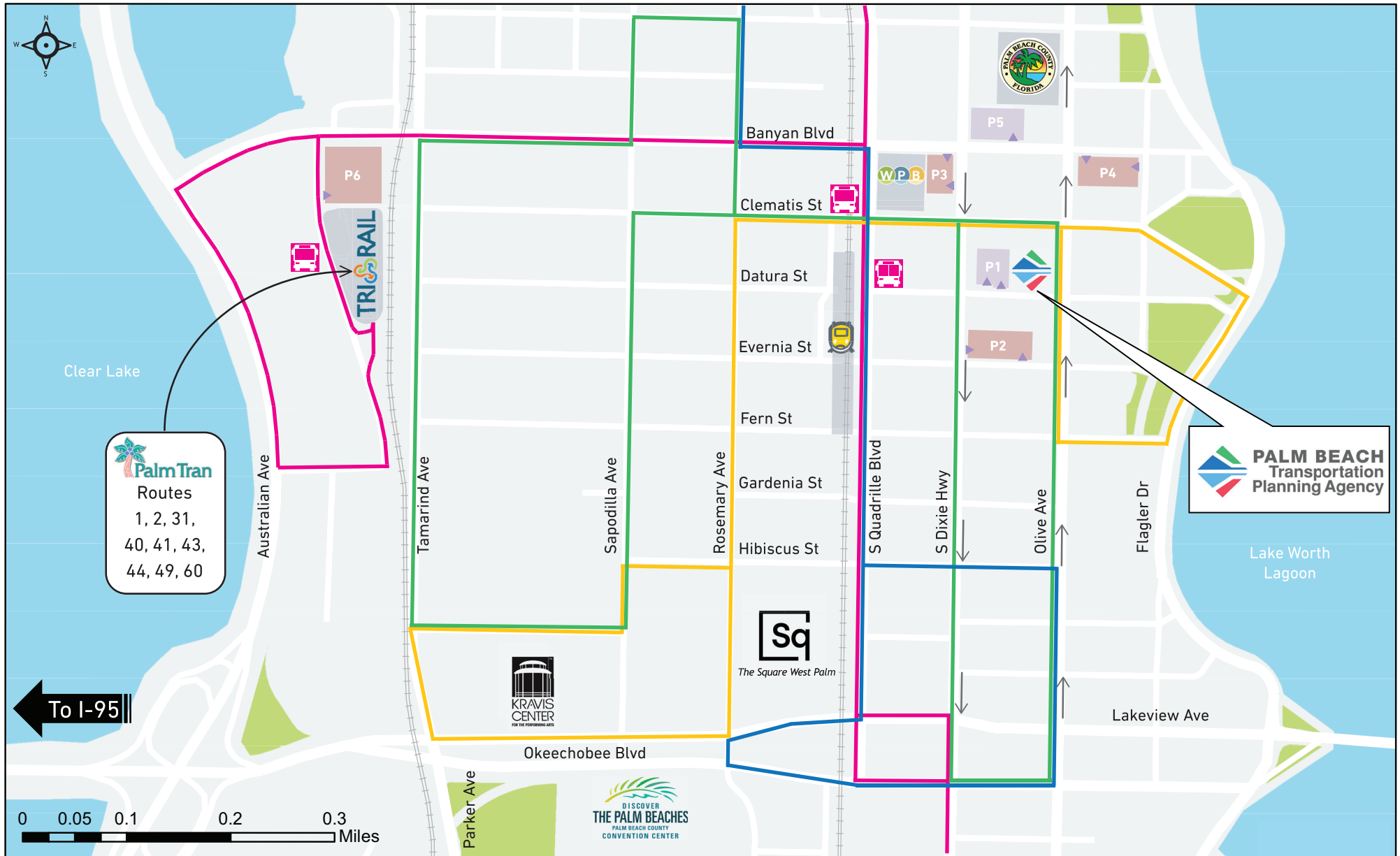
1. Public Involvement Activity Reports – July and August 2022
2. FDOT Scheduling Report – September 2022

B. Financial Reports

1. FY 21 Auditor Cover Letter
2. FY 21 Audited Financial Statements

C. Next Meeting – **October 20, 2022**

D. Adjournment



Palm Tran
Routes
1, 2, 31,
40, 41, 43,
44, 49, 60

To I-95

0 0.05 0.1 0.2 0.3 Miles

PALM BEACH
Transportation
Planning Agency

TPA Office Location

Public Parking

Private Parking

*Metered on-street parking available citywide
(free with Handicap placard up to 4 hours)

Palm Tran
PalmTran.org

Palm Tran Bus Stop

Palm Tran Route 1

W.P.B.
WEST PALM BEACH
DowntownWPB.com

Yellow Trolley

Green Trolley

Blue Trolley

TRI&RAIL
Tri-Rail.com

brightline

GoBrightline.com
Brightline Station

CIRCUIT

Free on-demand rides around
West Palm Beach & Palm Beach
7 days a week. Download the
app to ride.

Download on the
App Store

GET IT ON
Google Play

CHAIR

Robert S. Weinroth, Mayor
Palm Beach County – District 4

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Yvette Drucker, Council Member
City of Boca Raton

Andy Thomson, Council Member
City of Boca Raton

Boca Raton Alternates:
Scott Singer, Mayor
Andrea Levine O'Rourke, Deputy Mayor
Monica Mayotte, Council Member

Angela Cruz, Vice Mayor
City of Boynton Beach
Alternate: Woodrow L. Hay, Commissioner

Shelly Petrolia, Mayor
City of Delray Beach
Alternate: Juli Casale, Deputy Vice-Mayor

Joel Flores, Mayor
City of Greenacres
Alternate: Paula Bousquet, Councilwoman

Jim Kuretski, Mayor
Town of Jupiter
Alternate: Ron Delaney, Vice Mayor

Reinaldo Diaz, Commissioner
City of Lake Worth Beach
Alternate: Christopher McVoy, Vice Mayor

Joni Brinkman, Mayor Pro Tem
Village of Palm Springs
Alternate: Doug Gunther, Vice Mayor

Katherine Waldron, Commissioner
Port of Palm Beach

VICE CHAIR

Chelsea S. Reed, Mayor
City of Palm Beach Gardens
Alternate: Marcie Tinsley, Councilmember

Melissa McKinlay, Commissioner
Palm Beach County – District 6

Maria Marino, Commissioner
Palm Beach County – District 1

Maria Sachs, Commissioner
Palm Beach County – District 5

Gregg K. Weiss, Vice Mayor
Palm Beach County – District 2

Palm Beach County Alternates:
Mack Bernard, Commissioner
Dave Kerner, Commissioner

Shirley Lanier, Councilwoman
City of Riviera Beach
Alternate: Tradrick McCoy, Councilman

Fred Pinto, Mayor
Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Michael J. Napoleone, Councilman
Village of Wellington
Alternate: John T. McGovern, Vice Mayor

Christy Fox, Commissioner
City of West Palm Beach

Joseph A. Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternates:
Christina Lambert, Commissioner
Shalonda Warren, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency. In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.